

REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Agenda

Tuesday, February 15, 2022

6:00 PM

Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the Florin Resources Conservation District that are distributed less than 72 hours before the meeting, are available by email request. In addition, such writings may be posted, whenever possible, on the Elk Grove Water District website at www.egwd.org.

The Board will discuss all items on the agenda and may take action on any item listed as an "Action" item. The Board may discuss items that do not appear on the agenda but will not act on those items unless there is a need to take immediate action and the Board determines by a two-thirds (2/3) vote that the need for action arose after posting of the agenda.

If necessary, the Meeting will be adjourned to Closed Session to discuss items on the agenda listed under "Closed Session." At the conclusion of the Closed Session, the meeting will reconvene to "Open Session."

Executive Order No. N-29-20 suspends the Ralph M. Brown Act's requirements for teleconferencing during the COVID-19 pandemic provided that notice and accessibility requirements are met, the public members are allowed to observe and address the legislative body at the meeting, and that a legislative body of a local agency has a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, as specified:

A. Accessibility

Join Zoom Meeting: <https://zoom.us/j/88087813278>

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B. Receiving Public Comment

Please press Star+9 (*9) to raise your hand for Public Comment – Members of the audience may comment on matters that are not included on the agenda. Each person will be allowed three (3) minutes, or less if a large number of requests are received on a particular subject. No action may be taken on a matter raised under "Public Comment" until the matter has been specifically included on an agenda as an action item. Items listed on the agenda will be opened for public comment as they are considered by the Board of Directors.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Public Comment

Page Numbers

- Future Florin Resource Conservation District Board Meetings by Teleconference** **5-7**
(Stefani Phillips, Board Secretary)

Associate Director Comment

Public Comment

Recommended Action: Consider finding by a majority vote under Gov. Code § 54953, subd. (e)(1)(B) that as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code § 54953, subd. (e)(1)(C).

2. Proclamations and Announcements

- a. Promotion of Ben Voelz to Associate Engineer
- b. Addition of Richard Ko as Engineer Technician I
- c. Recognition of Amber Kavert for completing Human Resources Academy

Associate Director Comment

Public Comment

3. Consent Calendar

8-9

(Stefani Phillips, Board Secretary and Patrick Lee, Treasurer)

- a. Minutes of Regular Board Meeting of January 18, 2022 10-14
- b. Accounts Payable Check History – January 2022 15-17
- c. Board and Employee Expense/Reimbursements – January 2022 18
- d. Active Accounts – January 2022 19
- e. Bond Covenant Status for FY 2021-22 – January 2022 20
- f. Year to Date Revenues and Expenses Compared to Budget – January 2022 21
- g. CASH - Detail Schedule of Investments – January 2022 22
- h. Consultants Expenses – January 2022 23
- i. Major Capital Improvement Projects – January 2022 24

Associate Director Comment

Public Comment

Recommended Action: Approve Florin Resource Conservation District Consent Calendar items a – i.

4. Florin Resource Conservation District Board of Director Appointment

25-27

(Stefani Phillips, Board Secretary)

Associate Director Comment

Public Comment

Recommended Action: Consider the appointment of one (1) candidate as Director to the Florin Resource Conservation District Board of Directors.

5. Florin Resource Conservation District Committee Appointments and Outside Agency Representation – 2022

28-30

(Stefani Phillips, Board Secretary)

Associate Director Comment

Public Comment

Recommended Action: 1) Absolve the Finance Committee; and

- 2) Appoint Directors to sit on the Conservation and Infrastructure Committees of the Florin Resource Conservation District; and
- 3) Appoint Representatives for outside agency participation.

6. Contract Amendment to Construct the Administration Building Tenant Improvement Project 31-38
 (Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

- Recommended Action:**
- 1) Adopt Resolution No. 02.15.22.01, amending the Elk Grove Water District Fiscal Year 2022-26 Capital Improvement Program and approving an additional appropriation of \$938,028 from future capital improvement reserve funds to the Fiscal Year 2021-22 Capital Improvement Program Budget and amending the Elk Grove Water District Fiscal Year 2021-22 Operating Budget appropriating an additional \$938,028 from operating reserves to fund expenditures in excess of revenues for fiscal year 2021-22; and
 - 2) Authorize the General Manager to execute a Contract Amendment with A.P. Thomas, in the amount of \$2,562,127, to provide construction services for the District Administration Building Tenant Improvements Project.

7. New Administration Building Furniture Package Purchase 39-67
 (Stefani Phillips, Human Resources Administrator)

Associate Director Comment

Public Comment

- Recommended Action:** Authorize the General Manager to execute a purchase order in the amount of \$161,853.36, including tax, with One Workplace to purchase the proposed furniture package for the new administration building.

8. Key Objective Revision 68-70
 (Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

- Recommended Action:** Approve revising a key objective contained in the Fiscal Year 2021-22 Operating Budget from “Complete an update of the District’s source capacity” to “Complete an update of the District’s source capacity and conduct a new well siting and design study”.

- 9. **Elk Grove Water District Backflow and Cross-Connection Control Ordinance** 71-86
(Travis Franklin, Program Manager)

Associate Director Comment

Public Comment

Recommended Action: Adopt Ordinance No. 02.15.22.01, amending and replacing Ordinance No. 10.17.18.01, Exhibit A, Backflow and Cross-Connection Control Requirements for the Elk Grove Water District.

- 10. **Amendment to the Florin Resource Conservation District/Elk Grove Water District Water Ordinance – Schedule of Charges, Rates, Fees and Deposits** 87-97
(Patrick Lee, Finance Manager)

Associate Director Comment

Public Comment

Recommended Action: Adopt Ordinance No. 02.15.22.02, amending and replacing Ordinance No. 09.18.19.02, Exhibit A, Florin Resource Conservation District/Elk Grove Water District Water Ordinance – Schedule of Charges, Rates, Fees and Deposits

- 11. **Backyard Water Mains Replacement Project – Elk Grove Florin Frontage Road Bid** 98-101
(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

Recommended Action: Reject all bids for the Backyard Water Mains Replacement Project – Elk Grove Florin Frontage Road.

- 12. **General Manager’s Report** 102-103
(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

- 13. **Elk Grove Water District Operations Report – January 2022** 104-154
(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

- 14. **Directors Comments**

Adjourn to Regular Meeting – March 15, 2022

February 15, 2022

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Stefani Phillips, Board Secretary

SUBJECT: **FUTURE FLORIN RESOURCE CONSERVATION DISTRICT BOARD MEETINGS BY TELECONFERENCE**

RECOMMENDATION

This item is being presented to the Florin Resource Conservation District Board of Directors to consider finding by a majority vote under Gov. Code § 54953, subd. (e)(1)(B) that as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code § 54953, subd. (e)(1)(C).

SUMMARY

The Florin Resource Conservation District (FRCD) Board of Directors (Board) has conducted board meetings by teleconference since April 21, 2020. On September 15, 2021, the Governor passed Assembly Bill (AB) 361 extending the allowance of public board meetings to be conducted by teleconference effective October 1, 2021, through December 31, 2023. The Board voted that meetings continue to be conducted by teleconference in accordance with AB-361 and concurred that this item be brought back each month for action.

Additionally, the Health Officer of the County of Sacramento has issued an Order on January 6, 2022, directing all public boards, councils, commissions, and other similar bodies shall suspend in-person public meetings and conduct all meetings virtually. Affected bodies shall ensure opportunities for virtual public participation and compliance with the Brown Act and all other relevant statutes. This order will continue to be in effect until rescinded or amended in writing by the Health Officer.

DISCUSSION

Background

Governor Newsom issued Executive Order N-29-20 which allows public agencies to hold board meetings by teleconference without violating the Brown Act. On April 21, 2020, the Board began conducting board meetings by teleconference. Fast forward, Governor Newsom passed AB-361 extending the allowance of public board meetings to be conducted by teleconference through December 31, 2023.

FUTURE FLORIN RESOURCE CONSERVATION DISTRICT BOARD MEETINGS BY TELECONFERENCE

Page 2

The Board voted that meetings continue to be conducted by teleconference in accordance with AB-361 and concurred that this item be brought back each month for action.

In light of the Governor's declaration that a state of emergency exists due to the incidence and spread of the novel coronavirus, and the pandemic caused by the resulting disease COVID-19, the Board should consider whether meeting in person would present imminent risks to the health or safety of meeting attendees.

The Centers for Disease Control indicates that COVID-19 is a highly transmissible virus that is spread when an infected person breathes out droplets and very small particles that contain the virus, and such droplets and particles are breathed in by other people. Since June of 2021, a more infectious variant of the virus, known as the Delta Variant, has emerged and now accounts for the vast majority of COVID-19 cases.

Present Situation

Although effective vaccines have been approved by the U. S. Food and Drug Administration for emergency use, vaccination rates are slow and have not yet reached a point to significantly control community transmission. As of February 10, 2022, 73.7% of Californian's who are eligible to be vaccinated are fully vaccinated.

Those who become infected with COVID-19 are at risk of serious illness and death. As of February 10, 2022, over 937,459 Americans have died from the virus. Many more have been hospitalized with serious illness. Currently, in Sacramento County, 447 people are hospitalized with COVID-19. Additionally, 78% of intensive care beds are in use.

Conducting meetings by teleconference would directly reduce the risk of transmission among meeting attendees, including members of the public and staff, which has the ancillary effect of reducing risk of serious illness and death, as well as reducing community spread of the virus.

To meet by teleconference under AB-361, local agency boards must include an initial agenda item, such as this, to consider finding that the circumstances allowing a teleconference meeting under AB-361 exist. At the October 2021 regular board meeting, the Board reviewed this commencing agenda item and voted that meetings continue to be conducted by teleconference in accordance with AB-361. They also concurred that this item be brought back each month for action.

February 15, 2022

FUTURE FLORIN RESOURCE CONSERVATION DISTRICT BOARD MEETINGS BY TELECONFERENCE

Page 3

If the authorization to meet by teleconference is not approved by a majority vote, then the meeting will adjourn after this item and the remaining agenda items will be rescheduled to a future in-person meeting.

If authorization to meet by teleconference is approved by a majority vote, staff will continue to bring a re-authorization to the Board as an action item, at every regular board meeting, until such time the Board determines meetings will continue in person.

Staff recommends that the Board consider finding by a majority vote, that as a result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by subdivision (e)(1)(C) of section 54943 of the Government Code.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms with Strategic Goal No. 1, Governance and Customer Engagement, of the Strategic Plan 2020-2025.

FINANCIAL SUMMARY

There is no direct financial impact associated with this report.

Respectfully submitted,



STEFANI PHILLIPS,
HUMAN RESOURCES ADMINISTRATOR/BOARD SECRETARY

February 15, 2022

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Stefani Phillips, Board Secretary and Patrick Lee, Treasurer

SUBJECT: **CONSENT CALENDAR**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors approve Florin Resource Conservation District Consent Calendar items a – i.

SUMMARY

Consent Calendar items a – i are standing items on the Regular Board Meeting agenda.

By this action, the Florin Resource Conservation District (FRCD) Board of Directors will approve FRCD Consent Calendar items a – i.

DISCUSSION

Background

Consent Calendar items are standing items on the Regular Board Meeting agenda.

Present Situation

Consent Calendar items a –i are standing items on the Regular Board Meeting agenda.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/Elk Grove Water District 2020-2025 Strategic Plan. The monthly Consent Calendar report provides transparency, which aligns with Goal No. 1, Governance and Customer Engagement, of the Strategic Plan 2020-2025.

CONSENT CALENDAR

Page 2

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully Submitted,



STEFANI PHILLIPS
BOARD SECRETARY

And



PATRICK LEE
TREASURER

Attachments

MINUTES OF THE REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Tuesday, January 18, 2022

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:00 p.m. by Chair Sophia Scherman via Zoom.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Sophia Scherman, Tom Nelson, Lisa Medina, Elliot Mulberg
Directors Absent: None
Staff Present: Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/Treasurer; Stefani Phillips, Human Resources Administrator/Board Secretary; Travis Franklin, Program Manager; Amber Kavert, Administrative Assistant II (Confidential)
Staff Absent: Donella Murillo, Finance Supervisor
Associate Directors Present: Paul Lindsay
Associate Directors Absent: None
General Counsel Present: Ren Nosky, JRG Attorneys at Law
Consultants Present: None

Public Comment

Vice-Chair Tom Nelson suggested pulling item 6 – Florin Resource Conservation District Committee Appointments and Outside Agency Representation – 2022 and waiting until the February meeting. The item has been postponed until February.

1. Future Florin Resource Conservation District Board Meeting by Teleconference

Board Secretary Stefani Phillips presented the item to the Florin Resource Conservation District (District) Board of Directors (Board).

In summary, the Board has conducted board meetings by teleconference since April 21, 2020. On September 30, 2021, Executive Order No. N-29-20, which allows for board meetings to be conducted by teleconference expired. On September 15, 2021, the Governor passed Assembly Bill (AB) 361 extending the allowance of public board meetings to be conducted by teleconference effective October 1, 2021, through December 31, 2023. At the September regular board meeting, the Board concurred that meetings continue to be conducted by teleconference in accordance with AB-361. To meet by teleconference under AB-361, local agency boards must include an initial agenda item to consider finding that the circumstances allowing a teleconference meeting under AB-361 exist. After the initial meeting, if 30 days or less have elapsed since the last meeting, an agenda item should be included to renew the determination that meeting in person presents health risks. However, if more than 30 days have passed, an initial agenda item must be included to re-authorize meeting by teleconference under AB-361.

MSC (Mulberg/Medina) to find by a majority vote under Gov. Code § 54953, subd. (e)(1)(B) that as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code § 54953, subd. (e)(1)(C). 4/0: Ayes: Medina, Mulberg, Nelson and Scherman.

2. Proclamations and Announcements

General Manager Bruce Kamilos announced the passing of Director Bob Gray. Chair Sophia Scherman called the meeting in memory of Directory Gray.

Chair Scherman presented Mr. Kamilos with a 10-year anniversary award.

Mr. Kamilos presented a 10-year award for Water Distribution Operator III David Frederick.

Mr. Kamilos also announced to the Board, the District was awarded the Association of California Water Agencies/Joint Power Insurance Authority "Presidents Special Recognition Award".

3. Florin Resource Conservation District Election of Officers – 2022

Ms. Phillips presented the item to the Board.

In summary, each year the Board elect a Chair and Vice-Chair to serve as officers of the Board for a period of one (1) year or until successors are elected.

Director Lisa Medina nominated Sophia Scherman as Chair. Director Elliot Mulberg seconded with the caveat that the Board look into establishing a policy regarding a rotation of the Chair and Vice-Chair in the 2023 calendar year.

MSC (Medina/Mulberg) to nominate Sophia Scherman as Chair and look into establishing a policy regarding a rotation of the Chair and Vice-Chair. 4/0: Ayes: Medina, Mulberg, Nelson and Scherman.

Director Tom Nelson nominated himself for Vice-Chair.

MSC (Nelson/Medina) to nominate Tom Nelson as Vice-Chair. 4/0: Ayes: Medina, Mulberg, Nelson and Scherman.

4. Board Member Vacancy

Ms. Phillips presented the item to the Board and provided background on the situation.

In summary, the Board has one (1) vacancy to fill on its five (5) member Board after the passing of Director Bob Gray in December. The board member vacancy may be filled by 1) wait until the election in November of 2022; or 2) fill the vacancy by appointment. To fill a vacancy by appointment, a notification seeking a board member must be posted for 15 days in a generally circulated newspaper. The notification shall also be posted in at least three (3) conspicuous places in the District before the Board makes the appointment. Staff would then bring the item to the full Board for consideration at the February regular Board meeting.

The Board determined the fill vacancy by appointment option was the way to go and directed staff to bring the item back to the February meeting. Staff will take all necessary steps and bring the item back at the February Regular Board Meeting.

5. Consent Calendar

- a. Minutes of Regular Board Meeting of November 16, 2021
- b. Accounts Payable Check History – November 2021
- c. Accounts Payable Check History – December 2021
- d. Board and Employee Expense/Reimbursements – November 2021
- e. Board and Employee Expense/Reimbursements – December 2021
- f. Active Accounts – November 2021
- g. Active Accounts – December 2021
- h. Bond Covenant Status for FY 2021-22 – November 2021
- i. Bond Covenant Status for FY 2021-22 – December 2021
- j. Year to Date Revenues and Expenses Compared to Budget – November 2021
- k. Year to Date Revenues and Expenses Compared to Budget – December 2021
- l. CASH - Detail Schedule of Investments– November 2021
- m. CASH - Detail Schedule of Investments– December 2021
- n. Consultants Expenses – November 2021

- o. Consultants Expenses – December 2021
- p. Major Capital Improvement Projects – November 2021
- q. Major Capital Improvement Projects – December 2021

MSC (Medina/Nelson) to approve Florin Resource Conservation District Consent Calendar items a-q. 4/0: Ayes: Medina, Mulberg, Nelson and Scherman.

7. Elk Grove Water District Fiscal Year 2021-22 Quarterly Operating Budget Status Report

Finance Manager Patrick Lee presented the item to the Board.

In summary, revenues collected through the second quarter of the fiscal year total \$8,680,121 which is 55.23% of the \$15,716,093 annual budget. The revenues are \$443,137 or 4.86% below the same quarter of the prior year due to an overall reduction in consumption as part of the statewide water conservation effort.

8. Elk Grove Water District Fiscal Year 2021-22 Quarterly Capital Reserve Status Report

Mr. Lee presented the item to the Board.

In summary, through the second quarter of Fiscal Year 2021-22, the District expended \$1,451,554 for capital projects leaving a remaining total reserve balance on December 31, 2021 of \$17,687,928.

9. Resumption of Penalties and Shutoffs

Mr. Lee provided background on the item.

In summary, Executive Order N-42-20, which established a moratorium on water shutoffs due to nonpayment, and its extension through Senate Bill (SB) 155 to December 31, 2021 has expired. Through the California Water and Wastewater Arrearages Payment Program (Program), EGWD applied for and received \$246,620. The funding came from the State Water Resources Control Board using Federal American Rescue Plan Act of 2021 (ARPA) funds. This funding is to be used to assist customers who have experienced hardships due to the COVID-19 pandemic and is made available to cover any arrearages incurred during the period of March 4, 2020 through June 15, 2021. District staff is in the process of applying the appropriate credits to customer accounts in accordance with the Program guidelines. Staff anticipates that this should be completed no later than the end of January 2022. Based on this timeline, the soonest the District would be able to resume water shutoffs due to nonpayment would be the end of February. Since the timing of when the District can resume water service shutoff is dependent on when staff completes the application of credits to eligible customer accounts, staff is recommending that the Board adopt Resolution No. 01.18.22.01, rescinding Resolution No. 03.31.20.01 and authorizing the General Manager to resume the assessment of over the phone payment fees, door tag fees, late payment penalties and water shutoffs due to nonpayment.

The assessment of over the phone payment fees, door tag fees, late payment penalties and water shutoffs due to nonpayment will only resume after the 30-day grace period has expired for customers who must enter into a payment arrangement for remaining delinquent balances.

Vice-Chair Nelson asked if staff has contacted the customers who are applicable to receiving the credit. Mr. Lee mentioned staff will reach out to the appropriate customers after the credit is applied to their accounts to notify them and explain they have 30 days to pay any remaining balance before shut offs begin again.

MSC (Nelson/Medina) to adopt Resolution No. 01.18.22.01, rescinding Resolution No. 03.31.20.01 and authorizing the General Manager to resume the assessment of late payment penalties, door tag

fees and over the phone payment fees, and disconnection of water service due to nonpayment. 4/0: Ayes: Medina, Mulberg, Nelson and Scherman.

10. Florin Resource Conservation District/Elk Grove Water District 2020-2025 Strategic Plan Update

Mr. Kamilos presented the item to the Board.

After discussion, staff will discuss the strategic plan update with Chair Scherman and Director Mulberg and bring back to the February meeting.

11. Ordinance Prohibiting the Theft of Water and Tampering with District Facilities

Program Manager Travis Franklin presented the item to the Board.

In summary, SB 427 (Eggman) – Water Theft: enhanced penalties, was signed into law by the California state governor on July 23, 2021. SB 427 allows water agencies to adopt an ordinance with enhanced penalties for water theft. EGWD was the sponsor of SB 427 and worked with Senator Susan Talamantes-Eggman to ensure the legislation passed. Additions to the original bill were created to require agencies to develop a process for granting hardship waivers and splitting water theft into two (2) categories, meter tampering and all other forms of water theft. If the water theft is committed via meter tampering, the fines can be as high as \$130 for the first offense, \$700 for the second offense, and \$1,300 for each offense thereafter in the same year. All other forms of water theft which includes contractors making illegal connections to fire hydrants can be fined \$1000 for the first offense, \$2000 for the second offense, and \$3,000 for each offense thereafter in the same year. To reflect the enhanced penalties of SB 427, staff recommended adopting Ordinance No. 01.18.22.01, repealing and replacing Ordinance No. 05.15.19.01, prohibiting theft of water and tempering with District facilities.

MSC (Mulberg/Medina) to adopt Ordinance No. 01.18.22.01, repealing and replacing Ordinance No. 05.15.19.01, prohibiting theft of water and tempering with District facilities.

12. General Managers Report

Mr. Kamilos presented the item to the Board.

In summary, regarding the Administration Office Tenant Improvements Project, the general contractor, A.P. Thomas, is in the process of preparing the guaranteed maximum price (GMP) for this project from the bid documents provided to them by MFDB Architects.

Technology Crest Corporation was unanimously selected to conduct the Information Technology Security Assessment by the Professional Services board working group.

Mr. Kamilos explained, the District hosted the first stop of a tour for Assemblymember Jim Cooper that was hosted by Regional Water Authority regarding the adopted Groundwater Sustainability Plan.

13. Sustainability of the South American Subbasin

Mr. Kamilos provided background on the subject to the Board.

In summary, the Groundwater Sustainability Plan (Plan) for the South American Subbasin (SASb) has been completed and is in the process of being submitted to the California Department of Water Resources. The Plan instructs the Groundwater Sustainability Agencies responsible for managing the SASb to ensure the groundwater basin reaches sustainability within 20 years. In order for the SASb to achieve sustainability, projects will be needed to add more groundwater to the basin.

Staff will be providing short training sessions on complex issues related to water in our region in future board meetings.

14. Regional Emergency Preparedness Program

Mr. Kamilos presented the item to the Board.

In summary, the District is a member of Regional Water Authority (RWA). RWA is proposing an additional program to participating members to conduct a Regional Emergency Preparedness Program (Program) at a total cost of \$75,000 shared equally among all participants. The District's not-to-exceed share to participate in the Program would be \$6,250 with \$2,500 allocated for Phase 1 and \$3,750 for Phase 2. Phase 1 would consist of the consultant conducting an in-depth seminar with the participants to gather information. Based on information gathered, the consultant would provide written recommendations on the next steps to develop a regional emergency response strategy. Phase 2 is optional and would largely be defined by the Program participants after reviewing the consultant's recommendations from Phase 1. Overall, the goal for the Program would be to collectively identify the risks and resources in our region and define how to coordinate a regional emergency response. Staff believes that the Program will provide valuable information to the District and will coincide well with the District's own recently certified Emergency Response Plan.

After discussion and a question about paying even in the event of withdrawing, the Board agreed to move forward and staff will ask for clarification on withdrawal information before signing the agreement.

MSC (Nelson/Medina) to adopt Resolution No. 01.18.22.02, amending the Elk Grove Water District Fiscal Year 2021-22 Operating Budget and authorizing the General Manager to transfer monies between expense categories.

15. Elk Grove Water District Operations Report – November and December 2021

Mr. Kamilos presented the EGWD Operations Report – November and December 2021 to the Board and provided information on a couple operational events.

In summary, Well 11D had two (2) holes in the casing. Staff had Longmire Swaging seal off the holes. The well has been videoed and everything looks intact. Well 11D will be put back online after pumping clear water through when tested.

Mr. Kamilos also explained to the Board about a situation that occurred where a driver severed a fire hydrant on Elk Grove Boulevard.

16. Directors Comments

Nothing to report.

Adjourn to Regular Board Meeting on February 15, 2022.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Board Secretary

AK/SP

Accounts Payable Check History Report

1/1/2022 to 1/31/2022
Elk Grove Water District

Check Number	Check Date	Vendor Number	Name	Check	Explanation
054389	1/5/2022	ACWA JP	ACWA JPIA	22,949.40	Workers' Compensation Program - Quarter - 2
054390	1/5/2022	AMAZON	AMAZON CAPITAL SERVICES	75.97	
054391	1/5/2022	AWWA	AMERICAN WATER WORKS ASSOC.	302.00	*AWWA 2022 Dues - Ben Voelz
054392	1/5/2022	BAY 2	BAY ALARM COMPANY	140.86	
054393	1/5/2022	BSK4	BSK ASSOCIATES	668.25	Sampling - Treatment
054394	1/5/2022	CALIFOR	CALIFORNIA SURVEYING	254.62	
054395	1/5/2022	CINTAS2	CINTAS	164.82	
054396	1/5/2022	COVER A	COVERALL NORTH AMERICA, INC	859.00	
054397	1/5/2022	CRF BPA	BERNADETTE PAGADOR	26.56	Account Closed - Customer Refund
054398	1/5/2022	CRF JWJ	JIM WODDELL & JUANITA WODDELL	109.27	Account Closed - Customer Refund
054399	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	706.18	Account Closed - Customer Refund
054400	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	706.03	Account Closed - Customer Refund
054401	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	706.18	Account Closed - Customer Refund
054402	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	706.18	Account Closed - Customer Refund
054403	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	1,048.01	Account Closed - Customer Refund
054404	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	974.67	Account Closed - Customer Refund
054405	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	812.32	Account Closed - Customer Refund
054406	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	717.05	Account Closed - Customer Refund
054407	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	728.11	Account Closed - Customer Refund
054408	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	531.38	Account Closed - Customer Refund
054409	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	411.14	Account Closed - Customer Refund
054410	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	470.14	Account Closed - Customer Refund
054411	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	514.09	Account Closed - Customer Refund
054412	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	36.07	Account Closed - Customer Refund
054413	1/5/2022	CRF LEN	LENNAR HOMES CA, INC	89.27	Account Closed - Customer Refund
054414	1/5/2022	CRF LLA	LAWRENCE L. ALEXANDER TRUST	26.56	Account Closed - Customer Refund
054415	1/5/2022	CRF SBP	SUSHI HOUSE BUFFET	89.95	Account Closed - Customer Refund
054416	1/5/2022	CRF TAY	TAYLOR MORRISON	70.75	Account Closed - Customer Refund
054417	1/5/2022	CRF TAY	TAYLOR MORRISON	70.75	Account Closed - Customer Refund
054418	1/5/2022	DITCH 3	DITCH WITCH WEST	1,024.54	Account Closed - Customer Refund
054419	1/5/2022	EG MAS	ELK GROVE MASONIC LODGE #173	6,000.00	(2) Invoices - Legal - November & December 2021
054420	1/5/2022	EMP RE2	EMPLOYEE RELATIONS, INC	56.15	February 2022 Rent - 9257 Elk Grove Blvd.
054421	1/5/2022	ERBCO	EDWARD R. BACON COMPANY INC	170.93	
054422	1/5/2022	FASTENA	FASTENAL COMPANY	297.88	Fuel
054423	1/5/2022	INT STA	INTERSTATE OIL COMPANY	1,755.52	(2) Invoices - Legal - November & December 2021
054424	1/5/2022	JRG	JRG ATTORNEYS, LLP	3,335.50	
054425	1/5/2022	OREILLY	O'REILLY AUTO PARTS	30.98	
054426	1/5/2022	PA INC	PREFERRED ALLIANCE, INC	1,317.60	*2022 Annual Fees - Random Drug Testing Program
054427	1/5/2022	PACE	PACE SUPPLY CORP	220.71	
054428	1/5/2022	RADIAL	RADIAL TIRE OF ELK GROVE	323.68	
054429	1/5/2022	SIERRA	SIERRA OFFICE SUPPLIES	436.52	Repairs & Maintenance - OPS
054430	1/5/2022	SMUD	SMUD	918.04	
054431	1/5/2022	SMUD	SMUD	399.23	
054432	1/5/2022	SMUD	SMUD	1,430.49	
054433	1/5/2022	SMUD	SMUD	13,401.70	
054434	1/5/2022	SMUD	SMUD	1,165.99	
054435	1/5/2022	SMUD	SMUD	47.99	
054436	1/5/2022	SMUD	SMUD	567.52	
054437	1/5/2022	SMUD	SMUD	2,829.19	
054438	1/5/2022	SMUD	SMUD	1,425.31	
054439	1/5/2022	SMUD	SMUD	251.53	

*Denotes annual renewal of license, taxes, memberships, permits and subscriptions

054440	1/5/2022	SOUTHWEST ANSWERING SERVICE,	645.56	Materials - Water Main Replacement Project
054441	1/5/2022	TEICHERT AGGREGATES	777.56	Rental Equipment - Water Main Replacement Project
054442	1/5/2022	TRENCH PLATE RENTAL CO	375.52	
054443	1/5/2022	USS	1,047.78	December Social Media Public Outreach Campaign
054444	1/5/2022	WALKER KREATIVE	1,800.00	
054445	1/5/2022	WHITE CAP L.P.	106.63	Medical Benefits - February 2022
054446	1/13/2022	CB&T/ACWA-JPIA	65,101.56	Daily Tasks/Help Tickets
054447	1/13/2022	BG SOLU	9,637.50	Sampling - Treatment
054448	1/13/2022	BSK ASSOCIATES	615.00	
054449	1/13/2022	CCPPM	139.78	
054450	1/13/2022	FIDELITY NATIONAL TITLE	7.43	Account Closed - Customer Refund
054451	1/13/2022	CHICAGO TITLE CO	462.10	Account Closed - Customer Refund
054452	1/13/2022	CHICAGO TITLE CO	27.76	Account Closed - Customer Refund
054453	1/13/2022	CINTAS	164.81	
054454	1/13/2022	CLAYBAR ENGINEERING	21,890.00	Final Billing - Sara St & Elk Grove Florin Road Water Line Improvements
054455	1/13/2022	CONSOLIDATED COMMUNICATIONS	1,295.76	Ethernet Service/Phones-MOC/ADMIN
054456	1/13/2022	SACRAMENTO COUNTY UTILITIES	125.25	
054457	1/13/2022	FIRST INTEGRITY TITLE COMPANY	298.67	
054458	1/13/2022	AGAVE BUILDERS, LLC	9.86	Account Closed - Customer Refund
054459	1/13/2022	ALFRED BALBACH	108.25	Account Closed - Customer Refund
054460	1/13/2022	CHICAGO TITLE COMPANY	175.21	Account Closed - Customer Refund
054461	1/13/2022	FBD VANGUARD CONSTRUCTION	183.04	Account Closed - Customer Refund
054462	1/13/2022	FIDELITY NATIONAL TITLE	89.17	Account Closed - Customer Refund
054463	1/13/2022	FIDELITY NATIONAL TITLE	242.45	Account Closed - Customer Refund
054464	1/13/2022	LENNAR HOMES CA, INC	203.57	Account Closed - Customer Refund
054465	1/13/2022	LENNAR HOMES CA, INC	61.06	Account Closed - Customer Refund
054466	1/13/2022	LENNAR HOMES CA, INC	55.41	Account Closed - Customer Refund
054467	1/13/2022	LENNAR HOMES CA, INC	218.09	Account Closed - Customer Refund
054468	1/13/2022	LENNAR HOMES CA, INC	34.90	Account Closed - Customer Refund
054469	1/13/2022	LENNAR HOMES CA, INC	604.91	Account Closed - Customer Refund
054470	1/13/2022	LENNAR HOMES CA, INC	1,338.21	Account Closed - Customer Refund
054471	1/13/2022	LENNAR HOMES CA, INC	360.20	Account Closed - Customer Refund
054472	1/13/2022	LENNAR HOMES CA, INC	281.47	Account Closed - Customer Refund
054473	1/13/2022	LENNAR HOMES CA, INC	508.41	Account Closed - Customer Refund
054474	1/13/2022	LENNAR HOMES CA, INC	440.76	Account Closed - Customer Refund
054475	1/13/2022	LENNAR HOMES CA, INC	33.52	Account Closed - Customer Refund
054476	1/13/2022	LENNAR HOMES CA, INC	152.70	Account Closed - Customer Refund
054477	1/13/2022	LENNAR HOMES CA, INC	577.44	Account Closed - Customer Refund
054478	1/13/2022	LENNAR HOMES CA, INC	123.39	Account Closed - Customer Refund
054479	1/13/2022	ALLEN SUMMERS	64.99	Account Closed - Customer Refund
054480	1/13/2022	TAYLOR MORRISON	4.08	Software Program - Adobe
054481	1/13/2022	CARD SERVICES	14.99	Supplies - Finance
054482	1/13/2022	CARD SERVICES	282.84	(2) Invoices - Storage Rentals, Software Program, Covid Test Kits, Employee Recognition Meal, Materials
054483	1/13/2022	CARD SERVICES	5,832.39	Materials, Supplies, Tools - Treatment
054484	1/13/2022	CARD SERVICES	1,069.57	Uber - Reimbursement Made by Patrick Lee
054485	1/13/2022	CARD SERVICES	7.74	Project Management - New ADMIN Building
054486	1/13/2022	EARL CONSULTING CO., LLC	202.50	Fuel
054487	1/13/2022	INTERSTATE OIL COMPANY	1,436.76	Dirt Dump Charges, Dirt Transfers - Water Main Replacement Project
054488	1/13/2022	JAY'S TRUCKING SERVICE	3,669.80	(2) Invoices - Materials & Supplies - Distribution
054489	1/13/2022	PACE SUPPLY CORP	569.83	
054490	1/13/2022	REPUBLIC SERVICES #922	77.48	Certification Renewal T2 - Michael Montiel
054491	1/13/2022	SWRCB-DWOCB	60.00	
054492	1/13/2022	VERIZON WIRELESS	540.66	Sampling - Treatment
054493	1/19/2022	BSK4	487.50	
054494	1/19/2022	CINTAS	329.62	
054495	1/19/2022	COUNTY OF SACRAMENTO	428,616.05	Sacramento County Water Billings - November & December 2021
054496	1/19/2022	CS AA	773.30	Materials, Supplies, Tools - Utility
054497	1/19/2022	CS SH	881.60	Supplies, Equipment Rental, Tools
054498	1/19/2022	DATAPRO	12,342.51	December Billing, Inserts, Postage
054499	1/19/2022	DB COLS	3,150.00	Landscape & Maintenance - Wellsite's & Offices

*Denotes annual renewal of license, taxes, memberships, permits and subscriptions

(2) Invoices - Dirt Dump Charges, Dirt Transfers - Water Man Replacement Project
 (9) Invoices - Materials & Supplies - OPS
 (2) Invoices - Materials & Supplies - Water Main Replacement Project
 Lien Release
 *Annual Permit Fee - Service Connections
 Rental Equipment - Crane - Water Main Replacement Project
 Rental Equipment - Crane - Water Main Replacement Project
 (5) Invoices - Materials, Computer Monitors, Clothing
 Water Treatment Improvements Project - PLC/MCC
 Daily Tasks/Help Tickets
 *Annual Trustee Fee -2014 Series A Revenue Bonds
 Sampling - Treatment
 Equipment Purchase - New Bobcat
 *2022 Annual Permit Fees - Various Locations
 *2022 Annual Permit Fees - CIP Projects
 Encroachment/Overhead Allocation Charges
 Encroachment/Overhead Allocation Charges - Water Main Replacement Project
 Encroachment/Overhead Allocation Charges - New BLDG Fiber Optic Line
 (2) Invoices - Special Commercial Cleaning Services - ADMIN/MOC
 *Annual Subscription Renewal - AutoCAD
 Advertising - Back Yard Water Main Project
 Fuel
 (2) Invoices - Rental Equipment - Water Main Replacement Project
 4-55 Gallon Drums Pro Pac - Treatment
 (3) Invoices - Materials & Supplies - Distribution
 Materials - Water Main Replacement Project
 Lien Release
 Lien Release
 Lien Release
 Lien Release
 *Annual Maintenance & Support - Sage HRMS Payroll & HR Programs
 *2022 Membership Renewal Dues - Steve Shaw
 Materials & Supplies - Water Main Replacement Project
 Copier - ADMIN

2,761.25
 17.49
 5,669.74
 168.00
 3,971.80
 20.00
 3,146.00
 2,692.39
 2,480.52
 2,214.03
 1,476.02
 615.01
 13,120.01
 407.19
 11,200.00
 2,000.00
 366.75
 98,307.84
 2,000.00
 15,000.00
 404.98
 2,884.24
 1,328.74
 3,012.00
 3,159.62
 13.00
 451.57
 245.16
 403.54
 64.00
 2,211.46
 196.00
 838.56
 2,328.00
 3,833.88
 337.44
 178.42
 12.90
 2,081.63
 1,489.10
 20.00
 20.00
 20.00
 20.00
 8,470.49
 100.00
 174.72
 1,084.98
 300.00
 702.32
847,153.29

JAY'S TRUCKING SERVICE
 O'REILLY AUTO PARTS
 PACE SUPPLY CORP
 PEST CONTROL CENTER INC
 ROOCO RENTS
 SACRAMENTO COUNTY
 SWRCB
 TRENCH PLATE RENTAL CO
 TRENCH PLATE RENTAL CO
 AFLAC
 AFLAC
 AMAZON CAPITAL SERVICES
 AQUA SIERRA CONTROLS, INC
 BAY ALARM COMPANY
 SOLUTIONS BY BG INC.
 THE BANK OF NEW YORK MELLON
 BSK ASSOCIATES
 CLARK EQUIPMENT COMPANY
 CITY OF ELK GROVE
 CITY OF ELK GROVE
 CITY OF ELK GROVE
 CITY OF ELK GROVE
 CITY OF ELK GROVE
 COVERALL NORTH AMERICA, INC
 DLT SOLUTIONS
 DMV
 FASTENAL COMPANY
 FRONTIER COMMUNICATIONS
 HACH COMPANY
 HERBURGER PUBLICATIONS, INC
 INTERSTATE OIL COMPANY
 THE PERMANENTE MEDICAL GROUP
 NTS MIKEDON, LLC
 NTU TECHNOLOGIES, INC
 O'REILLY AUTO PARTS
 PACE SUPPLY CORP
 PACIFIC GAS & ELECTRIC COMPANY
 PITNEY BOWES GLOBAL FINANCIAL
 PURCHASE POWER
 REPUBLIC SERVICES #922
 ROOCO RENTS
 SACRAMENTO COUNTY
 SACRAMENTO COUNTY
 SACRAMENTO COUNTY
 SACRAMENTO COUNTY
 SAGE SOFTWARE INC
 SAWWA
 SIERRA OFFICE SUPPLIES
 TEICHERT AGGREGATES
 TRAFFIC SIGN SPECIALTIES
 U.S. BANK EQUIPMENT FINANCE

054500 1/19/2022 JAYS
 054501 1/19/2022 OREILLY
 054502 1/19/2022 PACE
 054503 1/19/2022 PEST
 054504 1/19/2022 ROOCO
 054505 1/19/2022 SAC 5
 054506 1/19/2022 SWRCB
 054507 1/19/2022 TRENCH
 054508 1/19/2022 TRENCH
 054509 1/26/2022 AFLAC
 054510 1/26/2022 AFLAC
 054511 1/26/2022 AMAZON
 054512 1/26/2022 AQUA
 054513 1/26/2022 BAY 3
 054514 1/26/2022 BG SOLU
 054515 1/26/2022 BONY2
 054516 1/26/2022 BSK4
 054517 1/26/2022 CLARK
 054518 1/26/2022 COEG
 054519 1/26/2022 COEG
 054520 1/26/2022 COEG
 054521 1/26/2022 COEG
 054522 1/26/2022 COEG
 054523 1/26/2022 COVER A
 054524 1/26/2022 DLT
 054525 1/26/2022 DMV
 054526 1/26/2022 FASTENA
 054527 1/26/2022 FRONT C
 054528 1/26/2022 HACH
 054529 1/26/2022 HERBURG
 054530 1/26/2022 INT STA
 054531 1/26/2022 KAISER3
 054532 1/26/2022 NTS
 054533 1/26/2022 NTU
 054534 1/26/2022 OREILLY
 054535 1/26/2022 PACE
 054536 1/26/2022 PG&E
 054537 1/26/2022 PIT 2
 054538 1/26/2022 PURCH
 054539 1/26/2022 REPUBLI
 054540 1/26/2022 ROOCO
 054541 1/26/2022 SAC 5
 054542 1/26/2022 SAC 5
 054543 1/26/2022 SAC 5
 054544 1/26/2022 SAC 5
 054545 1/26/2022 SAGE 2
 054546 1/26/2022 SAWWA2
 054547 1/26/2022 SIERRA
 054548 1/26/2022 TEICH A
 054549 1/26/2022 TRAFF S
 054550 1/26/2022 USBANK

Total:

*Denotes annual renewal of license, taxes, memberships, permits and subscriptions

FLORIN RESOURCE CONSERVATION DISTRICT/ELK GROVE WATER DISTRICT
 BOARD AND EMPLOYEE MONTHLY EXPENSE/REIMBURSEMENTS

As of 01/31/2022

INDIVIDUAL	DESCRIPTION	AMOUNT PAID
Steve Shaw	SAWWA 2022 Annual Membership Dues	\$100.00
Ben Voelz	AWWA 2022 Annual Membership Dues	\$302.00
		\$402.00

**Active Account Information
As of 01/31/2022**

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Metered												
Residential	12,305	12,318	12,300	12,309	12,299	12,312	12,300					
Commercial	362	363	362	362	362	363	362					
Irrigation	183	183	183	183	183	183	184					
Fire Service	183	183	183	183	183	184	184					
Total Accounts	13,033	13,047	13,028	13,037	13,027	13,042	13,030	-	-	-	-	-

**Active Account Information
FY 2020/2021**

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Metered												
Residential	12,161	12,163	12,308	12,294	12,295	12,311	12,292	12,291	12,298	12,301	12,309	12,317
Commercial	363	363	364	363	362	363	361	363	363	362	362	362
Irrigation	178	178	178	181	180	180	181	181	183	184	183	182
Fire Service	180	180	181	182	180	180	180	181	183	183	182	182
Total Accounts	12,882	12,884	13,031	13,020	13,017	13,034	13,014	13,016	13,027	13,030	13,036	13,043

**Bond Covenant Status
For Fiscal Year 2021-22
As of 1/31/2022**

Operating Revenues:	
Charges for Services	\$ 9,730,145
Operating Expenses:	
Salaries & Benefits	2,221,396
Seminars, Conventions and Travel	6,614
Office & Operational	747,769
Purchased Water	1,947,815
Outside Services	411,566
Equipment Rent, Taxes, and Utilities	318,479
Total Operating Expenses	<u>5,653,639</u>
Net Operating Income	<u>\$ 4,076,506</u>
Annual Interest & Principal Payments	
\$3,882,499	\$ 2,264,791 (1)
Debt Service Coverage Ratio, YTD Only:	1.80
Required	1.15

Notes

1. Reflects budget divided by number of months year to date.
However, first Principal/Interest Payments made in September.
Projected Annual Budget Coverage Ratio is **1.26**

Elk Grove Water District
Year to Date Revenues and Expenses Compared to Budget
As of 1/31/2022

7/12=58.33%
%

	General Ledger Reference	YTD Activity	Annual Budget	% Realized
Revenues	4100 - 4900	\$ 9,730,145	\$ 15,716,094	61.91%
Operating Expenses				
Salaries & Benefits	5100 - 5280	2,386,547	4,619,614	51.66%
less Capitalized Labor		(165,151)	(400,192)	41.27%
Adjusted Salaries and Benefits:		\$ 2,221,396	\$ 4,219,422	52.65%
Seminars, Conventions and Travel	5300 - 5350	6,614	48,859	13.54%
Office & Operational	5410 - 5494	747,769	1,345,271	55.59%
Purchased Water est. (1)	5495 - 5495	1,947,815	3,511,320	55.47%
Outside Services	5505 - 5580	411,566	1,150,358	35.78%
Equipment Rent, Taxes, Utilities	5620 - 5760	318,479	561,740	56.70%
Total Operational Expenses		\$ 5,653,639	\$ 10,836,970	52.17%
Net Operating Income		\$ 4,076,506	\$ 4,879,124	83.55%
Non-Operating Revenues				
Interest Received	9910 - 9910	27,591	25,000	110.36%
Unrealized Gains/(Losses)	9911 - 9911	(114,445)	-	100.00%
Other Income/(Expense)	9920 - 9973	4,604	-	0.00%
Total Non-Operating Revenues		\$ (82,250)	\$ 25,000	-329.00%
Non-Operating Expenses				
Election Costs	9950 - 9950	-	-	0.00%
Capital Expenses (2):				
Capital Improvements	1705 - 1760	395,080	2,975,000	13.28%
Capital Replacements	1705 - 1760	1,235,420	1,980,000	62.39%
Unforeseen Capital Projects	1705 - 1760	4,565	100,000	4.57%
Total Capital Expenses:		\$ 1,635,066	\$ 5,055,000	32.35%
Bond Interest Accrued (3)	7300 - 7300	841,458	1,442,499	58.33%
Total Non Operating Expenses		\$ 2,476,523	\$ 6,497,499	38.12%
Bond Retirement (3):		\$ 1,423,333	\$ 2,440,000	58.33%
Total Expenditures		9,635,745	19,749,469	48.79%
Revenues in Excess of All Expenditures, including Capital		\$ 94,399	\$ (4,033,375)	-2.34%

Notes:

1. There is a lag in water billings from the Sacramento County Water Agency. Included above is an estimate of costs to date based on water used.
2. YTD Activity includes \$165,151 in capitalized labor charged to capital projects.
3. Bond retirement payments are made two times a year in September and March
4. Accounts receivable balance, which represents the difference between the total amount billed and total amount collected, as of January 31, 2022 is \$414,177.56

Consultant Expenses
As of 1/31/2022

Fiscal Retainer Contracts

Consultant	Description	Total Contract	Current Month	Paid to date	2021-2022 FY Budget	Percent of year (0.58%)
JRG Attorneys, LLP	Task orders	TBD	\$ 3,336	\$ 11,718		
Somach Simmons & Dunn	Task orders	TBD	\$ -	\$ -		
BAKER MANOCK & JENSEN	Task orders	TBD	\$ -	\$ -		
Liebert Cassidy Whitmore	Task orders	TBD	\$ -	\$ 3,919		
Murphy Austin Adams	Task orders	TBD	\$ -	\$ -		
Total			\$ 3,336	\$ 15,637	\$ 175,000	8.94%
Solutions by BG, Inc.	Task orders	792,676	\$ 20,838	\$ 162,925	\$ 274,600	59.33%

Major Contracts

Consultant	Description	Total Contract	Paid to date	2021-2022 FY Budget	Percent of Contract
*Earl Consulting	PSA	\$ 50,000	\$ 41,909		83.82%
*MFDB Architects	PSA	\$ 205,270	\$ 143,600		69.96%
Stantec Consulting	PSA	\$ 98,212	\$ 48,474		49.36%
*Tully & Young	PSA	\$ 79,970	\$ 79,856		99.86%
A.P. Thomas	PSA	\$ 39,108	\$ 24,672		63.09%
*Flowline	Construction	\$ 665,157	\$ 665,147		100.00%
Arrow Drillers	Construction	\$ 290,547	\$ 156,880		53.99%
		\$ 1,428,264	\$ 1,160,538		81.26%

*Change Order to Amend Contract for an additional \$10,000. Original Contract amount was \$40,000.

*Change Order to Amend Contract for an additional \$12,770.00. Original Contract amount was \$192,500.

*Change Order to Amend Contract for an additional \$1,470.00. Original Contract amount was \$78,500.00

*Change Order to Amend Contract for an additional \$43,081.41. Original Contract amount was \$622,075.42.

Major Capital Improvement Project
Budget vs Actuals
As of 1/31/2022

Capital Project	Total Project Budget	Total Project Exp to Date	Percent Spent	Capitalized Labor	Fund Type	Project Type	2021-22 Budget		Jan		YTD % Spent
							Budget	Project Exp	Project Exp	Total YTD (1)	
Backyard Water Mains/Service Replacement	1,500,000	1,163,599	77.57%	\$ 161,467	R&R	Supply/Distribution	\$ 1,500,000	\$ 70,553	\$ 1,163,599	77.57%	
2nd Ave Water Main	86,000	-	0.00%	-	R&R	Supply/Distribution	86,000	-	-	0.00%	
Truman St/Adams St Water Main	244,000	3,684	1.51%	3,684	R&R	Supply/Distribution	244,000	-	3,684	1.51%	
Well Rehabilitation Program	75,000	55,017	73.36%	-	R&R	Supply/Distribution	75,000	-	55,017	73.36%	
PLC Bucket Replacements	50,000	13,120	26.24%	-	R&R	Treatment	50,000	13,120	13,120	26.24%	
Pavement Repair and Coat Seal	25,000	-	0.00%	-	R&R	Building and Site	25,000	-	-	0.00%	
Service Line Replacements	100,000	1,750	1.75%	-	CIP	Supply/Distribution	100,000	-	1,750	1.75%	
Birkman Transmission Main	42,000	-	0.00%	-	CIP	Supply/Distribution	42,000	-	-	0.00%	
Chlorine Analyzers Shallow Wells	70,000	-	0.00%	-	CIP	Treatment	70,000	-	-	0.00%	
Well 4D Radio Antenna	35,000	-	0.00%	-	CIP	Treatment	35,000	-	-	0.00%	
9829 Waterman Rd	2,300,000	134,814	5.86%	-	CIP	Building and Site	2,300,000	203	134,814	5.86%	
Fiber Optic Cable	300,000	160,209	53.40%	-	CIP	Building and Site	300,000	1,329	160,209	53.40%	
Digital Data Collector & GPS Rover	23,000	-	0.00%	-	CIP	Building and Site	23,000	-	-	0.00%	
Compact Loader with Cold Plate	105,000	98,308	93.63%	-	CIP	Building and Site	105,000	98,308	98,308	93.63%	
Unforeseen Capital Projects	100,000	4,565	4.57%	-	-	-	100,000	-	4,565	4.57%	
Sub-Total	\$ 5,055,000	\$ 1,635,066	32.35%	\$ 165,151			\$ 5,055,000	\$ 183,512	\$ 1,635,066	32.35%	

(1) Includes \$165,151 in capitalized labor through 01/31/2022

(2) Includes unforseen capital projects, including:
Well logging services for Well 11D Rehab
Pacific Survey - Well 11D Survey

Total \$ 4,565

February 15, 2022

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Stefani Phillips, Board Secretary

SUBJECT: **FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTOR APPOINTMENT**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors consider the appointment of one (1) candidate as Director to the Florin Resource Conservation District Board of Directors.

SUMMARY

The Florin Resource Conservation District (FRCD) Board of Directors (Board) has one (1) vacancy to fill on its five (5) member Board after the passing of Director Bob Gray in December 2021. The Board has chosen to fill the vacant seat by appointment.

By this action, the FRCD Board will consider the appointment of one (1) candidate as Director to the Florin Resource Conservation District Board of Directors.

DISCUSSION

Background

Director Bob Gray passed away on Sunday, December 26, 2021, leaving one (1) seat vacant on the Board. Director Bob Gray was first elected in 2015 and remained a Board member for a total of seven (7) years.

Following his passing, staff notified the Sacramento County Voter of Registration and Elections as required by Government Code Section 1780. The Board chose to fill the vacancy by appointment at the next regular board meeting in February in accordance with applicable law, including Public Resources Code Sections 9316 and 9317, Elections Code Sections 1000, et seq. and Government Code Sections 1780, et seq.

Present Situation

Staff posted notice of vacancy for 15 days in a generally circulated newspaper and in at least three (3) conspicuous places in accordance with Division 9 of the Public Resources Code.

February 15, 2022

FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTOR APPOINTMENT

Page 2

Associate Director Paul Lindsay submitted a letter of interest (attached) for the Board vacancy providing his background in governance. His submittal met the following requirements, as required by California Code, Public Resources Code Section 9352:

1. Candidates must be a registered voter; and
2. Reside within the FRCD boundaries; or
3. Have two (2) or more years of experience as an associate director of the RCD; or
4. Be a designated agent of a resident landowner within the District.

Staff recommends the Board consider the appointment of one (1) candidate as Director to the Florin Resource Conservation District Board of Directors.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to Goal No. 1, Governance and Customer Engagement, of the Strategic Plan 2020-2025.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully Submitted,



STEFANI PHILLIPS
BOARD SECRETARY

Attachment

Attachment

Paul Lindsay
8909 Castle Park Dr
Elk Grove, Ca. 95624

January 26, 2022

Stefani Phillips
Human Resources Administrator/Board Secretary
Florin Resource Conservation District
[9257 Elk Grove Blvd.
Elk Grove, Ca 95624

Dear Ms. Phillips:

I am writing to express my interest in appointment to the vacant seat on the District's Board of Directors.

Although I believe that the Board is aware of my experience, I will give you a brief rundown. I worked for the Social Security Administration, an agency of the United States government, for over thirty-four years before my retirement. During that time, I held several different positions, including Claims Specialist, Operations Supervisor, Operations Officer, Area Systems Coordinator, and District Manager. Positions required a comprehensive knowledge of applicable laws, computers, programs, administrative procedures, human resource procedures and issues, and budgets.

I have also been active in my community. I served on the on the Elk Grove Community Planning Advisory Committee (under the auspices of Sacramento County) for approximately 5 years prior to the City's incorporation. After the incorporation, I was a member of the Elk Grove City Planning Commission for several years (7 plus), both as a member and as the Chair. During that time, I was also the Chair of the East Elk Grove specific plan committee. I served two years on the Sacramento County's Grand Jury (2017-2019). I currently serve as an Associate Director for FRCD, Vice Chair of the Cosumnes Community Services District's Landscape and Lighting Committee, and President of the Friends of the Elk Grove Library.

I affirm the following:

1. I am a registered voter
2. I reside within the FRCD boundaries
3. I have served as an Associate Director of the FRCD for the last 2 1/4 years

Sincerely,

Paul Lindsay

Paul Lindsay

February 15, 2022

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Stefani Phillips, Board Secretary

SUBJECT: **FLORIN RESOURCE CONSERVATION DISTRICT COMMITTEE APPOINTMENTS AND OUTSIDE AGENCY REPRESENTATION - 2022**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors:

1. Absolve the Finance Committee; and
2. Appoint Directors to sit on the Conservation and Infrastructure Committees of the Florin Resource Conservation District; and
3. Appoint Representatives for outside agency participation.

SUMMARY

Every January, the Florin Resource Conservation District (FRCD) Board of Directors (Board) appoints Directors to sit on previously established standing board committees. Appointments of representation for outside agency participation also takes place at this time. It is recommended that the Finance Committee be absolved as the Finance Committee consists of the entire Board. For this reason, proceedings previously conducted under the Finance Committee may be conducted as part of a regular or special board meeting. The Board requested this item be brought back in February.

By this action, the Board, will 1) absolve the Finance Committee; 2) appoint Directors to sit on the Conservation and Infrastructure Committees of the FRCD; and 3) appoint representatives for outside agency participation.

DISCUSSION

Background

The FRCD Board Bylaws state that the Board shall have the power to create and appoint members to Advisory and Standing Committees. Any committee, to the extent provided

**FLORIN RESOURCE CONSERVATION DISTRICT COMMITTEE APPOINTMENTS AND
OUTSIDE AGENCY REPRESENTATION - 2022**

Page 2

in the Board motion, shall only have the authority delegated by the Board and may not bind the District regarding matters that should be before the Board.

Present Situation

Currently, the established standing committees are Finance, Conservation, and Infrastructure.

The Standing committees are comprised of the following Board of Directors and Associate Directors:

Finance – FRCD/Elk Grove Water District (EGWD):	All Board Members
Conservation Committee – FRCD:	Lisa Medina Sophia Scherman Tom Nelson (Alternate)
Infrastructure Committee – EGWD:	Lisa Medina Paul Lindsay

Staff recommends absolving the Finance Committee as a standing committee because it embodies the entire Board and generally does not constitute the meaning of a committee. Proceedings previously conducted under the Finance Committee may be conducted as part of a regular or special board meeting.

Directors and/or staff provide outside agency representation to the following organizations: Association of California Water Agencies/Joint Power Insurance Authority (ACWA/JPIA), California Special Districts Association (CSDA), Sacramento Local Agency Formation Commission (LAFCO), Regional Water Authority (RWA), and Sacramento Central Groundwater Authority (SCGA).

Outside agency representation is as follows:

(ACWA/JPIA) – Representative of EGWD	Sophia Scherman Bruce Kamilos (Alternate)
CSDA	Elliot Mulberg
RWA Board of Directors	Sophia Scherman (Primary) Bruce Kamilos (Primary) Elliot Mulberg (Alternate)
SCGA	Bruce Kamilos (Primary) Tom Nelson (Alternate)

February 15, 2022

**FLORIN RESOURCE CONSERVATION DISTRICT COMMITTEE APPOINTMENTS AND
OUTSIDE AGENCY REPRESENTATION - 2022**

Page 3

The SCGA representation assignments are made by nomination only and appointments shall be made by the Elk Grove City Council as per the SCGA Joint Powers Agreement. It is recommended that the Board review these agency assignments and make modifications as deemed appropriate.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD's 2020-2025 Strategic Plan. Committee Appointments and Outside Agency Representation aligns with Strategic Goal 7 – Water Industry Leader; “Demonstrate water industry leadership through partnerships and active participation in regional and statewide water efforts”.

FINANCIAL SUMMARY

There is no financial impact associated with this agenda item.

Respectfully submitted,



STEFANI PHILLIPS
BOARD SECRETARY

February 15, 2022

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce Kamilos, General Manager

SUBJECT: **CONTRACT AMENDMENT TO CONSTRUCT THE ADMINISTRATION BUILDING TENANT IMPROVEMENTS PROJECT**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors:

1. Adopt Resolution No. 02.15.22.01, amending the Elk Grove Water District Fiscal Year 2022-26 Capital Improvement Program and approving an additional appropriation of \$938,028 from future capital improvement reserve funds to the Fiscal Year 2021-22 Capital Improvement Program Budget and amending the Elk Grove Water District Fiscal Year 2021-22 Operating Budget appropriating an additional \$938,028 from operating reserves to fund expenditures in excess of revenues for fiscal year 2021-22; and
2. Authorize the General Manager to execute a Contract Amendment with A.P. Thomas, in the amount of \$2,562,127, to provide construction services for the District Administration Building Tenant Improvements Project.

SUMMARY

A.P. Thomas is currently under contract with the Florin Resource Conservation District/Elk Grove Water District (District) and has been providing preconstruction services for the District Administration Building Tenant Improvements Project (Project). In this capacity, A.P. Thomas has been providing construction advice to MFDB Architects, the Project's architect, to aid in the development of drawings. Now that construction drawings are 100% complete, A.P. Thomas has submitted a guaranteed maximum price (GMP) to construct the Project.

The GMP from A.P. Thomas is \$2,562,127. Staff has provided a breakdown of GMP costs versus estimated project costs presented at a special board meeting in July 2021 (attached). Though costs have gone up due to inflation and supply chain issues, staff believes the GMP is competitively priced and represents a fair market value to construct the Project.

By this action, if approved, the District Board of Directors (Board) would: 1) adopt Resolution No. 02.15.22.01, amending the Elk Grove Water District Fiscal Year 2022-26

**CONTRACT AMENDMENT TO CONSTRUCT THE ADMINISTRATION BUILDING
TENANT IMPROVEMENTS PROJECT**

Page 2

Capital Improvement Program and approving an additional appropriation of \$938,028 from future capital improvement reserve funds to the Fiscal Year 2021-22 Capital Improvement Program Budget and amending the Elk Grove Water District Fiscal Year 2021-22 Operating Budget appropriating an additional \$938,028 from operating reserves to fund expenditures in excess of revenues for fiscal year 2021-22, and 2) authorize the General Manager to execute the Contract Amendment in the amount of \$2,562,127 to provide construction services for the Project. The Contract Amendment will be provided to the Board at the board meeting.

DISCUSSION

Background

On March 22, 2021, staff executed a contract with A.P. Thomas for preconstruction services for the Project. The cost of preconstruction services was \$39,108. Executing the contract allowed A.P. Thomas to become a part of the design team. In this role, A.P. Thomas has worked closely with MFDB Architects and District staff to develop drawings and specifications for the Project. When Project drawings reached the 100% design development stage, A.P. Thomas provided an updated cost estimate based on the design development drawings. Staff presented the updated cost estimate to the Board during a special board meeting on July 13, 2021. After fully discussing the Project costs and the effect that inflation has had on construction costs, the Board agreed that an additional \$500,000 could be used from future capital improvement reserve funds if needed to complete the Project. This would be in addition to the \$2,300,000 approved for the Project in the Fiscal Year (FY) 2021-22 Capital Improvement Program (CIP) Budget. Staff committed to the Board that it would work closely with the design team to value engineer the Project to minimize the need for additional reserve funds required for the Project, prior to returning to the Board with a formal request for additional funds.

Present Situation

On January 3, 2022, A.P. Thomas Construction received the construction drawing package from MFDB Architects. The construction drawings are the drawings on which the GMP for the Project is based. To arrive at a GMP, A.P. Thomas distributed the construction drawings to subcontractors to get competitive pricing for the various trades required for the Project. A.P. Thomas has completed the bidding process and has delivered to staff a GMP of \$2,562,127 to construct the Project. Though costs have gone up due to inflation and supply chain issues, staff believes the GMP is competitively priced

**CONTRACT AMENDMENT TO CONSTRUCT THE ADMINISTRATION BUILDING
TENANT IMPROVEMENTS PROJECT**

Page 3

and represents a fair market value to construct the Project. Furthermore, staff has value engineered \$400,000 in savings in the areas of audio-visual equipment, security, facility access control, and telephone equipment by directly contracting for these scopes of work.

Staff recommends that the District enter into a Contract Amendment with A.P. Thomas to provide construction services for the Project. The Contract Amendment is tied to the original contract the District executed on March 22, 2021. The original contract is constructed in two (2) parts – Part I for preconstruction services and Part II for construction services. By executing the Contract Amendment with A.P. Thomas, Part II of the contract becomes effective, obligating A.P. Thomas to construct the Project at the GMP.

ENVIRONMENTAL CONSIDERATIONS

The Administration Building Tenant Improvements Project is categorically exempt from the California Environmental Quality Act (CEQA) under Title 14 California Code of Regulations, Class 1, Section number 15301 of the CEQA Guidelines. Projects exempt under Class 1, Section number 15303 consist of minor alterations of existing public or private structures, facilities, mechanical equipment or topographical features involving negligible or no expansion. Staff will file a Notice of Exemption with the County Recorders' Office at least 30 days prior to the beginning of construction of the Project.

STRATEGIC PLAN CONFORMITY

The recommendation made in this staff report conforms to Strategic Goal 5, Community Relations, in the Strategic Plan. Strategic Goal 5 states to increase engagement with the customers and community to provide superior customer service. One (1) of the objectives of Strategic Goal 5 is to acquire a new administrative facility.

FINANCIAL SUMMARY

The financial impact associated with the Contract Amendment for Project construction services is \$2,562,127. In order to fund this amount and cover additional costs listed in Attachment 1, it is necessary to amend the FY 2022-26 CIP and appropriate an additional amount of \$938,028 from future capital improvement reserve funds to the FY 2021-22 CIP Budget. It is also necessary to amend and appropriate the same amount to the FY

February 15, 2022

**CONTRACT AMENDMENT TO CONSTRUCT THE ADMINISTRATION BUILDING
TENANT IMPROVEMENTS PROJECT**

Page 4

2021-22 Operating Budget. With these changes, the total FY 2021-22 budget for the Administration Building Tenant Improvements Project is \$3,238,028.

Respectfully submitted,

A handwritten signature in blue ink that reads "B. M. Kamilos".

BRUCE KAMILOS
GENERAL MANAGER

Attachments

RESOLUTION NO. 02.15.22.01

A RESOLUTION OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS AMENDING THE ELK GROVE WATER DISTRICT FISCAL YEAR 2022-26 CAPITAL IMPROVEMENT PROGRAM AND APPROVING AN APPROPRIATION OF \$938,028 FROM FUTURE CAPITAL IMPROVEMENT RESERVE FUNDS TO THE FISCAL YEAR 2021-22 CAPITAL IMPROVEMENT PROGRAM BUDGET AND AMENDING THE ELK GROVE WATER DISTRICT FISCAL YEAR 2021-22 OPERATING BUDGET APPROPRIATING AN ADDITIONAL \$938,028 FROM OPERATING RESERVES TO FUND EXPENDITURES IN EXCESS OF REVENUES FOR FISCAL YEAR 2021-22

WHEREAS, the Florin Resource Conservation District (District) is a Resource Conservation District organized pursuant to Division 9 of the California Public Resources Code, Sections 9001, et seq. (Resource Conservation Law); and

WHEREAS, the District is formed for the purposes delineated in the Public Resources Code Section 9001 and all things necessary to carry out the provisions of the Resource Conservation Law and adopted District Bylaws; and

WHEREAS, the Elk Grove Water District Fiscal Year 2022-26 Capital Improvement Program (FY 2022-26 CIP) requires an amendment to appropriate an amount of \$938,028 from future capital improvement reserve funds to the Fiscal Year 2021-22 Capital Improvement Program Budget for construction services related to the District Administration Building Tenant Improvements Project, and an amendment to the Elk Grove Water District Fiscal Year 2021-22 Operating Budget to appropriate an additional amount of \$938,028 from operating reserves to fund expenditures in excess of revenues for Fiscal Year 2021-22;

NOW, THEREFORE, THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS DOES HEREBY RESOLVE:

SECTION 1. The Board of Directors hereby adopts the foregoing recitals as true and correct and incorporates them herein by reference.

SECTION 2. The Board of Directors hereby amends the Elk Grove Water District Fiscal Year 2022-26 Capital Improvement Program, a portion attached hereto as Exhibit "A", and approving an appropriation of \$938,028 from future capital improvement reserve funds to the Fiscal Year 2021-22 Capital Improvement Program Budget and amends the Elk Grove Water District Fiscal Year 2021-22 Operating Budget appropriating an additional amount of \$938,028 from operating reserves to fund expenditures in excess of revenues for Fiscal Year 2021-22.

SECTION 3. The Board Secretary shall certify to the adoption of this Resolution.

SECTION 4. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 15th day of February 2022.

AYES:
NOES:
ABSENT:
ABSTAIN:

Sophia Scherman
Chair

ATTEST:

Stefani Phillips
Board Secretary

APPROVED AS TO FORM:

Richard E. Nosky
District Legal Counsel

Attachment

ATTACHMENT 1 - SUMMARY OF PROJECT COSTS
Administration Building Tenant Improvements Project

2/8/2022

CSI CODE	DESCRIPTION	TOTAL VALUE	TOTAL VALUE	CHANGE IN	CHANGE IN	
		07/09/21	02/07/22	VALUE	PERCENT	
01930	Preconstruction Fees	\$ 19,900	\$ 19,900	\$ -	0%	■
01010	General Conditions	\$ 100,595	\$ 100,595	\$ -	0%	■
01090	General Requirements	\$ 13,095	\$ 13,500	\$ 405	3%	▲
02050	Demolition	\$ 69,560	\$ 94,900	\$ 25,340	36%	▲
02200	Site Work	\$ 155,801	\$ 160,050	\$ 4,249	3%	▲
02900	Landscaping	\$ 9,526	\$ 8,400	\$ (1,126)	-12%	▼
03300	Concrete	\$ 27,763	\$ 18,100	\$ (9,663)	-35%	▼
04200	Masonry	\$ 15,000	\$ -	\$ (15,000)	-100%	▼
05050	Hand Rail	\$ 4,875	\$ 4,360	\$ (515)		▼
06100	Carpentry	\$ 2,000	\$ 82,462	\$ 80,462	4023%	▲
06410	Cabinetry	\$ 92,910	\$ 102,582	\$ 9,672	10%	▲
07200	Insulation	\$ 24,167	\$ 9,425	\$ (14,742)	-61%	▼
07500	Roofing	\$ 8,695	\$ 9,751	\$ 1,056	12%	▲
07900	Waterproofing	\$ 10,750	\$ 26,930	\$ 16,180	151%	▲
08200	Doors, Frames & Hardware	\$ 63,975	\$ 61,427	\$ (2,548)	-4%	▼
08800	Glass & Glazing	\$ 65,054	\$ 122,321	\$ 57,267	88%	▲
09200	Exterior Finishes	\$ 17,500	\$ 18,000	\$ 500	3%	▲
09250	Drywall & Metal Studs	\$ 189,793	\$ 152,056	\$ (37,737)	-20%	▼
09300	Ceramic Tile & Stone	\$ 38,990	\$ 27,950	\$ (11,040)	-28%	▼
09500	Acoustic Treatment (ceiling only)	\$ 64,500	\$ 54,670	\$ (9,830)	-15%	▼
09680	Flooring	\$ 64,460	\$ 60,700	\$ (3,760)	-6%	▼
09900	Painting	\$ 22,515	\$ 34,095	\$ 11,580	51%	▲
10000	Specialties	\$ 28,038	\$ 39,234	\$ 11,196	40%	▲
11130	Audio Visual Equipment	\$ -	\$ -	\$ -		■
11450	Appliances	\$ -	\$ -	\$ -		■
12500	Window Treatments	\$ 6,460	\$ 6,072	\$ (388)	-6%	▼
13900	Fire Alarms	\$ 11,309	\$ 12,900	\$ 1,591	14%	▲
14000	Lifts & Elevators	\$ -	\$ -	\$ -		■
15300	Fire Sprinklers	\$ 21,404	\$ 22,635	\$ 1,231	6%	▲
15400	Plumbing	\$ 127,783	\$ 122,533	\$ (5,250)	-4%	▼
15500	HVAC	\$ 173,422	\$ 174,299	\$ 877	1%	▲
16600	Electrical	\$ 283,115	\$ 293,050	\$ 9,935	4%	▲
16700	Communications	\$ -	\$ -	\$ -		■
	Subtotal	\$ 1,732,955	\$ 1,852,897	\$ 119,942	7%	▲
	Liability Insurance & Warranty 1.0%	\$ 20,265	\$ 21,452	\$ 1,187	6%	▲
	Payment & Performance Bond 1.1%	\$ 22,292	\$ 23,597	\$ 1,305	6%	▲
	Subcontractor Payment & Performance Bond 3.0%	\$ 48,374	\$ 51,972	\$ 3,598	7%	▲
	Overhead 3.0%	\$ 60,796	\$ 60,003	\$ (793)	-1%	▼
	Profit 2.0%	\$ 40,531	\$ 40,002	\$ (529)	-1%	▼
	Project Contingency 5.0%	\$ 101,327	\$ 95,243	\$ (6,084)	-6%	▼
	TOTAL PROJECT BASE COST	\$ 2,026,540	\$ 2,145,166	\$ 118,626	6%	▲

ALTERNATE ADDS		PROJECT BASE CASE	\$ 2,145,166	NOTES
01410 Permits & Fees	\$	-		Owner to handle
01500 Testing	\$	-		
01507 Air Quality Consultant	\$	2,370		
02440 Aggregate Base Removal / Replacement & Overkote Per Plan	\$	91,135	\$ 9,185	Use orig. design
02800 Trellis Allowance (3/16" structure vs. poles w/fabric)	\$	17,780	\$ 57,874	
02830 Site Fencing & Gates	\$	129,834	\$ 133,249	
02900 Landscaping as Designed in Lieu of Repairs	\$	219,601		Defer
7200 Remove and Replace Existing Insulation at Roof Deck			\$ 17,305	
8200 Door Frame VE				
08800 Level 1 Bullet Resistant Public Lobby Wall	\$	25,979	\$ 26,130	
9250 Remove and Replace Drywall at Exterior Walls (2 week add)				
09250 Interior Walls Full Height with Acoustically Enhanced Drywall	\$	392,033		HR/GM Office only
9500 Acoustical Ceiling Shadow Molding in lieu of wall angle				
9900 Graffiti Coating at 2 Elevations				
11130 Audio Visual Scope of Work at Multipurpose / Board Chambers	\$	264,394		Owner to handle
11130 Audio Visual Scope of Work at Conference Rooms & Break Area	\$	32,685		Owner to handle
11140 Plumbing Reqts & Install Allowance for OF Appliances	\$	17,000	\$ 6,221	OFCI
12500 VE mini blinds				
13700 Video Surveillance Scope of Work	\$	44,299		Owner to handle
13700 Access Control Scope of Work	\$	123,263		Owner to handle
13950 Intrusion Detection Alarm	\$	25,478		Owner to handle
16600 Generator & Enclosure	\$	152,236	\$ 159,435	
16600 Electric Vehicle Charger Upgrade & SMUD Panel				
16600 Infrastructure & Landscape Patching for Owner Provided Fiber Optic Cabl	\$	21,335	\$ 7,562	
Total Alternate Adds	\$	1,559,422	\$ 416,961	

TOTAL PROJECT COST WITH ALTERNATE ADDS \$ 3,704,588 **\$ 2,562,127 GMP (A.P. Thomas)**

Owner-covered alternate adds
 \$ 5,659 Permits
 \$ 70,146 Audio Visual Scope of Work
 \$ 8,894 Access Control Scope of Work
 \$ 12,100 Intrusion Detection Alarm
 \$ 15,877 Appliances
 \$ 112,676 Sub-total
\$ 2,674,803 Total project cost w/alt. adds

Owner-covered other req'ts
 \$ 11,000 Telephone System
 \$ 163,000 Furniture
 \$ 146,970 MFDB FY21/22 (incl. DesignTech
 \$ 40,000 Bob Earl FY 21/22
 \$ 200,000 Owner contingency
 \$ 560,970 Sub-total

\$ 3,235,773 Total FY 21/22 Budget

Attachment 2

AMENDMENT NO. 1

Pursuant to the Agreement (the "Agreement") dated as of 22nd day of March, 2021, between the Florin Resource Conservation District ("Owner") and A.P. Thomas Construction, Inc. ("Contractor"), Owner and Contractor desire to establish a GMP for the Work described in the Agreement. Therefore, Owner and Contractor agree as follows:

1. The attached Exhibits are a part of the Agreement as if each were physically incorporated therein.

EXHIBIT A Guaranteed Maximum Price, dated February 11, 2022, one page.

EXHIBIT B Substantial Completion Date, dated February 11, 2022, one page.

EXHIBIT C Contractor's Superintendent and Project Manager's Name and Contact Information, dated February 11, 2022, one pages.

EXHIBIT D Construction Schedule, dated February 9, 2022, two pages.

EXHIBIT E Construction Contingency, dated February 11, 2022, one page.

EXHIBIT F Schedule of Values and Clarifications, dated February 11, 2022, eight pages.

EXHIBIT G Drawings, Plans & Specifications, dated February 9, 2022, three pages.

EXHIBITS H, I and J Not Used

EXHIBIT K Allowances and Denied Alternates, dated February 9, 2022, one page.

2. Capitalized words and phrases herein shall have the same meanings as are ascribed to such words in the Agreement.

3. This Amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute but one and the same instrument.

4. Except as specifically amended herein, all of the provisions of the Agreement remain in full force and effect and all terms and conditions of the Agreement shall apply. In the event of an irreconcilable conflict between the terms of the Agreement and those of this Amendment, the terms of this Amendment shall control.

5. By execution of this Amendment, the Contractor acknowledges that, as of the date of this Amendment, the Contractor is not aware of, and has not reserved, any claim against the Owner.

This Amendment is entered into as of _____, 2022.

OWNER:

CONTRACTOR:

By: Florin Resource Conservation District

By: A.P. Thomas Construction, Inc.

Name: _____

Name: _____

Its: _____

Its: _____

EXHIBIT A – GUARANTEED MAXIMUM PRICE

Elk Grove Water District Tenant Improvement

A.P. Thomas Construction, Inc.

February 11, 2022

Contractor's Guaranteed Maximum Price for the Work described in the Agreement ("the GMP"), including the Cost of the Work, Contractor's Fee and the Construction Contingency is two million five hundred fifty-four thousand five hundred sixty-five dollars and no cents (\$2,554,565.00).

EXHIBIT B – SUBSTANTIAL COMPLETION DATE

Elk Grove Water District Tenant Improvement

A.P. Thomas Construction, Inc.

February 11, 2022

Substantial Completion Date, in accordance with the Construction Schedule (Exhibit D), dated February 9, 2022, and based on a construction start date of March 3, 2020, is June 24, 2022.

EXHIBIT C – CONTRACTOR’S PERSONNEL

Elk Grove Water District Tenant Improvement

A.P. Thomas Construction, Inc.

February 11, 2022

Contractor’s Superintendent and Project Manager and their contact information are as follows:

Superintendent:

Tim Lollis

tlollis@apthomasconstruction.com

916-358-0823

Senior Project Manager:

Jay Plaxco

jplaxco@apthomasconstruction.com

916-671-9516

Project Engineer:

Taylor Hershey

thershey@apthomasconstruction.com

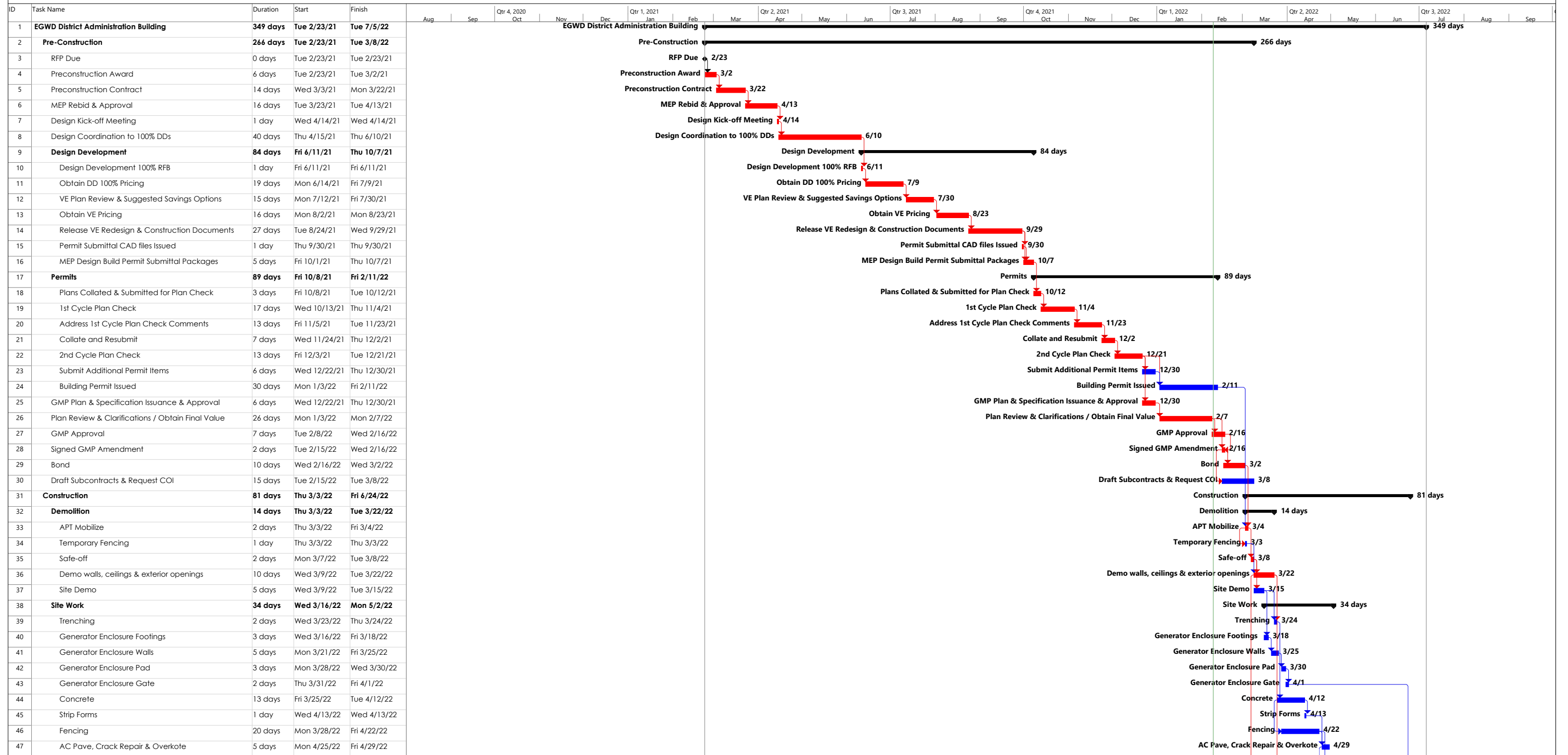
916-719-6881



A.P. THOMAS
Construction, Inc.

EXHIBIT D - CONSTRUCTION SCHEDULE

Elk Grove Water District
A.P. Thomas Construction, Inc.
February 9, 2022



Elk Grove Water District

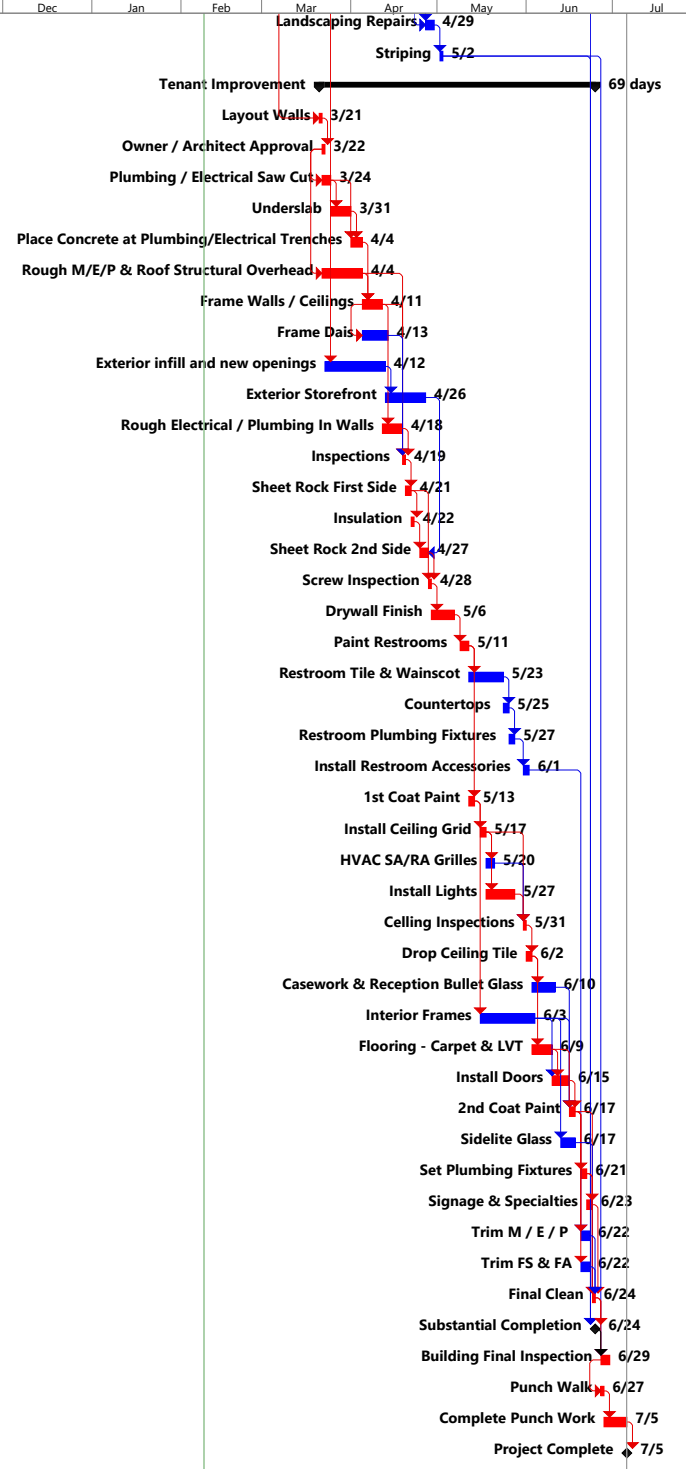
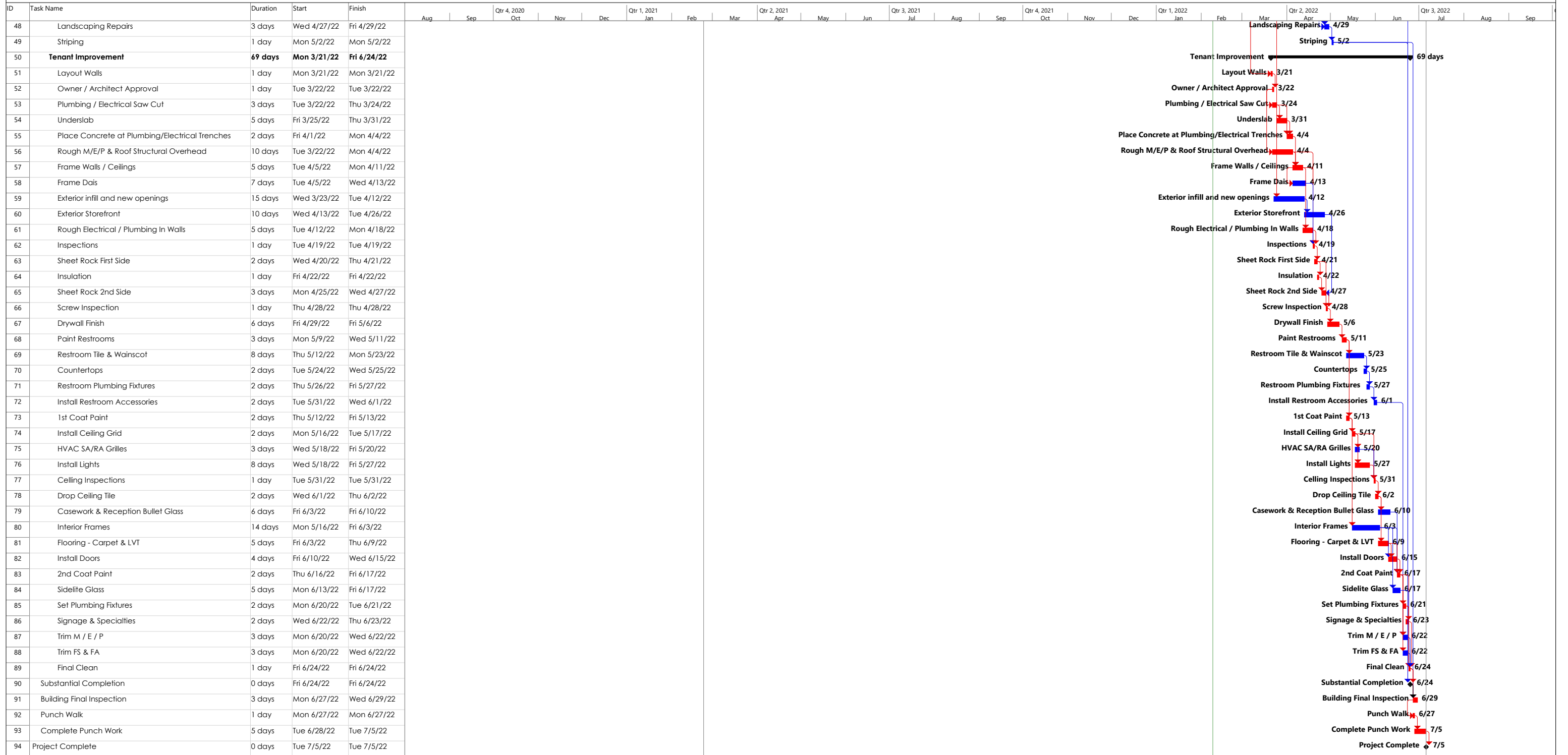
Task	 Summary	 Rolled Up Task	 Rolled Up Progress	 Inactive Task	 Manual Task	 Manual Summary	 Deadline
Split	 Project Summary	 Rolled Up Critical Task	 External Tasks	 Inactive Milestone	 Duration-only	 Start-only	 Critical Task
Milestone	◆ Group By Summary	 Rolled Up Milestone	◇ External Milestone	 Inactive Summary	 Manual Summary Rollup	 Finish-only	 Progress



A.P. THOMAS
Construction, Inc.

EXHIBIT D - CONSTRUCTION SCHEDULE

Elk Grove Water District
A.P. Thomas Construction, Inc.
February 9, 2022



Task

Split

Milestone

Summary

Project Summary

Group By Summary

Rolled Up Task

Rolled Up Critical Task

Rolled Up Milestone

Rolled Up Progress

External Tasks

External Milestone

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

Deadline

Critical Task

Progress

EXHIBIT E – CONSTRUCTION CONTINGENCY

Elk Grove Water District Tenant Improvement

A.P. Thomas Construction, Inc.

February 11, 2022

The Construction Contingency is ninety-five thousand two hundred forty-three dollars and no cents (\$95,243.00).

EXHIBIT F - SCHEDULE OF VALUES & CLARIFICATIONS

Elk Grove Water District Tenant Improvement

A.P. Thomas Construction, Inc.

February 11, 2022

PROJECT: Elk Grove Water District Tenant Improvement

DATE: 2/7/2022

LOCATION: 9829 Waterman Road, Elk Grove, CA 95624

SQ FT: 144,619

CSI CODE	DESCRIPTION	TOTAL VALUE
01930	Preconstruction Fees	\$ 19,900
01010	General Conditions	\$ 100,595
01090	General Requirements	\$ 13,500
02050	Demolition	\$ 94,900
02200	Site Work	\$ 160,050
02900	Landscaping	\$ 8,400
03300	Concrete	\$ 18,100
04200	Masonry	\$ -
05050	Handrail	\$ 4,360
06100	Carpentry	\$ 82,462
06410	Cabinetry	\$ 102,582
07200	Insulation	\$ 9,425
07500	Roofing	\$ 9,751
07900	Waterproofing	\$ 26,930
08200	Doors, Frames & Hardware	\$ 61,427
08800	Glass & Glazing	\$ 122,321
09200	Exterior Finishes	\$ 18,000
09250	Drywall & Metal Studs	\$ 152,056
09300	Ceramic Tile & Stone	\$ 27,950
09500	Acoustic Treatment	\$ 54,670
09680	Flooring	\$ 60,700
09900	Painting	\$ 34,095
10000	Specialties	\$ 39,234
11130	Audio Visual Equipment - By Owner	\$ -
11450	Appliances - By Owner	\$ -
12500	Window Treatments	\$ 6,072
13900	Fire Alarms	\$ 12,900
15300	Fire Sprinklers	\$ 22,635
15400	Plumbing	\$ 122,533
15500	HVAC	\$ 174,299
16600	Electrical	\$ 293,050
16700	Communications - By Owner	\$ -
	Subcontractor Payment & Performance Bond - 3%	\$ 51,972
	Contractor's Contingency - 5%	\$ 95,243
	Subtotal	\$ 2,000,112
	Liability Insurance 1.0%	\$ 21,452
	Payment & Performance Bond 1.1%	\$ 23,597
	Overhead 3.0%	\$ 60,003
	Profit 2.0%	\$ 40,002
	TOTAL PROJECT COST	\$ 2,145,166

EXHIBIT F - SCHEDULE OF VALUES & CLARIFICATIONS

Elk Grove Water District Tenant Improvement

A.P. Thomas Construction, Inc.

February 11, 2022

ALTERNATE ADDS		
02440	Crack Fill & 1 Coat of OverKote	\$ 9,185
02800	Trellis VE: Galvanized 3/16" Steel	\$ 57,874
02830	Site Fencing & Gates	\$ 133,249
07200	Remove & Replace Existing Insulation at Roof Deck	\$ 17,305
08800	Level 1 Bullet Resistant Public Reception Wall	\$ 26,130
11140	Plumbing Requirements & Install Allowance for OF Appliances	\$ 6,221
16600	Generator & Enclosure; Generator has Long Lead-time - Terms to be Negotiated	\$ 159,435
TOTAL ALL COSTS		\$ 2,554,565

EXHIBIT F – SCHEDULE OF VALUES & CLARIFICATIONS

Elk Grove Water District Tenant Improvements

A.P. Thomas Construction, Inc.

February 11, 2022

SCOPE OF WORK

General Conditions

Our proposal includes material account for miscellaneous construction materials, temporary gate locks, small tools, sundries, general clean-up of site; protection of existing finishes; CPM schedule; project management and estimating; project engineer; project coordination, job cost accountant and prevailing wage coordination; site supervision including superintendent; temporary sanitation facilities to complete the project in a safe and timely manner; temporary fencing, if required; drinking water; construction signage; vehicle fuel and insurance expense for superintendent and prorated share for project management; printing expenses to copy, digitize, permit, as-built plan, and working sets for jobsite; safety equipment; progress photos; legal expense allocated for review of critical documents; technology and IT support expenses; project closeout including but not limited to copying, filing, assembling warranties and operation manuals, and archiving project documents.

Final Clean

Furnish all equipment, labor and material to complete the following scope of work: wash interior and exterior glazing; wash entry patio; and general construction cleaning for ready to occupy status.

Demolition

Furnish all equipment, labor and material to complete the following scope of work: remove interior window systems and doors; walls as noted; six (6) existing restroom partitions; casework as noted; raised stage, platform, and ramp in existing lodge room; ceiling finishes and HVAC ducting throughout; floor finishes throughout; sawcut and remove exterior openings for new storefront; and interior shear wall demolition as noted.

Site Work

Furnish all equipment, labor and material to complete the following scope of work: remove two (2) gates; sawcut, demolish and remove 4,916 square feet of asphalt up to 15", 2,242 square feet of concrete up to 9", and 1,233 square feet of landscape up to 9"; remove four (4) trees; remove two (2) splash guards and one (1) pole sign; form and place 3,396 square feet of new 5" standard concrete over 4" of aggregate base with #4 rebar 24" on center each way; 141 linear feet of barrier curb; 63 linear feet of wet set truncated domes; two (2) gate controller footings; supply and compact 4,395 square feet of 4" hot mix asphalt over 4.5" aggregate base per plan; layout, stripe, and parking signage per plan; four (4) 6" galvanized bollards; and reroute existing downspout under new walk through curb.

Landscaping

Furnish all equipment, labor and material to complete the following scope of work: time and material allowance of \$8,400.00 for minor irrigation repairs and new bark at new and affected landscape planters.

Concrete

Furnish all equipment, labor and material to complete the following scope of work: plumbing and electrical trench replacement and patching at removed Mason's seal at main entry lobby.

Handrail

Furnish all equipment, labor and material to complete the following scope of work: two (2) 14 linear foot sections of ramp handrail and two (2) 5 linear foot sections of stair handrail at the raised dais.

EXHIBIT F – SCHEDULE OF VALUES & CLARIFICATIONS

Elk Grove Water District Tenant Improvements

A.P. Thomas Construction, Inc.

February 11, 2022

Carpentry

Furnish all equipment, labor and material to complete the following scope of work: exterior infill wall framing; framing at shear walls per plan; pressure treated wood framing for dais platform including ramp and stairs; support framing for dais handrail and 1-1/4" sheathing at dais; allowance of \$2,500.00 for wood blocking at new metal stud walls; allowance of \$10,000.00 for temporary shoring of new structural wall openings; and Marlite, standard class C textured FRP with PVC trim to 8' above finished floor at mop sink per detail 3 on sheet A9.2.

Cabinetry

Furnish all equipment, labor and material to complete the following scope of work: plastic laminate paneling with reveals and solid surface top at lobby per elevation 1 on sheet A9.1; plastic laminate and plywood curved die wall assembly including solid surface transaction top, plastic laminate work top on brackets, plant on trim, access panel doors, acrylic name plates, and reveals at board room per elevation 3 on sheet A9.2; plastic laminate full height cabinet with microwave cubbies, upper cabinets, base cabinets, ADA sink cabinet, plastic laminate top, solid surface tops with backsplash and sink cut out at break room per elevation 1 on sheet A9.3; plastic laminate full height cabinet, upper cabinets, base cabinets with tops and backsplash at workroom per elevation 3 on sheet A9.3; plastic laminate base cabinets, ADA sink cabinet, solid surface top with sink cut out and backsplash at lactation per elevation 4 on sheet A9.3; solid surface tops with sink cut outs and splash on concealed brackets at men's and women's restrooms per elevations 1 and 2 on sheet A9.4; 18" deep melamine shelving on two (2) walls in pantry 103; and board room trim includes 150 linear feet of paint grade 1" x 8" base and 220 linear feet of 1" x 4" trim.

Insulation

Furnish all equipment, labor and material to complete the following scope of work: new R-11 unfaced batts at exterior wall infill areas, interior wall types B, D, E, and H, and restroom ceilings; and R-19 unfaced sound batts at interior wall type C.

Roofing

Furnish all equipment, labor and material to complete the following scope of work: roof patch at one (1) new relief hood, one (1) new outside air intake, and roof penetrations and roof vents per plan.

Waterproofing

Furnish all equipment, labor and material to complete the following scope of work: caulking allowance of \$5,500.00; head, jamb, and sill flashing per details 1, 2, 3, 4, 6, 8, and 10 on sheet A4.4, and details 3, 4, 5, 6, 7, and 8 on sheet A6.1.

Doors, Frames & Hardware

Furnish all equipment, labor and material to complete the following scope of work: three (3) 45-minute rated, 3'-0" x 7'-0" factory primed MDO doors with fire lite vision lites; one (1) 3'-0" x 7'-0" factory primed MDO door with 1/4" vision lite; one (1) 45-minute rated, 3'-0" x 7'-0" factory primed MDO door; twenty-two (22) 3'-0" x 7'-0" factory primed MDO doors; one (1) 3'-6" x 7'-0" factory primed MDO door; ten (10) 3'-0" x 7'-0" 16-gauge hollow metal frames; three (3) 3'-0" x 7'-0" 45-minute hollow metal frames; one (1) 6'-0" x 7'-0" 45-minute hollow metal frame; and hardware per plans; rated opening scope is still being designed and final value will be determined upon receipt of final design.

EXHIBIT F – SCHEDULE OF VALUES & CLARIFICATIONS

Elk Grove Water District Tenant Improvements

A.P. Thomas Construction, Inc.

February 11, 2022

Glass & Glazing

Furnish all equipment, labor and material to complete the following scope of work: nine (9) new exterior openings; two (2) single entry exterior storefront doors with Von Duprin panics, Dorma closers, and Pemko offset pivots with interchangeable core locks; one (1) Arcadia 2820 mall slider with top transom; thirteen (13) Arcadia aluminum storefront openings per plan; 1/4" tempered glass at sidelites and transoms per plan; and 1/4" 45-minute rated glass at rated openings.

Exterior Finishes

Furnish all equipment, labor and material to complete the following scope of work: exterior lath and plaster at infills per note 1 on sheet A5.1 and patching around new storefront openings utilizing a conventional 3-coat system over wood framed construction; two (2) layers of 60-minute grade D building paper; 17 gauge galvanized self-furring Structalath Twin Trac metal lath; weep screeds, casing beads, and expansion joints; Omega Acroflex medium acrylic finish; excludes integral color.

Drywall & Metal Studs

Furnish all equipment, labor and material to complete the following scope of work: metal stud framing of new interior walls using 20-gauge studs to 6" above ceiling, unless otherwise noted; drywall ceilings and soffits per plan; metal stud backing for casework, toilet accessories, and televisions; finish to match existing walls to remain; cement backer board at restroom tile wainscot locations; level 1 bullet board at type E wall location only; stocking; and an allowance of \$5,000.00 for miscellaneous clean-up.

Ceramic Tile & Stone

Furnish all equipment, labor and material to complete the following scope of work: Daltile Industrial Park ceramic tile at four (4) restrooms per plans.

Acoustic Treatment

Furnish all equipment, labor and material to complete the following scope of work: approximately 7,400 square feet of Certainteed Elite Narrow 9/16 faced 2' x 2' heavy duty grid system in white; Rockfon Pacific 2' x 2' narrow reveal #220 tegular smooth faced ceiling panels in white; ceilings installed as detailed using perimeter clips at free side perimeter with standard wall angle, compression posts, and expansion joints as necessary; and Acoufelt Filasorb 12" x 24" and 24" x 24" felt panels in color Slate on multipurpose room / board chambers per sheet A9.2.

Flooring

Furnish all equipment, labor and material to complete the following scope of work: Shaw Haze field carpet tile, Shaw Fringe accent carpet tile, Shaw Abide LVT, Armstrong Excelon SDT, Flexco 4" rubber cove base, and Flexco Radial II tread and riser per plan; includes floor preparation allowance of \$14,000.00.

Painting

Furnish all equipment, labor and material to complete the following scope of work: paint new interior walls and soffits with one (1) coat of primer and two (2) coats of eggshell; paint restrooms with one (1) coat of primer and two (2) coats of semi-gloss enamel; paint hollow metal door frames and handrails with two (2) coats of semi-gloss enamel; paint wood doors with one (1) coat of primer and two (2) coats of semi-gloss enamel; paint stucco infills with one (1) coat of primer and one (1) coat of flat; and touch-up allowance of \$3,400.00.

EXHIBIT F – SCHEDULE OF VALUES & CLARIFICATIONS

Elk Grove Water District Tenant Improvements

A.P. Thomas Construction, Inc.

February 11, 2022

Specialties

Furnish all equipment, labor and material to complete the following scope of work: interior signage per sheet A2.5, excluding exterior building signage and monument signage modifications; one (1) Knox Box model 3200 surface mounted at building entry; restroom accessories including four (4) straight grab bars B-6806x36, four (4) straight grab bars B-6806x48, four (4) toilet tissue dispensers B-3888, one (1) toilet tissue dispenser B-2888, four (4) seat cover dispensers B-221, three (3) sanitary napkin disposals B-270, one (1) seat cover, toilet tissue, disposal partition mounted serving two (2) standard stalls, six (6) soap dispensers B-2111, two (2) baby changing stations KB200-05ss, one (1) mop and broom holder with shelf B-224x36, four (4) paper towel dispensers B-359, two (2) 18" x 36" mirrors B-165, five (5) laminated plastic partition stalls 1500-60 in grey, two (2) 84" x 36" mirrors B-290; and four (4) fire extinguishers and cabinets.

Window Treatments

Furnish all equipment, labor and material to complete the following scope of work: Hunter Douglas Contract 2" aluminum blinds at eighteen (18) exterior windows and eleven (11) interior sidelites; blinds to have wand tilt and cord lift controls with 2" aluminum slats in brushed aluminum, excludes valances for blinds and blinds on transom windows or doors; and blackout film at lower portion of existing storefront window at multipurpose room.

Fire Alarms

Furnish all equipment, labor and material to complete the following scope of work: design-build fire alarm system modifications to meet new layout; complete code compliant system including fire alarm panel, cell dialer, and smoke detector at fire control room; remove annunciator and manual pull station at main entry; one (1) horn and strobe located adjacent to the fire control room and one (1) horn and strobe located at the main entry; pretest new system devices and final inspection performed with fire inspector; and customer training; prior to system acceptance, Owner to provide new cellular dialer and monitoring accounts.

Fire Sprinklers

Furnish all equipment, labor and material to complete the following scope of work: design-build fire sprinkler system modifications to meet new layout including relocate or new sprinklers as required.

Plumbing

Furnish all equipment, labor and material to complete the following scope of work: design-build plumbing system modifications to meet new layout including two (2) WC-1, three (3) WC-2, one (1) urinal, four (4) L-2, and two (2) FA-1 at restrooms 127 and 128; one (1) S-2 at lactation room 112; two (2) FS-1, one (1) WH-1, one (1) CP-1, and six (6) gas and condensate drains to HVAC units in HVAC / Electrical 109; one (1) MS-1 at custodian; one (1) S-1, one (1) IM-1, and one (1) DW connection at Kitchen / Break; two (2) WC-1, two (2) L-1, two (2) UR-1, two (2) FD-1, and one (1) DF-1 at restrooms 101 and 102; cap services for abandoned fixtures; connect new cold water supply to existing 1-1/2" water at building; and connect waste to existing 4" waste in the building.

HVAC

Furnish all equipment, labor and material to complete the following scope of work: design-build mechanical system modifications including four (4) new split systems with condensers, air handlers and mixing boxes located in existing mechanical room, new refrigeration lines, fresh air intake, plenums and smoke detectors totaling approximately 24-tons; one (1) exhaust fan at IT room based on minimal IT equipment per Owner; five (5) ceiling exhaust fans with vent to the roof and roof cap including two (2) at the large employee restrooms, two (2) at customer restrooms, one (1) at custodian closet; one (1) owner furnished kitchen hood over range with exhaust vent and roof

EXHIBIT F – SCHEDULE OF VALUES & CLARIFICATIONS

Elk Grove Water District Tenant Improvements

A.P. Thomas Construction, Inc.

February 11, 2022

cap; all ductwork and air outlets per designed plan; Title 24 compliant duct insulation and flex duct where required; four (4) new thermostats with control wiring; vacuum and pressure test split system refrigerant lines and charge with freon; perform equipment start-up and test operations; and provide a 3rd party test and balance with documentation.

Electrical

Furnish all equipment, labor and material to complete the following scope of work: design-build electrical system modifications including power for two (2) 20-amp gate motors; 1" conduit stubs for two (2) gate card reader locations; a total of three (3) conduit chases stubbed up for future electric vehicle charging stations; trenching and backfill with native soils; safe-off the existing lighting fixtures; safe-off power located in walls to be removed; existing 400-amp, 120/208V main switchboard (MSB) is to remain in its current location to be reused; one (1) 225-amp, 120/208V and one (1) 100-amp, 120/208V panels are existing in the utility room to remain to be reused; provide four (4) 40-amp, 3-phase circuit breakers and four (4) 20-amp, 1-phase breakers at the existing MSB; conduits out of the MSB are to be run surface mounted on the exterior of the building; five (5) quadruplex receptacles and five (5) tele / data stubs at raised dais, five (5) duplex receptacles around perimeter of room, power for one (1) projector screen and ceiling mounted projector, projector and screen are to be provided and installed by others at Multipurpose Room / Board Chambers; one (1) duplex receptacle at each storage room, total of two (2); four (4) duplex receptacles and two (2) tele / data stubs, one (1) recessed floor box with one (1) duplex and one (1) tele / data stub at Closed Session / Conference Room; one (1) duplex receptacle at custodian; two (2) dedicated duplex receptacles, power for one (1) dishwasher, one (1) garbage disposal, and one (1) 40-amp range, and two (2) countertop duplex receptacles at Kitchen / Break; one (1) GFCI duplex receptacle at two (2) Single Occupant Restrooms; one (1) duplex receptacle at lobby; one (1) wall mounted furniture feed, two (2) quadruplex receptacles, and two (2) tele / data stubs at Customer Service Area; one (1) dedicated duplex, four (4) duplex receptacles, and five (5) tele / data stubs at Copy / Work Room; one (1) dedicated duplex, one (1) GFCI duplex receptacle, and one (1) duplex receptacle at Lactation Room; one (1) GFCI duplex receptacle at two (2) restrooms; two (2) duplex receptacles and one (1) tele / data stub at ten (10) Private Offices; four (4) duplex receptacles and two (2) tele / data stubs at Conference Room; two (2) dedicated duplex receptacles at two (2) IT / Data Rooms; five (5) convenience receptacles; power for one (1) 30-amp water heater; devices and cabling for tele / data are to be provided and installed by others; IT racks are to be provided and installed by others; lighting fixtures with associated conduits and conductors per electrical design-build plans; Acuity Brands Title-24 compliant lighting controls per plans; additional eve lighting shown on Fire Marshal updated drawings; four (4) 35-amp, 208V, 3-phase condensers and four (4) 20-amp heat pumps; power for exhaust fans in restrooms; and low voltage infrastructure allowance of \$20,000.00.

ACCEPTED ALTERNATE ADDS

Crack Fill & One (1) Coat of OverKote	\$	9,185.00
Trellis VE: Galvanized 3/16" Steel	\$	57,874.00
Site Fencing & Gates	\$	133,249.00
Remove & Replace Existing Insulation at Roof Deck	\$	17,305.00
Level 1 Bullet Resistant Public Reception Wall	\$	26,130.00
Plumbing Requirements & Install Allowance for O.F. Appliances	\$	6,221.00
Generator & Enclosure	\$	159,435.00

EXHIBIT F – SCHEDULE OF VALUES & CLARIFICATIONS

Elk Grove Water District Tenant Improvements

A.P. Thomas Construction, Inc.

February 11, 2022

CLARIFICATIONS

No provisions have been made for the following items. Any of these items can be included at an adjusted value.

Permits and fees; meter fees; testing or special inspections; extra costs due to plan check comments and / or building inspection corrections whether in writing or verbal; overtime; federal prevailing wage; consequential damages; builder's risk insurance; architectural fees; engineering fees beyond fire protection, mechanical, plumbing and electrical; inspection costs; earthquake and flood coverage; mold or asbestos testing, asbestos or mold abatement; indoor air quality testing; SMAQMD notification or fee; furnishing of temporary utilities as building utilities are assumed available for completion of work; repair of existing leaks; LEED consulting, requirements or documentation; unforeseen conditions which affect any portion of our scope of work; impacts and delays due to owner or tenant performed work or work performed by owner or tenant subcontractors; overtime due to owner or tenant acceleration; any work not clearly depicted on the plans; specification section 08 11 00 as no steel doors on project; keying or re-keying of locksets; ceiling tile NRC rating of .75 as specified material has NRC rating of .60; commissioning or energy audits; exterior building or monument signage design, installation, modification, and associated permits; exterior x-raying or scanning of slab; modifications to existing core or site, unless noted; furnishing or installation of any furniture, equipment, or appliances, unless noted above; recycling of existing carpet; inspections or upgrades of existing systems to meet current code, including 5-year fire sprinkler inspection; emergency responder radio coverage by owner's vendor; fire safety plan per 3 on sheet G0.4; relocation of existing utilities; floor leveling; modification to existing windows and doors not specifically noted; repair or patch roof beyond locations depicted on sheet A7.1; thin brick veneer patching; acoustically enhanced drywall; painting of non-exposed items above ceiling including mechanical and electrical equipment; low voltage scope of work including audio visual, video surveillance, access control, intrusion detection, assistive listening devices, and telecommunication; electric vehicle charging station or SMUD panel; boring; trenching, pathway and landscape repair for owner provided fiber optic cabling; deferred submittals for generator, fencing, site access, etc., additional deferred submittal coordination will be on a time and material basis at current billable rates; and delays due to supply chain disruptions or shortages.

A.P. Thomas Construction, Inc. has made the following assumptions: work to be completed during normal business hours, Monday through Friday, 7:00 a.m. to 4:00 p.m. The Scope of Work is intended to be supplementary to the plans and specifications; in the event of discrepancies, the plans and specifications will govern and Contractor's Contingency will be utilized as required to resolve any such discrepancies.

EXHIBIT G – DRAWINGS, SPECIFICATIONS AND PROJECT REQUIREMENTS

Elk Grove Water District Tenant Improvement

A.P. Thomas Construction, Inc.

February 9, 2022

Architectural Drawings by:	MFDB Architects, Inc.
Structural Drawings by:	Buehler Engineering Inc.
Mechanical Drawings by:	Solace Enterprises, Inc.
Plumbing Drawings by:	L. G. Ellis Plumbing, Inc.
Electrical Drawings by:	Schetter Electric, LLC
Fire Alarm Drawings by:	Foothill Fire Protection, Inc.
Fire Protection Drawings by:	Systems-Tech, Inc.
Civil Drawings by:	Warren Consulting Engineers
Project Manual by:	MFDB Architects, Inc.
Soils Report by:	Not Applicable
Addendum's by:	Not Applicable

SHEET	DESCRIPTION	DATED	DELTA
G0.1	COVER SHEET	12/20/21	2
G0.2	PROJECT DATA, SYMBOLS AND ABBREVIATIONS	12/20/21	2
G0.3	CODE EXITING PLAN	12/20/21	2
G0.4	FIRE TRUCK ACCESS LANE DIAGRAM	12/20/21	2
G0.5	CALGREEN	12/20/21	1
D1.1	DEMOLITION SITE PLAN	12/20/21	
D2.1	DEMOLITION FLOOR PLAN	12/20/21	
C0.1	TOPOGRAPHIC SURVEY	12/21/21	
C1.1	DEMOLITION PLAN	10/12/21	
C2.1	GRADING PLAN	10/12/21	
C3.1	PAVING PLAN	10/12/21	
A1.0	OVERALL SITE PLAN	12/20/21	
A1.1	SITE PLAN	12/20/21	2
A1.2	ENLARGED SITE PLANS	12/20/21	
A1.3	ENLARGED SITE PLANS	12/20/21	
A1.4	SITE DETAILS	12/20/21	
A1.5	GENERATOR ENCLOSURE AND SITE DETAILS	12/20/21	
A1.6	SITE DETAILS	12/20/21	
A2.1	FLOOR PLAN	12/20/21	
A2.2	PARTITION PLAN	12/20/21	
A2.3	PARTITION TYPES	12/20/21	
A2.4	SIGNAGE PLAN	12/20/21	
A2.5	SIGNAGE DETAILS	12/20/21	2
A2.6	FINISH PLAN	12/20/21	
A3.1	ENLARGED FLOOR PLAN	12/20/21	2
A3.2	ENLARGED FLOOR PLAN	12/20/21	
A3.3	ENLARGED FLOOR PLAN	12/20/21	
A4.1	DOOR SCHEDULE AND TYPES	12/20/21	2
A4.2	WINDOW TYPES AND DOOR HARDWARE GROUPS	12/20/21	
A4.3	ROOM FINISH SCHEDULE	12/20/21	
A4.4	DOOR AND WINDOW DETAILS	12/20/21	
A5.1	EXTERIOR ELEVATIONS	12/20/21	2
A6.1	BUILDING SECTIONS AND DETAILS	12/20/21	

EXHIBIT G – DRAWINGS, SPECIFICATIONS AND PROJECT REQUIREMENTS

Elk Grove Water District Tenant Improvement

A.P. Thomas Construction, Inc.

February 9, 2022

A6.2	WALL SECTIONS	12/20/21	
A6.3	WALL SECTIONS	12/20/21	
A7.1	ROOF PLAN	12/20/21	
A8.1	REFLECTED CEILING PLAN	12/20/21	2
A8.2	CEILING DETAILS	12/20/21	
A8.3	CEILING DETAILS	12/20/21	
A9.1	INTERIOR ELEVATIONS	12/20/21	
A9.2	INTERIOR ELEVATIONS	12/20/21	
A9.3	INTERIOR ELEVATIONS	12/20/21	
A9.4	INTERIOR ELEVATIONS	12/20/21	
A10.1	ACCESSIBILITY DETAILS	12/20/21	
A10.2	ACCESSIBILITY DETAILS	12/20/21	
A10.3	ACCESSIBILITY DETAILS	12/20/21	
A10.4	INTERIOR DETAILS	12/20/21	
A10.5	INTERIOR DETAILS	12/20/21	
A10.6	INTERIOR DETAILS	12/20/21	
A10.7	INTERIOR DETAILS	12/20/21	
S1.01	GENERAL NOTES	10/12/21	
S1.02	GENERAL NOTES	10/12/21	
S2.01	FOUNDATION PLAN	10/12/21	
S3.01	SECTION DETAILS	10/06/21	
S5.01	TYPICAL DETAILS	10/12/21	
S5.02	TYPICAL DETAILS	10/12/21	
S6.01	METAL STUD COMMON DETAILS	10/12/21	
S6.02	METAL STUD COMMON DETAILS	10/12/21	
S6.03	METAL STUD INTERIOR DETAILS	10/12/21	
S6.04	METAL STUD INTERIOR DETAILS	10/12/21	
S6.05	METAL STUD INTERIOR DETAILS	10/12/21	
M1.1	MECHANICAL NOTES & SCHEDULES	10/12/21	
M2.1	SOUTH SIDE MECHANICAL FLOOR PLAN	10/12/21	
M2.2	NORTH SIDE MECHANICAL PLAN	10/12/21	
M3.1	MECHANICAL ENLARGED PLAN	10/12/21	
M3.2	MECHANICAL DETAILS	10/12/21	
T24.1	TITLE 24 (1 OF 2)	10/12/21	
T24.2	TITLE 24 (2 OF 2)	10/12/21	
P1.0	LEGEND, NOTES, FIXTURES, DEMO PLAN	10/12/21	
P2.0	DWV PIPING PLAN	10/12/21	
P3.0	WATER PIPING PLAN	10/12/21	
P4.0	GAS & CONDENSATE PIPING PLAN	10/12/21	
E1.0	SYMBOLS, ABBREVIATIONS & SCHEDULES	10/12/21	
E1.1	ONE LINE DIAGRAM AND PANEL SCHEDULES	10/12/21	
E2.1	FLOOR PLAN – LIGHTING	10/12/21	
E2.2	FLOOR PLAN – CONTROLS	10/12/21	
E2.3	LIGHTING – CONTROLS MATRIX	10/12/21	
E3.1	FLOOR PLAN – POWER & SIGNAL	10/12/21	

EXHIBIT G – DRAWINGS, SPECIFICATIONS AND PROJECT REQUIREMENTS

Elk Grove Water District Tenant Improvement

A.P. Thomas Construction, Inc.

February 9, 2022

E3.2	FLOOR PLAN – MECHANICAL POWER	10/12/21	
ET24.1	TITLE 24 INDOOR LIGHTING	10/12/21	
ET24.2	TITLE 24 INDOOR LIGHTING	10/12/21	
FA100	SCOPE OF WORK, GENERAL NOTES, SEQUENCE OF OPERATION, VICINITY MAP	10/12/21	
FA101	SYMBOL LEGEND, WIRE LEGEND, DEVICE ID, MOUNTING HEIGHT, FIRESTOP DETAILS	10/12/21	
FA201	FLOOR PLAN	10/12/21	
FA301	VOLTAGE CALCULATIONS, RISER DIAGRAM	10/12/21	
FA401	DEVICE TERMINATIONS AND ELEVATIONS	10/12/21	
FP1	FIRE SPRINKLER PLAN	10/12/21	
	FOR CONSTRUCTION SPECIFICATIONS	DECEMBER 2021	

EXHIBIT K – ALLOWANCES & DENIED ALTERNATES

Elk Grove Water District Tenant Improvement

A.P. Thomas Construction, Inc.

February 9, 2022

ALLOWANCES – Included in base value

Minor Irrigation Repairs and New Bark at New and Affected Landscape Planters	\$	8,400.00
Wood Blocking at New Metal Stud Walls	\$	2,500.00
Temporary Shoring of New Structural Wall Openings	\$	10,000.00
Caulking	\$	5,500.00
Miscellaneous Clean-up	\$	5,000.00
Floor Preparation	\$	14,000.00
Paint Touch-up	\$	3,400.00
Low Voltage Infrastructure	\$	20,000.00
Plumbing Requirements and Installation for Owner Furnished Appliances	\$	5,632.00

DENIED ALTERNATES – Not included in base value

Trellis Per Plan: Galvanized 1/4" Steel	\$	62,292.00
Trellis VE: Shade Structure Allowance	\$	19,490.00
Door Frame VE: AAF Interior Door & Lite Frames in Lieu of Storefront	\$	(18,195.00)
Remove & Replace Drywall at Exterior Walls; If Accepted Adds Two (2) Weeks to Project Schedule	\$	40,539.00
Acoustical Ceiling Shadow Molding in Lieu of L Wall Angle Noted in 10/A8.3	\$	4,220.00
Graffiti Coating at Two (2) Elevations per Specification 09 96 23	\$	6,119.00
VE Mini Blinds: SWF Contract 2" Mini Blinds	\$	(975.00)
Infrastructure for Owner Provided Fiber Optic Cable at Building	\$	7,562.00

February 15, 2022

TO: Chair and Directors of the Florin Resource Conservation District
FROM: Stefani Phillips, Human Resources Administrator
SUBJECT: **NEW ADMINISTRATIVE BUILDING FURNITURE PACKAGE PURCHASE**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors authorize the General Manager to execute a purchase order in the amount of \$161,853.36, including tax, with One Workplace to purchase the proposed furniture package for the new administration building.

SUMMARY

The proposed Furniture Package is essential to furnish the new administration building. The Florin Resource Conservation District (FRCD) Board of Directors (Board) approved a budget for the Administration Building Project (Project) as part of the EGWD Fiscal Year (FY) 2021-22 Capital Improvement Program (CIP) budget. The furniture was included as a line item in the Project.

In accordance with FRCD's Purchase of Goods and Services from Outside Vendors Policy (Policy), staff used a competitive bidding process to acquire three (3) bids for the Furniture Package. The lowest responsive, responsible bidder was One Workplace with a bid amount of \$161,853.36

This action, if approved, would authorize the General Manager to execute a purchase order (Attachment 1) in the amount of \$161,853.36 with One Workplace for the purchase of the Furniture Package.

DISCUSSION

Background

In April 2020, the FRCD bought a new administration building at 9829 Waterman Road. The Board entered into a Professional Services Agreement with MFDB for District Administration Building Tenant Improvements in November 2020.

The Board approved the EGWD FY 2021-22 CIP budget in May 2021, which contained the Project, included furniture for the Project.

Staff began working with DesignTech, a design team working under MFDB, in October 2021, to assist with the selection and preparation of bids for the furnishings at the remodeled administration building.

NEW ADMINISTRATIVE BUILDING FURNITURE PACKAGE PURCHASE

Page 2

Present Situation

Staff, with the assistance of DesignTech, selected a Furniture Package, using the value engineering methodology. The proposed Furniture Package is economical, functional, and sustainable.

The Policy requires that major purchases of items costing more than \$50,000 be competitively bid and approved by the Board. In accordance with the Policy, staff requested and received bids from three (3) qualified vendors: MTA Offices, One Workplace, and Seats and Stations. The lowest responsive, responsible bidder was One Workplace at \$161,853.36 (Attachment 2).

MTA and Seats and Stations did not submit a bid for all items contained in the Furniture Package and therefore did not meet the requirements of the request for bids.

Staff recommends that the Board authorize the General Manager to execute a purchase order in the amount of \$161,853.36, including tax with One Workplace for the purchase of the proposed Furniture Package.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental considerations associated with the purchase of the proposed Furniture Package.

STRATEGIC PLAN CONFORMITY

The recommendation made in this staff report conforms to Goal 2, Fiscal Responsibility, of the FRCD/EGWD 2020-2025 Strategic Plan which states as objectives the importance of developing sound annual budgets for CIP projects.

FINANCIAL SUMMARY

The financial impact of purchasing the proposed Furniture Package is \$161,853.36 including tax. Staff has provided the purchase order and agreement executed by One Workplace for the Board's review. This item is covered within the EGWD FY 2021-22 CIP approved budget.

Respectfully submitted,



STEFANI PHILLIPS
HUMAN RESOURCES ADMINISTRATOR

Attachments

**PURCHASE ORDER
FOR
FLORIN RESOURCE CONSERVATION DISTRICT**

Purchase Order No. 22-

GL# 1760-000-20-220

Seller:		Buyer:		
Name	One Workplace	Elk Grove Water District		
Address	1780 N. Market Blvd.	9257 Elk Grove Blvd.		
City, State Zip	Sacramento, CA 95834	Elk Grove, CA 95624		
Attn:	Tracy Sambrano	Attn: Bruce Kamilos, General Manager		
Phone:	(916) 257-2174	Fax:	916.685.3556 Fax: 916.685.5376	
E-mail:	tracys@oneworkplace.com	E-mail: bkamilos@egwd.org		
Project Information:		Ship To:		
Furniture for the new administrative district office at 9829 Waterman Road, Elk Grove.		Elk Grove Water District 9257 Elk Grove Blvd. Elk Grove, CA 95624 Attn: Stefani		
Please forward all invoices to accountspayable@egwd.org				
Order Date	Delivery Date	Ship Via	FOB	Payment Terms
2/11/2022	per contract terms			Net 30 days of invoice

Buyer and Seller agree as follows:

MATERIAL, EQUIPMENT AND/OR SERVICES TO BE PROVIDED: Seller shall furnish the material, equipment and/or services described below which is incorporated into and made part of this Purchase Order. In the event of any conflict between the language in this Purchase Order and the language in the Professional Services Agreement or Construction Contract, the language in the Professional Services Agreement or Construction Contract shall prevail over the language in this Purchase Order.

Description Item No.	Estimated Quantity	Unit Price	Ext. Price	Delivery Date
Furniture for new admin. building as per attached pricing summary dated 2/10/2022.	Various	\$150,211.93	\$150,211.93	
Tax			\$11,641.43	
Total			\$161,853.36	

[Attach Additional Sheets if necessary]

Buyer:

**By: Bruce Kamilos
Title: General Manager**

DocuSigned by:
Seller: 
D781BBCF4A4E484...
**By: Tracy Sambrano
Title: Account Manager**

PURCHASE ORDER TERMS AND CONDITIONS

ARTICLE 1. DEFINITIONS: The Term "Buyer" as used in this PO means the FLORIN RESOURCE CONSERVATION DISTRICT, and the term "Seller" means the person, firm, or corporation from whom the commodity of service described in the PO it ordered. The term "Material, Equipment, and/or Services" includes materials, supplies, equipment, drawings, data and other property to be furnished and all services including design, delivery, installation, inspection, and testing specified or required to furnish any material, equipment, and/or services.

ARTICLE 2. ACCEPTANCE OF THE PO: The attached Acceptance Copy shall be signed and returned by the Seller within ten (10) calendar days after it is received by the Seller. The receipt by the Buyer of the signed Acceptance Copy or the initiation of performance under this PO by the Seller shall constitute acceptance of the PO by the Seller, including all of the terms and conditions herein. Acceptance is limited to the terms stated herein. Any additional or different terms and conditions proposed by the Seller are rejected unless expressly agreed to in writing by an authorized representative of the Buyer's Purchasing Department.

ARTICLE 3. COMPLETE AGREEMENT: This PO, including all applicable terms, conditions and specifications, shall constitute the sole and exclusive agreement between the parties. This PO supersedes all other writings and negotiations written or oral. Buyer will not be responsible for goods delivered or services rendered without a PO properly signed by the Buyer Purchasing Agent or authorized agent. When this PO covers a continuing service rendered over a stated period of time, Seller must obtain a new order upon expiration of the time period to authorize the continuance of the service for an additional period of time.

ARTICLE 4. DEFAULT: The Buyer may terminate the whole or any part of Seller's work in any one of the following circumstances: (1) If the Seller fails to make delivery or fails to perform within the time specified herein or any authorized extension thereof; or (2) If Seller delivers nonconforming goods; or (3) If Seller fails to perform in accordance with the material provisions of this PO, or so fails to make progress as to endanger performance of this PO in accordance with its terms. In the event of any such failure Buyer will provide Seller with written notice of the default and Buyer's intention to terminate for default if Seller fails to cure the default to Buyer's satisfaction within seven calendar days of Buyer's notice. If Seller fails to cure or correct the default to Buyer's satisfaction within seven days, Buyer may, without further notice to Seller, procure upon such terms and in such manner as the Buyer may deem appropriate, items similar to those terminated, and the Seller shall be liable to the Buyer for any excess costs of such similar items; however, the Seller shall continue the performance of this PO to the extent not terminated. The rights and remedies of the Buyer provided in this clause shall not be exclusive, and are in addition to any other rights and remedies provided by law or under this PO.

ARTICLE 5. CHANGES: Buyer may direct in writing changes, including additions to or deletions from the quantities originally ordered, or in the specifications or drawings. If any such change causes a material increase or decrease in the cost of, or the time required for, performance hereunder, an equitable adjustment shall be made in the price or schedule. Any claims for adjustment which Seller believes result from any change directed by Buyer shall be asserted in writing by Seller no later than ten (10) days from the date of Seller's receipt of any such direction. Equitable adjustments for any claims or changes under this agreement, including claims arising from terminations or suspensions directed under DEFAULT above, of this agreement, will be made by written Change Order. Nothing contained herein shall excuse Seller from proceeding with the change as directed prior to negotiation of any adjustment. Whether made pursuant to this clause or by mutual agreement, changes shall not be binding upon the Buyer, except when

confirmed in writing by a member of the Buyer's Purchasing Department.

ARTICLE 6. INVOICES: Unless otherwise specified in the PO, Seller shall send Buyer a single invoice upon completion of performance. Payment shall not be made prior to receipt and acceptance of items and an invoice.

ARTICLE 7. PROVISIONS REQUIRED BY LAW DEEMED

INSERTED: Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provisions is not inserted, or is not correctly inserted then upon application of either party the contract shall forthwith be physically amended to make such insertion or correct.

ARTICLE 8. RIGHT TO AUDIT: Buyer reserves the right to access and audit the Seller's records for a period of four (4) years after payment of any invoice.

ARTICLE 9. TITLE AND RISK OF LOSS: All prices shall be F.O.B. Destination. The Seller shall be responsible for safe and adequate packing of the items, which shall conform to the carriers' requirements. The Seller shall separately number all cases and packages, showing the corresponding numbers on the invoices. An itemized packing slip bearing this PO number shall be placed in each container. No extra charge shall be made for packaging or packing materials unless authority therefor is set forth in this PO. Seller shall assume and pay for any and all loss or damage to the merchandise from any cause whatsoever until delivered to Buyer at the specified destination.

ARTICLE 10. DELIVERY: Timely performance and deliveries are essential to this PO. The Buyer reserves the right to refuse deliveries made in advance of the delivery schedule. Over shipment allowances, if authorized, will be applied to the entire order. If the Buyer agrees to accept deliveries after the date of delivery has passed, the Buyer shall have the right to direct the Seller to make shipment to the delivery point set forth in this PO by the most expeditious means, and the total cost of such expedited shipment and handling shall be borne by the Seller. Acceptance of late deliveries shall not be deemed a waiver of the Buyer's right to hold the Seller liable for any loss or damage resulting therefrom, nor shall it act as a modification of the Seller's obligation to make future deliveries in accordance with the delivery schedule.

ARTICLE 11. DELAYS: Seller will not be liable for delays in performing its obligations to the extent the delay is caused by an unforeseeable condition which is beyond Seller's reasonable control and without Seller's fault or negligence. Acts of God, such as storms or floods, as well as government priorities, acts of civil or military authorities, fires, strikes, epidemics, war or riot are examples of events which will be excusable for being beyond Seller's reasonable control, only upon fulfillment of the following conditions: (a) within seven (7) days of the commencement of any excusable delay, Seller shall provide Buyer with written notice of the cause and extent thereof as well as a request for a schedule extension for the estimated duration thereof, and (b) within seven (7) days of the cessation of the event causing delay Seller shall provide Buyer with written notice of the actual delay incurred, upon receipt of which, the date of promised delivery shall be extended for the time actually lost by reason of an excusable delay.

ARTICLE 12. INSPECTION AND APPROVAL: All items are subject to final inspection and approval after delivery to Buyer. If any items are defective in material or workmanship or otherwise not in conformity with the requirements of this PO, the Buyer shall have the right to require Seller to correct or replace them. Final acceptance or rejection shall be made by the Buyer as promptly as practicable after delivery. Final acceptance shall be conclusive except with respect to latent defects,

fraud or such gross mistakes as amount to fraud, or with respect to the Buyer's rights under the "Warranty" clause.

ARTICLE 13. WARRANTIES-GUARANTEES: The Seller warrants that the items, at time of delivery, shall conform to the Buyer's specifications, the requirements of this PO, approved sample or samples, if any, and are free from defects in design, material and workmanship. Unless otherwise specified in the PO, this warranty shall remain in effect for a one (1) year period after delivery or for such period of time as the item is normally warranted. At the Buyer's option, the Seller shall promptly either repair or replace defective items after receipt of the Buyer's written notice of a defect. Transportation charges for the return and redelivery of defective items shall be borne by the Seller. Seller also warrants that said merchandise is free and clear of all liens and encumbrances whatsoever and the Seller has good and marketable title to same, and Seller agrees to indemnify, defend and hold the Buyer, its officers, agents and employees free and harmless against any and all claimants to said merchandise.

ARTICLE 14. COMPLIANCE WITH ALL APPLICABLE LAWS: Seller's performance shall in all ways strictly conform with all applicable State, Federal and local laws, regulations, safety orders, and working conditions to which it is subject including, but not limited to, safety rules and regulations prevailing wages under the California Labor Code. Seller shall execute and deliver any and all documents as may be required to effect or evidence compliance.

ARTICLE 15. EQUAL OPPORTUNITY EMPLOYER: It is the policy of Buyer that in connection with all materials furnished or work performed under this PO, there be no discrimination against employees because of race, religion, color, sex or national origin, and therefore the Seller agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment Practices Act.

ARTICLE 16. PERMITS OR LICENSES: Seller and all of its employees or agents shall secure and maintain in force such licenses and permits as are required by law, and by the City, in connection with the furnishing of Material, Equipment, and/or Services herein requested.

ARTICLE 17. INDEMNITY: Seller assumes all risk in connection with performance or non-performance of this PO. Seller shall indemnify, defend, and hold harmless Buyer and its elected officials, officers and employees, from all liabilities, obligations, orders, claims, actual damages, governmental fines or penalties, and expenses of defense with respect to such claims (including attorneys' fees and costs) of any kind or nature which may be caused by or arise from furnishing the Material, Equipment, and/or Services, whether such activities or performance thereof be by Seller or by anyone directly or indirectly employed or contracted with by Seller, and whether such liabilities, obligations, orders, claims, actual damages, governmental fines or penalties, and expenses of defense with respect to such claims (including attorneys' fees and costs) shall accrue or be discovered before or after termination of this agreement.

ARTICLE 18. TAXES: Unless prohibited by law, Seller shall pay and has included in the prices of this PO any federal, state or local tax, transportation tax, or other tax which is required to be imposed upon the items ordered hereunder, or by reason of their sale or delivery.

ARTICLE 19. TERMINATION FOR CONVENIENCE: Buyer shall have the right to terminate this PO in whole or in part at any time, and from time to time, by written or telegraphic notice effective upon receipt by Seller of such notice, even though Seller is not in breach of any obligation hereunder. Upon receipt of notice of termination, Seller shall immediately discontinue performance and shall comply with Buyer's instructions concerning disposition of completed and partially completed items, work in progress and materials acquired pursuant to this PO. Upon termination, Contractor shall be compensated only for those services or goods which have been adequately rendered and delivered to the District through the effective date of such termination. Contractor shall be entitled to no further compensation. However, said payment shall not exceed the price specified herein for such items. Seller shall advise the Buyer, in writing, of Seller's claim, if any, for termination costs within ten (10) days after receipt of the notice of termination. Termination in accordance with this article shall not affect Buyer's obligation to pay for items accepted by Buyer prior to such termination.

ARTICLE 20. GOVERNING LAW; VENUE; DEFINITIONS: The definition of terms used, interpretation of this PO and rights of all parties hereunder shall be construed under and governed by the laws of the State of California. Any litigation with respect to this PO shall be brought and conducted in Sacramento County, California.

ARTICLE 21. EXCUSE; WAIVER: Any act or omission of Buyer which Seller might claim as an excuse for its own failure to perform shall be deemed waived by Seller unless it shall notify Buyer of its intention to assert such excuse within ten (10) days after the occurrence of any such act or omission. No action or failure to act by Buyer shall constitute a waiver of a right or duty afforded it under this PO, nor shall such action or failure to act constitute approval of or acquiescence in a breach, except as may be specifically agreed in writing. Seller expressly waives the effect of any statutory or common law provision which construes ambiguities in a contract against the party who drafted the contract.

ARTICLE 22. INSURANCE: If Seller or its employees or agents come onto Buyer's property in connection with this Purchase Order, Seller agrees to carry (i) Workers Compensation Insurance as required by law and Employer's Liability Insurance in the amount of \$1,000,000 per occurrence; (ii) Commercial General Liability Insurance covering personal injuries (including death) in the amount of \$1,000,000 per occurrence, \$ 2 million aggregate, and (iii) automobile liability insurance covering bodily injuries (including death) in the amount of \$1,000,000 per person, and \$1,000,000 per occurrence, property damage in the amount of \$1,000,000. Buyer shall be named as an "Additional Insured" by endorsement under the Commercial General Liability and Automobile Liability policies. The policy shall stipulate that the insurance afforded the Additional Insured shall apply as primary insurance and that any other insurance carried by Buyer will be excess only and will not contribute with this insurance. Seller shall submit written proof of such insurance to Buyer prior to entrance on Buyer's property. Seller shall supply such bonds as required by Buyer.

THIS CONCLUDES THE TERMS AND CONDITIONS DATED 2/11/2022 consisting of Article 1 through Article 22



Elk Grove Water District

February 10, 2022

Table of Contents

- 1** Your Project Team
- 2** About Us & Our Approach
- 3** Managing Your Account
- 4** Pricing
- 5** References

Your Project Team



ONE WORKPLACE TEAM

In an effort to streamline the process and manage complexity, we promote a single point of contact model to ensure successful projects. Tracy Sambrano will be your point of contact, navigating the One Workplace team through our proven project process, ensuring, quality execution and performance.



Graham Wallace
General Manager



Alex Villaseñor
Designer



Kelly Rice
Project Manager
Lead



Kristi Rolak
Sales Director



Jennifer Woods
Customer Experience
Specialist



Carolyn Brown
Sr. Project
Manager



Tracy Sambrano
Account Manager

One Workplace Team Bios



Graham Wallace | General Manager

graham@oneworkplace.com | 408.206.7482

Graham is a hands-on General Manager who builds trusting relationships by solving customer needs and strong teams based on staff strengths and career goals. He is committed to a full-service approach in solving customer problems. His success in growing accounts involves innovative solutions such as creating new product/service offerings, expanding in-house design capabilities. As the General Manager of One Workplace Sacramento, Graham is responsible for the Project Management, Design, Operations, Sales and Finance teams. His prior experience includes roles as Steelcase GSA Consultant/Market Manager, as well as a One Workplace Global Accounts Manager and Sales Director. Graham's leadership has been instrumental in spearheading the growth of major accounts including Google, Facebook, eBay, VMware, PayPal, and others. Graham has a bachelor's degree from California Polytechnic State University. He joined the One Workplace team in 2007.



Kristi Rolak. Sales Director

kristi@oneworkplace.com | 916.799.2659

Kristi is the Sales Director at One Workplace in Sacramento. Whatever your project size or circumstances, Kristi and her team have the answers. With over 25 years of sales and design experience in the commercial office, legal, healthcare, and learning environments industries, you can be assured that Kristi will provide the expertise needed to meet your goals. Kristi helps lead the Sales efforts for One Workplace and manages a team of highly skilled professionals to ensure client satisfaction. She earned a bachelor's degree in Fine Arts and Commercial Interior Design from the University of Michigan. Kristi joined the One Workplace Team in 2020.



Tracy Sambrano | Account Manager, Justice + Civic

tracys@oneworkplace.com | 916.257.2174

As your primary point of contact, Tracy will work with you to get things done and coordinate communication between all stakeholders. She manages projects in Government, Corporate Workplace, and Higher Education. A proven leader and manager with over 20 years' experience, Tracy brings extensive knowledge about work culture and people. Listening to client needs and engaging teams allows her to uncover what defines success for each project and help enable businesses to thrive. Tracy is very involved with her clients and maintains a hands-on approach to every project. Tracy has a Biological Science Degree from Stanislaus State University. She joined the One Workplace team in 2020.

One Workplace Team Bios



Alex Villasenor | Project Manager Lead
alexv@oneworkplace.com | 916.662.0727

Alex pursued a career in design to realize his passion for great space. Alex has worked in both residential and commercial design as a designer and project manager. His unique perspective and problem-solving abilities has positioned him as a premier designer. Alex's designs have transformed his clients and set new benchmarks for our community. Alex graduated with a BS in Interior Design from California State University, San Francisco in 2010. Past clients include AAA, Bank of the West, Adventist Health, Sacramento State University, UC Davis.



Jennifer Woods | Sr. Account Coordinator
jenniferw@oneworkplace.com | 916.830.4215

Jennifer is currently the senior member of the Account Coordination Team (ACT). She is an important team resource to keep projects on track, supporting sales, design, PM and I&D departments, as well as the senior management team. Jennifer has worked with and supported some of our largest healthcare clients and is also knowledgeable in processing service and warranty claims. She is recognized for her customer service, attention to detail and follow-up by customers, vendors, and fellow employees. Jennifer's previous background in customer service and administrative support brought her to One Workplace Sacramento in 2002 as an Account Coordinator.

One Workplace Team Bios



Kelly Rice | Project Manager Lead

kellyr@oneworkplace.com | 916.690.7869

Kelly brings over 20 years of hands-on experience in all aspects of the contract furniture industry. He has the full understanding of the application and installation of furniture for all type of office environments. His proactive approach and commitment to continuous improvement, helps ensure complete customer satisfaction. Kelly's background includes installation, warehousing, asset management, reconditioning of existing furniture, scheduling, and supervising of large furniture installations. In his current role, Kelly has gained experience in project management, process implementation, and client move coordination. At the inception of each project, Kelly implements the One Workplace Sacramento process, keeping the project on track from the pre-planning stage to through project completion. Kelly works in partnership with the client, the manufacturer, general contractors, electricians, and the client's capable vendor to ensure that all the applicable coordination and planning steps have been carefully considered and addressed for the project.



Carolyn Brown | Sr. Project Manager

cbrown@oneworkplace.com | 415.867.5825

As a senior project manager, Carolyn has worked on large, complex projects involving multiple phases, multiple products and reconfigurations. Working collaboratively with the account manager, she will synchronize the efforts of our team the various manufacturers, contractors, design firms, and architects to ensure a successful, timely and efficient furniture installation, maintenance and control. Her client list includes US District Court, Sonora Court House, Department of General Services and the Federal Reserve. She has a bachelor's degree in Interior Design from Cal Poly State University, San Luis Obispo. Carolyn joined One Workplace in 1992.

About Us & Our Approach





[CLICK TO LEARN MORE ABOUT ONE WORKPLACE](#)

About One Workplace.

One Workplace has been family owned since we **opened our doors in 1925**. Since then, we've grown to service our clients locally and across the globe in the areas of furniture procurement and design, warehousing, delivery and installation, audio/visual technology integration, architectural design solutions, and day-two services to name a few. Today, we have grown to a **half billion-dollar** business through our ability to scale with our clients. With our growth, we have not lost sight of our roots and what really matters: our customers.

9,300+ Successful Projects over the last 10 years	500+ Manufacturing Partners	800+ Employees
175,000 SF State-of-the-Art Warehouse	\$500+ MM 2019 Sales	6 West Coast Locations

One company. One integrated approach.

The answer to all your learning space challenges.



AV Technology

Technology is in our DNA. We've learned how to adapt and evolve solutions to create highly-efficient, transformative workspaces powered by cutting-edge technology. Our unique approach to audiovisual design integrates all of your systems into your design from the get-go, so your space works flawlessly – and you get the ongoing support to make sure it stays running.

Furniture

Today, businesses need to get more out of their spaces – new ways of working push boundaries and turn square feet into results. As a Steelcase Premier dealer, we're furniture experts. And we know how to design solutions that both optimize and adapt to the way you work. It's a people-first approach that's built around your culture, vision, and goals.

Design

Bringing your vision to life takes collaboration, workshoping, and a team committed to flawless execution. Our design services are built to give you all the thinking, tools, and creativity you need to develop a space that's uniquely you. Whether you are using our co-creation services to deliver a one-of-a-kind piece, or you want to tap into our creative engagement process, we are your partner in this journey.

Architectural Solutions

Our architectural solutions add efficiency and simplicity into the building process with offsite, pre-fabricated building components. By working directly with your design teams, we make sure everything runs on time and on budget. Whether you're looking for meeting pods, focus rooms or phone booths, we can handle your interior construction needs.

Delivery & Relocation

One Workplace has a reputation for outstanding service. Our full-service delivery team ensures that all products arrive on schedule. We maintain constant contact with customers throughout the whole delivery process, whether it be a single workstation or to a large-scale corporate facility.

Services

Our unique model offers an integrated suite of services, so instead of juggling multiple vendors and spending your day managing details, you can focus on the bigger picture. Our services are designed to do the heavy lifting. From managing moves and maintaining your furniture on-site, to project management, global delivery, and installation, we take care of the details.



Managing Your Account

Project Support & the Team Approach

Your One Workplace team consists of a diverse group of individuals, specialized in and focused on specific areas of expertise. Together, we'll be there every step of the way to provide the support we know is needed to deliver a successful project.

From your team, you can expect the following at project completion:

- Detailed punch-list and expedient resolution
- Touch-up services
- Layout adjustment
- Fit-Up Support
- Post move in support and services
- Invoice review
- Cut sheets and trouble-shooting docs
- Warranty and service info

Your Account Manager

- Main point of contact through all 6 phases of our process.
- Coordinates effort of the team
- Sets up communication standards
- Product recommendations
- Participates in weekly project meetings.
- Manages team to deliver complete project on time

Designers

- Provide specification services
- Product application
- 3-D modeling, rendering, graphic design
- Installation docs.
- Participation in weekly project meetings
- Advise on relevant design & industry standards

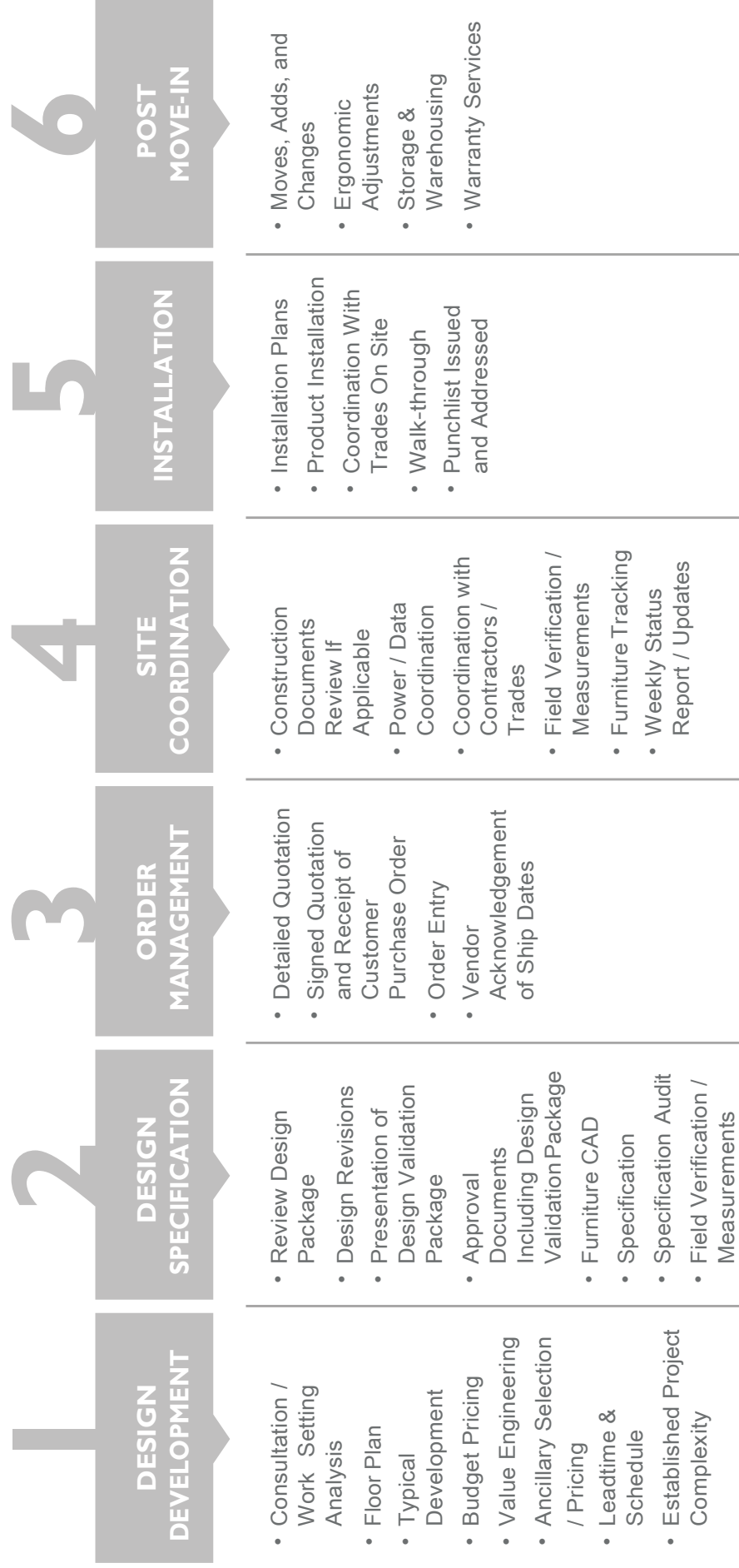
Client Support Specialists

- Prepare quotes
- Place orders, verify order
- Coordinate deposits
- Monitor manufacturing schedules and progress
- Track and status orders weekly to ensure on-time delivery
- Updates on scheduling & product delivery

Project Managers

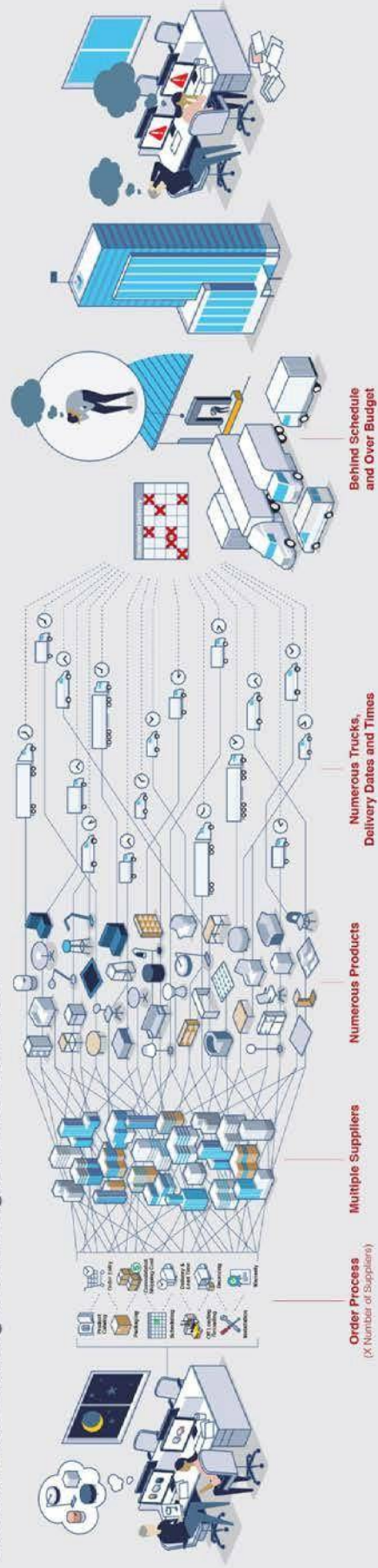
- Coordinate logistics
- Manages installation schedule
- Verification/layout services for critical dimensions and core locations
- Lead during installation milestones
- Monitor quality

Collaborative Process

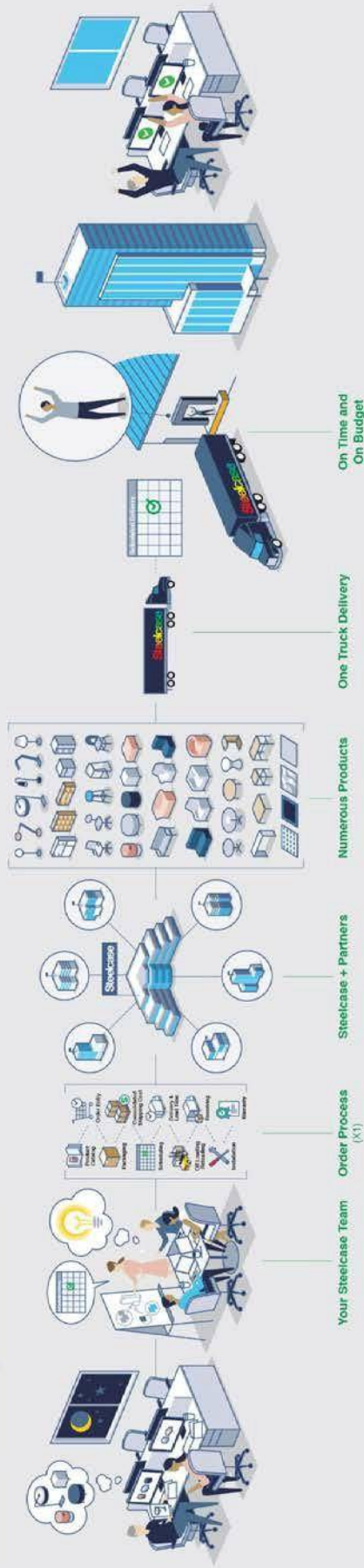


The Power of One Workplace & Steelcase Logistics

Current State Challenges for Designers and Customers



Value of Partnering with Steelcase



Pricing Summary



Pricing Summary

Item	Price
Via Seating	\$6,371.75
JSI	\$10,024.09
Steelcase	\$22,110.85
OFS	\$87,283.24
Design	\$3,800
PM	\$3,325
Installation	\$17,297.00
Tax	\$11,641.43
Grand Total	\$161,853.36

- Installation labor calculated at prevailing wage, to be installed during normal business hours. It does not include removal of existing furniture.
- Design Services include field verification, drawing out the furniture in total for an accurate installation plan and a complete audit of specifications prior to order entry. This ensures we have captured everything, and no changes are required. Installation drawings must be provided to the client and project manager to ensure seamless installation.
- 50% deposit due prior to order placement



References

Our References Tell Our Story Best



Rob Weirick, SPHR-CA

Director of Administrative Services, Child Action Inc.

Ph: 916.369.4464

Email: rob@childaction.org



Chris Zimmer

Chief Administrative Office, Office of Legislative Counsel

Ph: 916.341.8000

Email: Christopher.Zimmer@LegislativeCounsel.ca.gov



Lisa Hinton

Sr. Project Manager, UC Davis

Ph: 916.734.6484

Email: Lmhinton@ucdavis.edu



Amy Marie Smith

Sr. Architect, City of Sacramento DPW

Ph: 916.808.2262 | **C:** 916.420.1964

Email: ASmith@cityofsacramento.org



Cathy Berger

Deputy Court Executive Officer, Yolo County Superior Court

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Maria Blase

Project Manager, Judicial Council of California

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Bryan Talmadge

Project Manager, Alameda County Superior Court








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Email: Btalmadge@alameda.courts.ca.gov








**Thank you
for this opportunity**









Steelcase  **one
workplace**

Elk Grove Water District											
one workplace											
QTY	TAG	LOCATION	MANUFACTURER	PRODUCT IMAGE	MODEL NUMBER	DESCRIPTION	FINISHES	PRICE	EXTENDED PRICE	LEAD TIME	REMARKS
5	C1A	Office 117, 129, (3) Customer Service Area @ Desk D1	Steelcase			Seris 2 Task Chair Upholstered Seat and back Carpet Casters Black Frame	Era- Storm Cloud	\$489.51	\$2,447.56	7 Weeks	Price Increase Scheduled Order by 4/11
2	C1B	Office 115, 120	Steelcase		465A000	Think Chair Upholstered Seat and back Carpet Casters Black Frame	Era- Truffle	\$647.92	\$1,295.85	5 Weeks	Price Increase Scheduled Order by 4/11
3	C1B	121, 122, 131	Steelcase		465A000	Think Chair Upholstered Seat and back Carpet Casters Black Frame	Era- Storm Cloud	\$647.92	\$1,943.77	5 Weeks	Price Increase Scheduled Order by 4/11
3	C1C	Office 118, 124, 131	Steelcase		4821410	Amia 482 Series Upholstered Seat and back Carpet Casters Black Frame	Era- Storm Cloud	\$586.56	\$1,759.68	10 Weeks	Price Increase Scheduled Order by 4/11
3	C2	Private Offices 115,120,130	OFS		40037-DST-A2C	Mystique Guest Chair	Pebble Wood Frame	\$773.60	\$2,320.80	6 Weeks	Price Valid for 30 days
12	C2	Private Offices (4)117, (4)118, 121, 122, 124, 129	OFS		40037-DST-A2C	Mystique Guest Chair	Slate Desert Wood Frame	\$745.20	\$8,942.40	6 Weeks	Price Valid for 30 days
16	C3	Conference Room (12)105, (4)119	Steelcase		4821410	Amia 482 Series Upholstered Seat and back Carpet Casters Black Frame	Era- Storm Cloud	\$586.56	\$9,384.96	10 Weeks	Price Increase Scheduled Order by 4/11
9	C3	Chambers (9)103	Steelcase		4821410	Amia 482 Series Upholstered Seat and back Carpet Casters Black Frame	Era- Truffle	\$586.56	\$5,279.04	10 Weeks	Price Increase Scheduled Order by 4/11

Elk Grove Water District											
one workplace											
QTY	TAG	LOCATION	MANUFACTURER	PRODUCT IMAGE	MODEL NUMBER	DESCRIPTION	FINISHES	PRICE	EXTENDED PRICE	LEAD TIME	REMARKS
3	C4	Lobby 100	OFS		40037-PCO-A2C	Mystique Lobby Chair	Maharam Apt in Fluid Pecan Wood Leg and Frame	\$801.60	\$2,404.80	6 Weeks	Price Valid for 30 days
3	C4	Lobby 100	OFS		40037-PCO-A2C	Mystique Lobby Chair	Momentum Pantheon in Seamist Pecan Wood Leg and Frame	\$942.80	\$2,828.40	6 Weeks	Price Valid for 30 days
5	C8	Board Chambers 103	Via Seating		875-74C-12SS-61A-18PB-16HP-9FA	High Back Vero Chair	Momentum Silica Leather- Saddle Polished Aluminum Frame Carpet Casters	\$1,274.35	\$6,371.75	7-9 Weeks	Currently on backorder, ETA for more inventory is 3/7 Price Valid for 30 days
10 (4 packs) 40 chairs	C9	Multipurpose Room Board Chambers 103	OFS		38011-FCR-X9-X9-PNM-XU-GR	Armless Genus Training Chair	Designtex Distressed Tecture, Blue Chrome Base No Glides	\$562.40	\$5,624.00	4 Weeks	Four chairs per carton Price Valid for 30 days
4	C9A	Storage Room 104	OFS		DJ8	Genus Furniture Dolly	Black	\$172.40	\$689.60	4 Weeks	Price Valid for 30 days
4	D1	Customer Service Area 131	OFS		As Specified In OFS BOM	Staks Workstations	Worksurface/Storage: Desert Laminate, Frosted Acrylic Panel Metal: Stone Mobile Cushion: Architex Marais- Blue Tackboard: Designtex Distressed Texture 3935-102 Parchment Hardware: Oiled Bronze Parallell Pull	\$2,932.84	\$11,731.36	14 Weeks	Price Valid for 30 days
1	D2	Customer Service Area 131	OFS		As Specified In OFS BOM	Staks Workstations	Worksurface/Storage: Desert Laminate, Frosted Acrylic Panel Metal: Stone Mobile Cushion: Architex Marais- Blue Tackboard: Designtex Distressed Texture 3935-102 Parchment Hardware: Oiled Bronze Parallell Pull	\$1,316.32	\$1,316.32	14 Weeks	Price Valid for 30 days
2	P1	Office 117, 118	OFS		As Specified In OFS BOM	Pulse U Shaped Private Office Desk (1) RH, (1) LH	Hardware: Era in Oiled Bronze Tackboard: Designtex Gamut in Chalk Laminate: Pecan (PC2)	\$3,741.22	\$7,482.44	14 Weeks	Price Valid for 30 days

Elk Grove Water District											
one workplace											
QTY	TAG	LOCATION	MANUFACTURER	PRODUCT IMAGE	MODEL NUMBER	DESCRIPTION	FINISHES	PRICE	EXTENDED PRICE	LEAD TIME	REMARKS
3	P2	Office 129, 121, 120	OFS		As Specified In OFS BOM	Pulse U Shaped Private Office Desk (1) RH, (2) LH	Hardware: Era in Oiled Bronze Tackboard: Designtex Gamut in Chalk Laminate: Pecan (PC2)	\$3,232.82	\$9,698.46	14 Weeks	Price Valid for 30 days
2	P3	Office 124, 122	OFS		As Specified In OFS BOM	Pulse T-Shaped Private Office Desk (2) RH	Hardware: Era in Oiled Bronze Tackboard: Designtex Gamut in Chalk Laminate: Pecan (PC2)	\$2,116.96	\$4,233.92	14 Weeks	Price Valid for 30 days
1	P4	Office 130	OFS		As Specified In OFS BOM	Pulse U-Shaped Private Office Desk (1)RH	Hardware: Era in Oiled Bronze Tackboard: Designtex Gamut in Chalk Laminate: Pecan (PC2)	\$3,348.80	\$3,348.80	14 Weeks	Price Valid for 30 days
1	P5	Office 115	OFS		As Specified In OFS BOM	Pulse U Shaped Private Office Desk	Hardware: Era in Oiled Bronze Tackboard: Designtex Gamut in Chalk Laminate: Pecan (PC2)	\$3,161.36	\$3,161.36	14 Weeks	Price Valid for 30 days
2	S1	Office 122, 124	OFS		As Specified In OFS BOM	Pulse Private Office Storage Desk	Hardware: Era in Oiled Bronze Laminate: Pecan (PC2)	\$1,207.60	\$2,415.20	14 Weeks	OFS indicated that quantity should be two Price Valid for 30 days
1	S2	Office 129	OFS		As Specified In OFS BOM	Staks Printer Table with Closed Storage Below	Hardware: Era in Oiled Bronze Laminate: Pecan (PC2)	\$532.80	\$532.80	14 Weeks	OFS indicated that quantity should be one Price Valid for 30 days
1	S3	Customer Service Area 131	OFS		As Specified In OFS BOM	Staks Printer Table with Closed Storage Below	Hardware: Era in Oiled Bronze Laminate: D52	\$644.48	\$644.48	14 Weeks	OFS indicated that quantity should be one Price Valid for 30 days

Elk Grove Water District											
											
QTY	TAG	LOCATION	MANUFACTURER	PRODUCT IMAGE	MODEL NUMBER	DESCRIPTION	FINISHES	PRICE	EXTENDED PRICE	LEAD TIME	REMARKS
1	S4	Customer Service Area 131	OFS		As Specified In OFS BOM	Kintra & Staks Storage Counter w Desk Space Below	Hardware: Era in Oiled Bronze Laminate: DS2	\$3,455.70	\$3,455.70	14 Weeks	Price Valid for 30 days
3	T1	Office 117 118, 119	JSI		NAT4848-30RDXB-STU-R3-RML	Native Round Meeting Table No Power	Laminate Top: Studio Teak (STU) Metal Base: Raw/Clear (RML)	\$1,431.53	\$4,294.59	7-9 Weeks	Surcharge Included
1	T4	Closed Session/Conference Room 105	JSI		NAT54144-30ITLB-STU-R3-RML-C1M, EC37	Native Conference Table w/ Power 144"W x 54"D x 29-3/8"H	Laminate Top: Studio Teak (STU) Metal Base: Raw/Clear (RML) Power: Soft Nickel (SNK)	\$5,729.51	\$5,729.51	7-9 Weeks	Price Valid for 30 days
16	T7	Multipurpose Room/Board Chambers 103	OFS		A6030R-T-FN2-EV-H5H-A5Z-X9-STON-G1-X9-A4W-ANCA-A4H-STON-PAL	Applause Flip & Nest Training Table Square Edge Frosted Modesty Panel No Grommet/No Power 60"W x 30"D x 29"H	Laminate Top: Finn (FN2) Metal Base: Stone (STON) Feet: Polished Aluminum (PAL)	\$910.80	\$14,572.80	9 Weeks	Price Valid for 30 days
1	T8	Multipurpose Room/Board Chambers 103	OFS		KT2-1M8430KT-FN2-B7H, PS-78	Kintra Fixed Table w/ Modesty Panel & Power Module 84"W x 30"D x 29"W	Laminate: Finn (FN2) Power Module: Silver	\$1,879.60	\$1,879.60	9 Weeks	Price Valid for 30 days
Product Sub-Total								\$125,789.94			
Design								\$3,800.00			
PM Total								\$3,325.00			
Installation								\$17,297.00			
Tax								\$11,641.43			
Total								\$161,853.36			

Notes:
 - Labor/Installation calculated at prevailing wage during normal business hours, does not include removal of any existing furniture.
 - Design Services include field verification, drawing out the furniture in total for an accurate installation plan, and a complete audit of specifications prior to order entry. This ensures we have captured everything and no changes are required. Installation drawings must be provided to the client and project manager to ensure a seamless installation.
 - 50% deposit due prior to order placement



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
02/01/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Central, Inc.
Chicago IL Office
200 East Randolph
Chicago IL 60601 USA

CONTACT NAME:
PHONE: (866) 283-7122 FAX (800) 363-0105
(A/C. No. Ext): E-MAIL ADDRESS:

Holder Identifier :

INSURER(S) AFFORDING COVERAGE NAIC #

INSURED
One Workplace L. Ferrari, LLC.
Attn: Mike Spencer
2500 De La Cruz Boulevard
Santa Clara CA 95050 USA

INSURER A: Zurich American Ins Co 16535
INSURER B: Travelers Property Cas Co of America 25674
INSURER C:
INSURER D:
INSURER E:
INSURER F:

COVERAGES CERTIFICATE NUMBER: 570091459101 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, LIMITS shown as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X COMMERCIAL GENERAL LIABILITY			GL0509889012	04/01/2021	04/01/2022	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							
X	POLICY	PRO-JECT	LOC				
OTHER:							
A	AUTOMOBILE LIABILITY			BAP 5098889-12	04/01/2021	04/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
X	ANY AUTO						
X	OWNED AUTOS ONLY	SCHEDULED AUTOS					
X	HIRED AUTOS ONLY	X NON-OWNED AUTOS ONLY					
B	X UMBRELLA LIAB	X OCCUR		ZUP16N4742221NF	04/01/2021	04/01/2022	EACH OCCURRENCE \$15,000,000
	EXCESS LIAB	CLAIMS-MADE		Umbrella/Excess Liability			AGGREGATE \$15,000,000
	DED	RETENTION					
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC509888813	04/01/2021	04/01/2022	X PER STATUTE OTH-ER \$1,000,000 E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000
	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER (Mandatory in NH)	Y/N	N/A				
	If yes, describe under DESCRIPTION OF OPERATIONS below						

Certificate No : 570091459101

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Elk Grove Water District Administration Building, Project Location: EGWD Administration Building, 9829 Waterman Road, Elk Grove, CA 95624, Bid Due Date: Friday, February 11th, 2022.

CERTIFICATE HOLDER

Elk Grove Water
District Administration Building
Attn: Stefani Phillips
9257 Elk Grove Boulevard
Elk Grove CA 95624 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



February 15, 2022

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce Kamilos, General Manager

SUBJECT: **KEY OBJECTIVE REVISION**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors approve revising a key objective contained in the Fiscal Year 2021-22 Operating Budget from “Complete an update of the District’s source capacity” to “Complete an update of the District’s source capacity and conduct a new well siting and design study”.

SUMMARY

The Fiscal Year (FY) 2021-22 Operating Budget lists six (6) specific key objectives under the Office of the General Manager, one (1) of which is to complete an update of the Elk Grove Water District’s (District) source capacity. A source capacity study evaluates a water agency’s capacity to meet anticipated growth in water demand. The District recently adopted the 2020 Urban Water Management Plan (UWMP), which projects future water demand for the District’s service area. With the information provided in the UWMP, an assessment of the District’s source capacity can be made at the staff level without hiring an outside consultant. However, the District, as part of its asset management program, should begin planning for a new well. Staff needs expert help to determine the design and location of the new well to achieve the best return on investment.

The approved FY 2021-22 Operating Budget has an allocation of \$60,000 for engineering expenses. Should the Board revise the key objective to “complete an update of the District’s source capacity and conduct a new well siting and design study,” staff will stay within budget and retain a consultant who is an expert in water well design.

DISCUSSION

Background

Each fiscal year, the Board approves a fiscal year operating budget. Included in the FY 2021-22 Operating Budget under the Office of the General Manager Department are six (6) specific key objectives. One (1) of the key objectives is to complete an update of the District’s source capacity. A source capacity study evaluates a water agency’s capacity to meet anticipated growth in water demand. Water agencies are not required to complete

KEY OBJECTIVE REVISION

Page 2

source capacity studies unless the State Water Resources Control Board's Division of Drinking Water (State Board) directs the water agency to do so. In those cases, the State Board has determined that there is an existing or potential problem with the water system's source capacity. This is not the case with the District. Rather, staff included the update of the District's source capacity as a key objective as a way to proactively manage the District's source capacity. An analysis of source capacity will help drive decisions around planning for a new well in the District.

Present Situation

The District recently completed the 2020 UWMP and the Board adopted it on June 15, 2021. The UWMP projects growth over a planning horizon of 25 years based on the City of Elk Grove's General Plan. From projected growth, the UWMP forecasts water demand within the District service area through 2045.

A source capacity study looks at the projected demand on a water system over the next 10 years to assess if the water system has enough capacity to meet future demand. A source capacity study also analyzes the amount of water needed to meet the maximum day demand that would occur during the same 10 years. With the information provided in the UWMP, and historical water demand data readily accessible through the District's supervisory control and data acquisition (SCADA) system, an assessment of the District's source capacity can be made at the staff level without hiring an outside consultant. This assessment will help drive the District's asset management program around planning for a new well in the District.

Staff, however, needs expert professional help to determine the design and location of the new well to achieve the best return on investment. Since the cost of a new well is estimated to be several million dollars, it is critical that staff obtains the proper expertise to help guide planning decisions for a new well. The FY 2021-22 Operating Budget has \$60,000 approved for engineering expenses. Should the Board revise the key objective to "complete an update of the District's source capacity and conduct a new well siting and design study," staff will stay within budget and retain a consultant who is an expert in water well design for the purpose of completing a new well siting and design study.

KEY OBJECTIVE REVISION

Page 3

ENVIRONMENTAL CONSIDERATIONS

Title 14 of the California Code of Regulations, Section 15061(b)(3), states that the California Environmental Quality Act (CEQA) applies only to projects which have the potential for causing a significant effect on the environment. This item is not a project and, therefore, is not subject to CEQA.

STRATEGIC PLAN CONFORMITY

The recommendation made in this staff report conforms to Strategic Goal 3, Planning and Operational Efficiency, of the Strategic Plan. Strategic Goal 3 is to practice ongoing infrastructure renewal and organizational improvement through planning and increased operational efficiency.

FINANCIAL SUMMARY

There is no financial impact associated with this item.

Respectfully submitted,



BRUCE KAMILOS
GENERAL MANAGER

February 15, 2022

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Travis Franklin, Program Manager

SUBJECT: **ELK GROVE WATER DISTRICT BACKFLOW AND CROSS-CONNECTION CONTROL ORDINANCE**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors adopt Ordinance No. 02.15.22.01, amending and replacing Ordinance No. 10.17.18.01, Exhibit A, Backflow and Cross-Connection Control Requirements for the Elk Grove Water District.

SUMMARY

In 2018, the Elk Grove Water District (EGWD) updated its cross-connection control program by adopting Ordinance 10.17.18.01, creating a new document staff developed called the Elk Grove Water District Cross-Connection Control Program (CCCP). The CCCP describes the specific details of the cross-connection control program and is a “living” document.

The CCCP has been updated to reflect the changes in how staff proposes to handle delinquent backflow tests. To implement these changes, Section 4.H.1 of the Backflow and Cross Connection Control Ordinance requires updating to include, “In the event a backflow device is not so tested pursuant to this Section, such device shall be made available for inspection by EGWD in accordance with Section 4(E).”

By this action, if approved, the Board would amend and replace Ordinance 10.17.18.01 with Ordinance No. 02.15.22.01.

DISCUSSION

Background

In 2018, the EGWD updated its cross-connection control program by adopting Ordinance 10.17.18.01, creating the CCCP. The CCCP describes the specific details of the cross-connection control program and is a “living” document that can be revised under the General Manager’s authority to stay current with changing regulations.

ELK GROVE WATER DISTRICT BACKFLOW AND CROSS-CONNECTION CONTROL ORDINANCE

Page 2

Present Situation

EGWD has been using its CCCP to protect the water system by requiring annual backflow testing as required by Title 17 of the California Code of Regulations. Property owners receive a notice that their annual backflow test is required in the next month. If the testing deadline is missed, staff sends out a second notice by certified mail. If the customer does not test their device after the second notice, staff makes direct contact with the customer to hand deliver a third notice. If the backflow is still not tested after the third notice, the water service is shut-off. Throughout this process, staff spends many hours issuing multiple notices and confirming the contact information for the property owners is correct.

The CCCP has been updated to reflect a more efficient backflow testing process. The new process proposes to have the initial annual backflow test notice sent to the account holder, not the property owner. If the backflow is not tested by the deadline, EGWD would send out a backflow tester who is under contract with the District to perform the test. The cost of this test would be added to the account holder's bill and the Schedule of Charges, Rates, Fees, and deposits would be updated to reflect the new backflow testing process.

To implement these program changes, Section 4.H.1 of the Backflow and Cross Connection Control Ordinance requires updating to include, "In the event a backflow device is not so tested pursuant to this Section, such device shall be made available for inspection by EGWD in accordance with Section 4(E)." This update would allow EGWD to access and test the customer's backflow device when the customer fails to test the device. These program changes will cut down on staff time needed to administrate the program and will ensure all backflow devices are tested in a timely manner. This change, which has been provided in a redline version (attached), in how the District administrates the program would provide better protection of the public water system and make the program more efficient to administrate.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental considerations associated with this item.

STRATEGIC PLAN CONFORMITY

This item conforms to Strategic Goal 4, Protection of Public and Environmental Health, of the FRCD/EGWD 2020-2025 Strategic Plan.

February 15, 2022


**ELK GROVE WATER DISTRICT BACKFLOW AND CROSS-CONNECTION CONTROL
ORDINANCE**

Page 3

FINANCIAL SUMMARY

There is no financial impact associated with passing the Backflow and Cross-Connection Control Ordinance.

Respectfully submitted,



TRAVIS FRANKLIN
PROGRAM MANAGER

Attachments

ORDINANCE NO. 02.15.22.01

AN ORDINANCE OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS AMENDING AND REPLACING ORDINANCE 10.17.18.01, EXHIBIT A, BACKFLOW AND CROSS-CONNECTION CONTROL REQUIRMENTS

WHEREAS, it is the responsibility of the Elk Grove Water District (EGWD) as a water purveyor to provide water to the customer at the service connection and/or meter that meets California state water quality standards; and

WHEREAS, Title 17 of the California Code of Regulations, prescribes that the water supplier shall protect the public water system from contamination by implementation of a cross-connection control program; and

WHEREAS, it is a requirement of the State of California that EGWD establish a cross-connection control program satisfactory to the State Water Resources Control Board; and

WHEREAS, the Florin Resource Conservation District Board of Directors adopted Ordinance No. 10.17.18.01 on October 17, 2018, establishing a backflow/cross-connection control program, entitled the EGWD Cross-Connection Control Program (“CCCP”), which is available as a downloadable document on EGWD’s website.

WHEREAS, if any provision in this Ordinance, or in the CCCP is found to be less stringent than or inconsistent with the California Code of Regulations or other applicable laws, the more stringent law shall apply.

WHEREAS, the Board of Directors wishes to amend and replace Ordinance No. 10.17.18.01.

NOW, THEREFORE, THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS HEREBY DETERMINES AND ORDAINS AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated herein.

Section 2. Amendment. Ordinance 10.17.18.01 is hereby amended and replaced with Ordinance No. 02.15.22.01 included herein in the attached Exhibit A.

Section 3. Ordinance Effective Date. This Ordinance shall take effect thirty (30) days from and after the date of its adoption.

PASSED AND ADOPTED by the Florin Resource Conservation District Board of Directors on this 15th day of February 2022 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Sophia Scherman
Chair

ATTEST:

Stefani Phillips
Board Secretary

APPROVED AS TO FORM:

Ren Nosky
General Counsel

EXHIBIT "A"

FLORIN RESOURCE CONSERVATION DISTRICT/ELK GROVE WATER DISTRICT

"BACKFLOW AND CROSS-CONNECTION CONTROL ORDINANCE"

[Attached behind this cover page]

Florin Resource Conservation District / Elk Grove Water District
Backflow and Cross-Connection Control Ordinance

Section 1. Purpose

The purpose of this Ordinance is:

- A. To protect the public water system of EGWD from the possibility of contamination or pollution by isolating within the customer's water system(s) such contaminants or pollutants which could backflow into the public water system; and
- B. To promote the elimination or control of existing cross-connections, actual and/or potential, within the customer's water system(s); and
- C. To implement a robust cross-connection control program which is designed to systematically and effectively guard against the contamination or pollution of EGWD's public water system.

Section 2. Water System

The water system shall be defined as consisting of two parts: EGWD's public water system and the customer's water system.

- A. The point-of-connection (hereinafter referred to as, POC) is defined as the point where the public water system meets the customer's water system, as follows:
 - 1. For domestic and irrigation water, the POC is at the discharge point of the water meter.
 - 2. For fire protection water, the POC is at or nearly at the point where the fire protection water main ties into the public water system distribution main.
- B. EGWD's public water system shall consist of the supply facilities and the distribution system and shall include all those facilities of the water system under the complete control of EGWD, up to the POC where the customer's water system begins, as follows:
 - 1. The supply facilities shall include all components of the facilities used in the production, treatment, storage, and delivery of water to the distribution system.
 - 2. The distribution system shall include the network of pipes used for the delivery of water from the supply facilities to the POC.
- C. The customer's water system shall include those parts of the facilities beyond the POC that are used in conveying potable water to points of use, and/or an auxiliary water supply such as a private well, pond, rainwater cistern or other non-public water system supply.

Section 3. Responsibility of EGWD

- A. EGWD shall be responsible for the protection of the public water system through the CCCP. If, in the judgment of EGWD, an approved backflow prevention device is required at the customer's water service connection for the safety of the public water system, EGWD shall give notice in writing to the customer to install such an approved backflow prevention device(s) on the customer's premises. The customer shall install such an approved backflow prevention device(s) at the customer's own expense in the time frame specified in the CCCP. Failure, refusal or inability on the part of the customer to install, have tested and maintain the backflow prevention device(s) shall constitute grounds for discontinuing water service to the premises until such requirements have been satisfactorily met.
- B. EGWD, shall prepare a written CCCP to implement the requirements of this Ordinance. The written CCCP shall be consistent with this Ordinance and shall comply with the requirements of the California Code of Regulations.
- C. EGWD will use the most recently published editions of the following publications as references and technical aids:
 - 1. M14 Backflow Prevention and Cross-Connection Control: Recommended Practices, published by the American Water Works Association, latest edition.
 - 2. Manual of Cross-Connection Control, published by the Foundation for Cross-Connection Control and Hydraulic Research, University of Southern California, latest edition.
- D. EGWD shall be responsible for making reasonable decisions related to cross-connections in cases and situations not provided for in this Ordinance, or the CCCP.
- E. The General Manager of EGWD is authorized to implement, and shall oversee, a backflow prevention/cross-connection control program consistent with the intent of this Ordinance, the California Code of Regulations, and any other applicable laws.

Section 4. Conditions of Providing Water Service

Water service is provided, in part, based on the following conditions:

- A. The customer's water system, at the POC may be considered a potential high-health hazard and may require the isolation of the customer's premises by an approved, customer-installed and maintained backflow prevention device(s) in conformance with the CCCP.
- B. The customer shall take all measures necessary to prevent the contamination of the plumbing system within their premises and EGWD's distribution system that may occur from backflow through a cross-connection. These measures shall include the prevention of backflow under any backpressure or backsiphonage condition, including the disruption of the water supply from EGWD's system that may occur

during routine system maintenance or during emergency conditions, such as a water main break.

- C. No water service connection to any premise shall be installed or maintained by EGWD unless the public water system is protected as required by this Ordinance and the CCCP. Service of water to any premises shall be discontinued by EGWD if a backflow prevention device required by this Ordinance is not installed, tested and maintained, or if it is found that a backflow prevention device has been removed, bypassed, or if an unprotected cross-connection exists on the premises. Service will not be restored until such conditions or defects are corrected.
- D. The customer shall install, operate, and maintain at all times the customer's water system in compliance with the current edition of the California adopted Uniform Plumbing Code, including protecting against thermal expansion due to a closed system that could occur with the present or future installation of a backflow prevention device(s) on the customer's water system.
- E. The customer's water system shall be available for inspection by EGWD to determine whether unprotected cross-connections, or other structural or sanitary hazards exist. For these cross-connection control surveys, the customer agrees to allow EGWD's Cross-Connection Control Specialist (hereinafter referred to as, CCCS), or a designated representative, access to the premises.
 - 1. EGWD's survey of a customer's premises is for the purpose of determining the degree of hazard within the customer's water system in order to establish the requirements for protecting the public water system.
 - 2. Where the customer denies access for the EGWD CCCS to conduct a cross-connection control survey, EGWD shall follow the procedures identified in the CCCP.
 - 3. EGWD's surveys, requirements for the installation of backflow prevention devices, lack of requirements for the installation of backflow prevention devices, or other actions by EGWD's personnel shall not constitute an approval of the customer's water system or an assurance to the customer of the absence of cross-connections therein.
- F. The customer shall install all backflow prevention devices required by EGWD and to maintain those devices in good working order. The devices shall be of a type, size, and model approved by the University of Southern California Foundation for Cross Connection Control and Hydraulic Research (hereinafter referred to as, USCFCCHHR), and acceptable to EGWD. The devices shall be installed in accordance with the recommendations given in the most recently adopted editions of the California Code of Regulations, Uniform Plumbing Code, the USCFCCHHR Manual of Cross-Connection Control, the manufacturer's installation instructions, the EGWD's Standard Construction Specifications and Standard Detail Drawings, and in conformance with the CCCP.

G. An approved backflow prevention device, as specified in the CCCP, shall be installed on each service line to a customer's water system as close as practical to the discharge of the water meter or POC of the fire service; but, in all cases, before the first branch line leading off the service line wherever the following conditions exist:

1. In the case of premises having an auxiliary water supply.
2. In the case of premises on which fluids or other objectionable substances, including process water, create an actual or potential hazard to the public water system.
3. In the case of premises potentially having: 1) internal cross-connections that cannot be permanently corrected or protected against as determined by the CCCS; or 2) intricate plumbing and piping arrangements or where entry to all portions of the premises is not readily accessible for inspection purposes, making it impracticable or impossible to ascertain whether or not dangerous cross-connections exist.

H. The customer shall:

1. Test all backflow prevention devices upon installation, annually thereafter and/or more frequently if requested by EGWD, after repair or relocation; in the event a backflow device is not so tested pursuant to this Section, such device shall be made available for inspection by EGWD in accordance with Section 4(E).
2. Conduct all testing by an EGWD-approved and current California-Nevada American Water Works Association (hereinafter referred to as, CA-NV AWWA) certified Backflow Assembly Tester, or equivalent as recognized by EGWD;
3. Conduct all testing in accordance with CA-NV AWWA approved test procedures, and
4. Submit to the CCCS the results of the test(s) on EGWD-supplied test report forms within the time period and in the format specified by the EGWD.

I. The customer shall bear all costs for the aforementioned installation, testing, repair, maintenance and replacement of the backflow prevention device(s) installed to protect EGWD's public water system.

J. At the time of application for water service, if required by EGWD, the customer shall submit to EGWD plumbing plans and/or permit a cross-connection control survey of the premises conducted by the EGWD CCCS.

1. The cross-connection control survey shall assess the cross-connection hazards and list the backflow prevention device(s) provided within the

premises. The results of the survey shall be concluded prior to EGWD turning on water service to a new customer.

- K. The customer shall immediately notify EGWD and the local health jurisdiction of any backflow incident occurring within the customer's premises (i.e., entry of any contaminant/pollutant into the drinking water) and shall cooperate fully with EGWD to determine the reason for the backflow incident.
- L. EGWD shall discontinue the water supply if required to protect public health if the customer fails to cooperate with EGWD in the survey of premises, or in the installation, maintenance, repair, inspection, or testing of backflow prevention devices required by EGWD, or in EGWD's effort to contain a contaminant or pollutant that is detected in the customer's water system.
- M. Notwithstanding the aforesaid, EGWD, upon an assessment of the risk of contamination posed by the customer's water system and use of water, may allow a customer to connect directly to the public water system without an EGWD-approved backflow prevention device(s).

Section 5. Appeals

- A. Any orders or decisions of EGWD's CCCS shall be appealable to the General Manager. As part of the appeal process, the customer may request a site inspection, or the General Manager may direct staff to conduct a site inspection. After all information related to the appeal has been reviewed by the General Manager, the General Manager will render a decision and this decision shall be final.

Section 6. Enforcement

- A. When the conditions prescribed in Section 4 are not complied with, EGWD shall have the right to immediately discontinue service to the premises by providing a physical break in the service line until the customer has corrected the condition(s) in conformance with this Ordinance.
- B. This Ordinance shall be enforced pursuant to the regulations set forth above.

EXHIBIT A
ORDINANCE NO. 02.15.22.XX

Section 1. Purpose

The purpose of this Ordinance is:

- A. To protect the public water system of EGWD from the possibility of contamination or pollution by isolating within the customer's water system(s) such contaminants or pollutants which could backflow into the public water system; and
- B. To promote the elimination or control of existing cross-connections, actual and/or potential, within the customer's water system(s); and
- C. To implement a robust cross-connection control program which is designed to systematically and effectively guard against the contamination or pollution of EGWD's public water system.

Section 2. Water System

The water system shall be defined as consisting of two parts: EGWD's public water system and the customer's water system.

- A. The point-of-connection (hereinafter referred to as, POC) is defined as the point where the public water system meets the customer's water system, as follows:
 - 1. For domestic and irrigation water, the POC is at the discharge point of the water meter.
 - 2. For fire protection water, the POC is at or nearly at the point where the fire protection water main ties into the public water system distribution main.
- B. EGWD's public water system shall consist of the supply facilities and the distribution system; and shall include all those facilities of the water system under the complete control of ~~the~~ EGWD, up to the POC where the customer's water system begins, as follows:-
 - 1. The supply facilities shall include all components of the facilities used in the production, treatment, storage, and delivery of water to the distribution system.
 - 2. The distribution system shall include the network of pipes used for the delivery of water from the supply facilities to the POC.
- C. The customer's water system shall include those parts of the facilities beyond the POC ~~which~~that are used in conveying potable water to points of use, and/or an auxiliary water supply such as a private well, pond, rainwater cistern or other non-public water system supply.

Section 3. Responsibility of EGWD

- A. EGWD shall be responsible for the protection of the public water system through the CCCP. If, in the judgment of EGWD, an approved backflow prevention device is required at the customer's water service connection for the safety of the public water system, EGWD shall give notice in writing to the customer to install such an approved backflow prevention device(s) on the customer's premises. The customer shall install such an approved backflow prevention device(s) at the customer's own expense in the time frame specified in the CCCP. Failure, refusal or inability on the part of the customer to install, have tested and maintain the backflow prevention device(s) shall constitute grounds for discontinuing water service to the premises until such requirements have been satisfactorily met.
- B. ~~The~~ EGWD, shall prepare a written CCCP to implement the requirements of this Ordinance. The written CCCP shall be consistent with this Ordinance and shall comply with the requirements of the California Code of Regulations.
- C. ~~The~~ EGWD will use the most recently published editions of the following publications as references and technical aids:
 - 1. M14 Backflow Prevention and Cross-Connection Control: Recommended Practices, published by the American Water Works Association, latest edition.
 - 2. Manual of Cross-Connection Control, published by the Foundation for Cross-Connection Control and Hydraulic Research, University of Southern California, latest edition.
- D. ~~The~~ EGWD shall be responsible for making reasonable decisions related to cross-connections in cases and situations not provided for in this Ordinance, or the CCCP.
- E. The General Manager of EGWD is authorized to implement, and shall oversee, a backflow prevention/cross-connection control program consistent with the intent of this Ordinance, the California Code of Regulations, and any other applicable laws.

Section 4. Conditions of Providing Water Service

Water service is provided, in part, based on the following conditions:

- A. The customer's water system, at the POC may be considered a potential high-health hazard and may require the isolation of the customer's premises by an approved, customer-installed and maintained backflow prevention device(s) in conformance with the CCCP.
- B. The customer shall take all measures necessary to prevent the contamination of the plumbing system within their premises and ~~the~~ EGWD's distribution system that may occur from backflow through a cross-connection. These measures shall include the prevention of backflow under any backpressure or backsiphonage condition, including the disruption of the water supply from ~~the~~ EGWD's system that may occur

during routine system maintenance or during emergency conditions, such as a water main break.

- C. No water service connection to any premise shall be installed or maintained by ~~the~~ EGWD unless the public water system is protected as required by this Ordinance and the CCCP. Service of water to any premises shall be discontinued by ~~the~~ EGWD if a backflow prevention device required by this Ordinance is not installed, tested and maintained, or if it is found that a backflow prevention device has been removed, bypassed, or if an unprotected cross-connection exists on the premises. Service will not be restored until such conditions or defects are corrected.
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 - 3. EGWD's surveys, requirements for the installation of backflow prevention devices, lack of requirements for the installation of backflow prevention devices, or other actions by ~~the~~ EGWD's personnel shall not constitute an approval of the customer's water system or an assurance to the customer of the absence of cross-connections therein.
- F. The customer shall install all backflow prevention devices required by ~~the~~ EGWD and to maintain those devices in good working order. The devices shall be of a type, size, and model approved by the University of Southern California Foundation for Cross Connection Control and Hydraulic Research (hereinafter referred to as, USC FCCCHR), and acceptable to ~~the~~ EGWD. The devices shall be installed in accordance with the recommendations given in the most recently adopted editions of the California Code of Regulations, Uniform Plumbing Code, the USC FCCCHR Manual of Cross-Connection Control, the manufacturer's installation instructions, the EGWD's Standard Construction Specifications and Standard Detail Drawings, and in conformance with the CCCP.

G. An approved backflow prevention device, as specified in the CCCP, shall be installed on each service line to a customer's water system as close as practical to the discharge of the water meter or POC of the fire service; but, in all cases, before the first branch line leading off the service line wherever the following conditions exist:

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2. In the case of premises on which fluids or other objectionable substances, including process water, create an actual or potential hazard to the public water system.
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1.2. Conduct all testing by an EGWD-approved and current California-Nevada American Water Works Association (hereinafter referred to as, CA-NV AWWA) certified Backflow Assembly Tester, or equivalent as recognized by EGWD;

2.3. Conduct all testing in accordance with CA-NV AWWA approved test procedures, and

3.4. Submit to the CCCS the results of the test(s) on EGWD-supplied test report forms within the time period and in the format specified by the EGWD.

I. The customer shall bear all costs for the aforementioned installation, testing, repair, maintenance and replacement of the backflow prevention device(s) installed to protect ~~the~~ EGWD's public water system.

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1. The cross-connection control survey shall assess the cross-connection hazards and list the backflow prevention device(s) provided within the premises. The results of the survey shall be concluded prior to ~~the~~EGWD turning on water service to a new customer.
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Section 6. Enforcement

- A. When the conditions prescribed in Section 4 are not complied with, ~~the~~EGWD shall have the right to immediately discontinue service to the premises by providing a physical break in the service line until the customer has corrected the condition(s) in conformance with this Ordinance.
- B. This Ordinance shall be enforced pursuant to the regulations set forth above.

February 15, 2022

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Patrick Lee, Finance Manager/Treasurer

SUBJECT: **AMENDMENT TO THE FLORIN RESOURCE CONSERVATION DISTRICT/ELK GROVE WATER DISTRICT WATER ORDINANCE - SCHEDULE OF CHARGES, RATES, FEES AND DEPOSITS**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors adopt Ordinance 02.15.22.02, amending and replacing Ordinance No. 09.18.19.02, Exhibit A, Florin Resource Conservation District/Elk Grove Water District Water Ordinance – Schedule of Charges, Rates, Fees and Deposits.

SUMMARY

The Florin Resource Conservation District/Elk Grove Water District (District) 2020-2025 Strategic Plan Goal 1 – *Governance and Customer Engagement* prescribes that staff continually review and update operational procedures and structures for improvements to District operations.

Staff has completed the review and update of the District’s Ordinance No. 09.18.19.02, Exhibit A: Florin Resource Conservation District/Elk Grove Water District Water Ordinance – Schedule of Charges, Rates, Fees and Deposits and has updated the ordinance based on changes in operations.

By this action, if approved, the District’s Board of Directors (Board) will adopt Ordinance No. 02.15.22.02, amending and replacing Ordinance No. 09.18.19.02, Exhibit A: Florin Resource Conservation District/Elk Grove Water District Water Ordinance – Schedule of Charges, Rates, Fees and Deposits.

DISCUSSION

Background

In September of 2019, the District completed an update of the District’s Water Ordinance Schedule of Charges, Rates, Fees and Deposits to capture the actual costs of providing the services for which the charges, rates, fees and deposits are assessed and to address Senate Bill 998 regarding water shutoffs due to nonpayment.

AMENDMENT TO THE FLORIN RESOURCE CONSERVATION DISTRICT/ELK GROVE WATER DISTRICT WATER ORDINANCE - SCHEDULE OF CHARGES, RATES, FEES AND DEPOSITS

Page 2

In accordance with the District's 2020-2025 Strategic Plan Goal 1 - *Governance and Customer Engagement*, staff has continued to review the Districts operational procedures and structures for improvements to District operations, resulting in a required amendment to the District's Water Ordinance Schedule of Charges, Rates, Fees and Deposits.

Present Situation

A review of the District's Water Ordinance Schedule of Charges, Rates, Fees and Deposits has resulted in the following changes:

1. The form of payment for which a Returned Check Service Charge will be assessed has been updated to reflect all "payment" types and not just checks.
2. The 24-hour Turn-On Fee has been updated to reflect that the fee will be assessed to both vacant and "inhabited" properties.
3. The Over-the-Phone Payment fee has been eliminated from the schedule.
4. A Backflow Testing Fee has been added to the schedule to reflect the changes made to the District's Cross Connection Control Program. The fee stipulates that customers who do not have their backflow devices tested timely will have their devices subject to testing by a District testing contractor and will be bill based on time-and-materials as charged by the testing contractor.
5. The Meter Re-read fee has been updated to reflect that charges will also be assessed if a re-read is required due to the obstruction of a water meter.
6. The Construction meter deposit has been updated to reflect the increase in cost of the construction meter devices.
7. A Water Theft fee has been added to the schedule to reference the fines and penalties established by the District's Water Theft and Tampering with District Facilities Ordinance.

Staff has provided the redlined version of the ordinance (attached) to indicate the changes.

ENVIRONMENTAL CONSIDERATIONS

The Board finds, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3), that these Ordinances are exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a Project which has the potential for causing a significant effect on the environment.

February 15, 2022

AMENDMENT TO THE FLORIN RESOURCE CONSERVATION DISTRICT/ELK GROVE WATER DISTRICT WATER ORDINANCE - SCHEDULE OF CHARGES, RATES, FEES AND DEPOSITS

Page 3

STRATEGIC PLAN CONFORMITY

The proposed ordinances conform to the District's 2020-2025 Strategic Plan Goal 1 - *Governance and Customer Engagement*, which prescribes that staff continually review operational procedures and structures for improvements to District operations.

FINANCIAL SUMMARY

There is no direct financial impact associated with this report, however, this report does recommend the adoption of Ordinance No. 02.15.22.02, which amends and replaces Ordinance No. 09.18.19.02, Exhibit A: Florin Resource Conservation District/Elk Grove Water District Water Ordinance – Schedule of Charges, Rates, Fees and Deposits.

Respectfully submitted,



PATRICK LEE
FINANCE MANAGER/TREASURER

Attachments

ORDINANCE NO. 02.15.22.02

AN ORDINANCE OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS AMENDING AND REPLACING ORDINANCE NO. 09.18.19.02, EXHIBIT A, FLORIN RESOURCE CONSERVATION DISTRICT/ELK GROVE WATER DISTRICT WATER ORDINANCE SCHEDULE OF CHARGES, RATES, FEE AND DEPOSITS

WHEREAS, Government Code sections 66013 and 66016 authorize the Florin Resource Conservation District (FRCD) to adopt a resolution or ordinance to establish and impose water service fees and charges for its water enterprise the Elk Grove Water District (EGWD); and

WHEREAS, the FRCD Board of Directors (Board) adopted Ordinance 09.18.19.02 on September 18, 2019, establishing the FRCD/EGWD Water Ordinance Schedule of Charges, Rates, Fees and Deposits; and

WHEREAS, the Board wishes to make certain updates to charges, rates, fees and deposits and amend Ordinance No. 09.18.19.02, Exhibit A; and

WHEREAS, the above-described data sets forth reasonable cost estimates for the FRCD/EGWD's provision of the miscellaneous water service fees and charges and establishes that the proceeds generated by the fees and charges do not exceed the total of the estimated costs.

NOW, THEREFORE, THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS HEREBY DETERMINES AND ORDAINS AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated herein.

Section 2. Amendment to the FRCD/EGWD Water Ordinance Schedule of Charges, Rates, Fees and Deposits. The Florin Resource Conservation District/Elk Grove Water District Water Ordinance Schedule of Charges, Rates, Fees and Deposits (Exhibit A) is hereby amended.

Section 3. California Environmental Quality Act Compliance. The Board finds, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3), that this Ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a Project which has the potential for causing a significant effect on the environment.

Section 4. Ordinance Effective Date. This ordinance shall take effect 30 days from and after the date of its adoption.

PASSED AND ADOPTED by the Florin Resource Conservation District Board of Directors on this 15th day of February 2022 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Sophia Scherman
Chair

ATTEST:

Stefani Phillips
Board Secretary

APPROVED AS TO FORM:

Ren Nosky
General Counsel

EXHIBIT "A"

**FLORIN RESOURCE CONSERVATION DISTRICT/ELK GROVE WATER DISTRICT
WATER ORDINANCE**

"SCHEDULE OF CHARGES, RATES, FEES AND DEPOSITS"

[Attached behind this cover page]

Florin Resource Conservation District / Elk Grove Water District
Water Ordinance
Schedule of Charges, Rates, Fees, and Deposits

1. Account Set-Up Fee. A new occupant of a residence will be considered a new account and will be charged an account set-up fee of \$30.00.
2. Returned Check Service Charge. Any person who submits to the District payment for which there are insufficient funds shall be subject to a charge of \$35.00, in addition to the insufficient fund amount.
3. 24-Hour Turn-On Fee. \$100.00 shall be charged to a realtor or other responsible party for the temporary turn-on of water service at a vacant or inhabited property for the purposes of inspection.
4. Photocopies. A per-page fee of ten cents for black and white copies and fifteen cents for color copies shall be charged for copies provided in response to a Public Records Act request or other requests for substantial photocopy services.
5. Delinquency Shut-Off. Water service may be discontinued, and a late payment penalty will be assessed to the customer's account if payment of a delinquent bill is not received by the due date listed on the Notice of Pending Service Interruption (door tag). To avoid service discontinuance, or to have discontinued service restored, the Customer must pay in full the following charges:
 - a. The amount of the unpaid bill; and
 - b. \$25.00 door tag fee; and
 - c. A late payment penalty of \$100.00.

During the door tag period, discontinuance of service may be avoided by payment of the unpaid bill and the \$25.00 door tag fee. All of the forgoing fees must be paid in cash, cashier's check, money order or credit card only.

6. Change of Meter Size or Location. When a Customer requests a change of meter size or relocation of an existing meter or service connection for the Customer's convenience, the change will be made by the District and billed to the Customer at a time and materials costs.
7. Testing of Meters and Fire Flow. Meters will be tested upon request of the Customer and payment of the cost of the test and District staff's time at the hourly rate of \$47.00. If the meter is faulty, fees will be waived. Fire flows shall be tested upon request of the Customer and payment of a fee of \$156.00.
8. Backflow Tag Fee. All Customer backflow devices installed and tested, whether by the District or by a contractor, are assessed a \$25 tag fee.
9. Backflow Testing Fee: All customers with backflow devices not tested in accordance with the District's Backflow and Cross-Connection Control Program will have their devices subject to testing by the District's testing contractor and the Customer's will be billed based on time and material costs as charged by the testing contractor. If the device fails the test and needs repair a \$25 tag fee will be assessed notifying the customer a repair is required. If the customer fails to repair the backflow device the service will be shut-off and assessed a \$100 shut-off fee.

10. Meter Re-read. A meter may be re-read upon request of the Customer. The first re-read will be performed at no charge. Each subsequent re-read, either at the request of the customer or due to obstruction of water meter, with-in a 12-month period from the date of the first re-read, will be subject to a charge of \$25.00.

11. Plan Check Fees for Water Systems Extensions. Any person required by this Ordinance to have plans checked shall deposit with the Elk Grove Water District the following fee or fees for the service:

- a. Irrigation only: \$500.00
- b. One lot, building unit, or EDU: \$500.00
- c. Two to Nine lots, building units, or EDUs: \$2,000.00
- d. Ten or more lots, building units, or EDUs: \$5,000.00

This deposit will serve as credit towards fees for plan check, inspection, engineering and administrative costs of the project and actual fees will be calculated on a time and material basis. Expenses incurred beyond the deposit will be billed monthly and the project will not be accepted by Elk Grove Water District until all outstanding balances have been paid. Credits not used after acceptance of a project shall be refunded to the project.

12. Construction and other temporary services. Rates for construction and other temporary water service rendered for street paving, grading and trench flooding, and water delivered to tank trucks from fire hydrants or other outlets for such purposes, are as follows:

Permits will be charged an installation and removal charge of \$194.00 and a weekly rental fee of \$50.00 for use of the District’s equipment (e.g., meter; reduced pressure backflow device). Charges for water actually used will be billed at the non-residential rate.

The applicant for temporary service shall be required to deposit with the District the amount of \$3,000.00. Upon permit expiration, the Contractor should bring the water meter used for the permit into the District where a final meter reading will be collected. The District will determine if additional monies or a refund is due and collect the amount or process a refund. If a refund is owed, a check will be prepared and mailed to the Contractor.

13. Fines for Violation. Any violation of the District’s Water Ordinance- Provisions of Water Service shall be subject to a fine in the amount of \$100.00 for the first occurrence, \$200.00 for the second occurrence within one year and \$500.00 for each additional occurrence within one year.

14. Water Theft. Any violation of the District’s Water Theft and Tampering with District Facilities Ordinance shall be subject to the administrative penalties outlined in the ordinance based on type and the recurrence level.

EXHIBIT "A"

**FLORIN RESOURCE CONSERVATION DISTRICT/ELK GROVE WATER DISTRICT
WATER ORDINANCE**

"SCHEDULE OF CHARGES, RATES, FEES AND DEPOSITS"

[Attached behind this cover page]

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3. 24-Hour Turn-On Fee. \$100.00 shall be charged to a realtor or other responsible party for the temporary turn-on of water service at a vacant or inhabited property for the purposes of inspection.
- ~~4. Over the Phone Payments. A \$5.00 credit card processing fee shall be charged for payments made by telephone.~~
- ~~5.4. Photocopies. A per-page fee of ten cents for black and white copies and fifteen cents for color copies shall be charged for copies provided in response to a Public Records Act request or other requests for substantial photocopy services.~~
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- ~~8.7. Testing of Meters and Fire Flow. Meters will be tested upon request of the Customer and payment of the cost of the test and District staff's time at the hourly rate of \$47.00. If the meter is faulty, fees will be waived. Fire flows shall be tested upon request of the Customer and payment of a fee of \$156.00.~~
- ~~9.8. Backflow Tag Fee. All Customer backflow devices installed and tested, whether by the District or by a contractor, are assessed a \$25 tag fee.~~
- ~~10.9. Backflow Testing Fee: All customers with backflow devices not tested in accordance with the District's Backflow and Cross-Connection Control Requirements Program will have their devices subject to testing by the District's testing contractor and the Customer's will be billed based on time and material costs as charged by the testing contractor. If the device fails the test and needs repair a \$25 tag fee will be~~

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assessed notifying the customer a repair is required. If the customer fails to repair the backflow device the service will be shut-off and assessed a \$100 shut-off fee.

10. Meter Re-read. A meter may be re-read upon request of the Customer. The first re-read will be performed at no charge. Each subsequent re-read, either at the request of the customer or due to obstruction of water meter, with-in a 12-month period from the date of the first re-read, will be subject to a charge of \$25.00.

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11. Plan Check Fees for Water Systems Extensions. Any person required by this Ordinance to have plans checked shall deposit with the Elk Grove Water District the following fee or fees for the service:

- a. Irrigation only: \$500.00
- b. One lot, building unit, or EDU: \$500.00
- c. Two to Nine lots, building units, or EDUs: \$2,000.00
- d. Ten or more lots, building units, or EDUs: \$5,000.00

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This deposit will serve as credit towards fees for plan check, inspection, engineering and administrative costs of the project and actual fees will be calculated on a time and material basis. Expenses incurred beyond the deposit will be billed monthly and the project will not be accepted by Elk Grove Water District until all outstanding balances have been paid. Credits not used after acceptance of a project shall be refunded to the project.

12. Construction and other temporary services. Rates for construction and other temporary water service rendered for street paving, grading and trench flooding, and water delivered to tank trucks from fire hydrants or other outlets for such purposes, are as follows:

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Permits will be charged an installation and removal charge of \$194.00 and a weekly rental fee of \$50.00 for use of the District's equipment (e.g., meter; reduced pressure backflow device). Charges for water actually used will be billed at the non-residential rate.

The applicant for temporary service shall be required to deposit with the District the amount of \$23,000.00. Upon permit expiration, the Contractor should bring the water meter used for the permit into the District where a final meter reading will be collected. The District will determine if additional monies or a refund is due and collect the amount or process a refund. If a refund is owed, a check will be prepared and mailed to the Contractor.

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13. Fines for Violation. Any violation of the District's Water Ordinance- Provisions of Water Service is Ordinance shall be subject to a fine in the amount of \$100.00 for the first occurrence, \$200.00 for the second occurrence within one year and \$500.00 for each additional occurrence within one year.

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14. Water Theft. Any violation of the District's Water Theft and Tampering with District Facilities Ordinance shall be subject to the administrative penalties outlined in the ordinance based on type and the recurrence level.

February 15, 2022

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce M. Kamilos, General Manager

SUBJECT: **BACKYARD WATER MAINS REPLACEMENT PROJECT – ELK GROVE FLORIN FRONTAGE ROAD BID**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors reject all bids for the Backyard Water Mains Replacement Project – Elk Grove Florin Frontage Road.

SUMMARY

The Elk Grove Water District (District) received bids for the Backyard Water Mains Replacement Project – Elk Grove Florin Frontage Road (Project) on February 3, 2022. Five (5) contractors submitted bids for the project. Soracco Inc. provided the apparent low bid of \$532,388.60 (Attachment 1). However, due to inflated construction costs experienced this fiscal year, this bid price would result in an exceedance of approximately \$400,000 to the Backyard Water Mains Replacement project (Backyard Mains) approved budget. Staff, therefore, recommends that all bids be rejected and the project be rebid next fiscal year.

DISCUSSION

Background

This fiscal year's capital improvement program (CIP) includes the Backyard Mains, which replaces existing water mains located in backyard public utility easements with new water mains located in the rights-of-way of streets. The approved budget for the Backyard Mains this fiscal year is \$1,500,000 using a combination of District work forces and contract work forces. The water main replacement on Elk Grove Florin Frontage Road is a project for which staff had planned to use contract work forces.

Present Situation

Staff bid out the Project to which they received and opened five (5) bids on February 3, 2022 at 2:00 pm. Soracco Inc. provided the apparent low bid of \$532,388.60.

BACKYARD WATER MAINS REPLACEMENT PROJECT – ELK GROVE FLORIN FRONTAGE ROAD BID

Page 2

The results of the bid opening are as follows:

	<u>Company Name</u>	<u>Bid Amount</u>	<u>Acknowledged Addenda</u>
1	Soracco, Inc.	\$532,388.60	1 - 3
2	Flowline Contractors, Inc.	\$608,098.80	1 - 3
3	Cobabe Brothers Plumbing	\$618,799.60	1 - 3
4	Lund Construction Co.	\$769,771.00	1 - 3
5	Rawles Engineering	\$777,260.00	1 - 3

Due to the significant inflation of construction costs this fiscal year, costs to replace water mains using either District forces or contract forces have risen. Without the Project, it is projected that the District will spend approximately \$1,400,000 on the Backyard Mains by the end of the fiscal year. Moving forward with the bid for the Project would result in an exceedance to the project budget of approximately \$400,000. As specified in the bid documents and the District’s Public Works Construction Contracts Policy, the District reserves the right to reject any or all bids received as part of the bidding process. Therefore, staff recommends that all bids be rejected and the project be rebid next fiscal year.

ENVIRONMENTAL CONSIDERATIONS

The proposed project has been determined to be categorically exempt from environmental review under the provisions of the California Environmental Quality Act (CEQA) Class 2, Section 15302 (Replacement or Reconstruction), which includes replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity. A Notice of Exemption (NOE) will be filed with the County Clerk for this project once a contract is awarded.

STRATEGIC PLAN CONFORMITY

The recommendation made in this staff report conforms to Strategic Goal 3, Planning and Operational Efficiency. Strategic Goal 3 directs the District to practice ongoing infrastructure renewal and organization improvement through planning and increased operational efficiency. Implementing the projects contained in the capital improvement program meet this directive.

February 15, 2022

**BACKYARD WATER MAINS REPLACEMENT PROJECT – ELK GROVE FLORIN
FRONTAGE ROAD BID**

Page 3

FINANCIAL SUMMARY

There is no financial impact associated with this agenda item.

Respectfully submitted,



BRUCE M. KAMILOS
GENERAL MANAGER

Attachment

Attachment

BID FORM

NAME OF BIDDER: Soracco, Inc.

The undersigned, hereby declare that we have carefully examined the location of the proposed Work, and have read and examined the Contract Documents, including all plans, specifications, and all addenda, if any, for the following Project:

Backyard Water Mains Replacement Project – Elk Grove-Florin Frontage Rd. Water Main

We hereby propose to furnish all labor, materials, equipment, tools, transportation, and services, and to discharge all duties and obligations necessary and required to perform and complete the base bid portion of the Project for the following TOTAL BID AMOUNT:

BID SCHEDULE

Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost
1	Mobilization, Demobilization, Bonds and Insurance	1	LS	20,000	20,000
2	Traffic Control	1	LS	15,000	15,000
3	Erosion Control	1	LS	3,000	3,000
4	Sheeting, Shoring, and Bracing	1	LS	8,000	8,000
5	Install 8" PVC AWWA C900 Class 150 (DR18) Pipe by Open Cut Trench	1,770	LF	132.00	233,640.00
6	Install Fire Hydrant Assembly (Includes 6" Gate Valve, Hydrant Bury, and Lateral run, regardless of Length) per EGWD Std. Spec. W-2B	5	EA	13,500	67,500
7	Install 8" Gate Valve and Box (per EGWD Std. Spec. W-7)	5	EA	4,000	20,000
8	Install 6" Gate Valve and Box (per EGWD Std. Spec. W-7)	1	LS	3,000	3,000
9	Install 1" Water Service (Short Side) per EGWD Std. Spec. W-1	26	EA	2,525	65,650
10	Install 1" Water Service (Long Side) per EGWD Std. Spec. W-1	2	EA	2,900	5,800
11	Connection to Existing Water Main	3	EA	3,200	9,600
12A	Pavement Restoration and Thermoplastic Striping (4" A/C Hot Mix, PG64-10) per City of Elk Grove Std. Dwg. ST-1A, 5, and 7	3,540	SF	7.15	25,311
12B	Pavement Restoration and Thermoplastic Striping (1-1/2" Grind overlaid with 1-1/2" A/C Hot Mix, PG64-10) per City of Elk Grove Std. Dwg. ST-1A, 5, and 7	10,620	SF	3.78	40,143.60
13	Concrete Restoration	278	SF	3,000	3,000
14	PetroMAT Fabric Replacement (If Found)	10,620	SF	1.20	12,744

Engineer's Estimate \$531,000.00

Total Bid Amount (Sum of all contract services including bid items 1-8) \$532,388.60
(numerical form)

Total Bid Amount (written form) Five Hundred Thirty Two Thousand Three Hundred Eighty Eight & 60/100 Cents

BID FORM

February 15, 2022

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce Kamilos, General Manager

SUBJECT: **GENERAL MANAGER'S REPORT**

RECOMMENDATION

This item is presented to the Florin Resource Conservation District Board of Directors for information, discussion, and in some instances, to provide direction to staff.

SUMMARY

The General Manager's Report is a standing item on the regular board meeting agenda. The report is intended to inform the Florin Resource Conservation District/Elk Grove Water District (District) Board of Directors (Board) of notable, miscellaneous items the General Manager would like to share with the Board. The report also provides an opportunity for the Board to discuss the items, and in some instances provide direction to staff.

DISCUSSION

Background

Each month, the General Manager provides a report to the Board of any notable, miscellaneous items.

Present Situation

- **Strategic Plan Update** – At the January 18, 2022 regular board meeting, the Board postponed the Strategic Plan Update to a future meeting. The Board requested that Chair Sophia Scherman, Director Elliot Mulberg and General Manager Bruce Kamilos deliberate on when it would be best to bring this annually recurring item to the Board. Scherman, Mulberg and Kamilos agreed that the Strategic Plan Update should be provided to the Board each year at the March regular board meeting. Staff requests that the Board provide direction to staff.
- **Resumption of Water Shutoffs** – Effective March 1, 2022, the District will resume late payment penalties, door tag fees, over-the-phone payment fees and water shutoffs due to nonpayment or past due balances. Staff included an insert with the water bills

GENERAL MANAGER'S REPORT

Page 2

that went out to customers this month informing them of the change. Per Senate Bill 155, the resumption of shutoffs, fees and penalties is predicated on staff providing a 30-day grace period for customers to enter into a payment arrangement to receive a credit from the California Water and Wastewater Arrearages Payment Program. The 30-day grace period will have expired by March 1, 2022.

- Groundwater Workshops – At the January 18, 2022 regular board meeting, staff proposed rolling out a series of short workshops to educate the Board on important regional issues related to the sustainability of groundwater. Staff plans to include the first workshop on the agenda of the March 15, 2022 regular board meeting. The first workshop will be on Conjunctive Use.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD 2020-2025 Strategic Plan. Due to the varied subject matters presented in the General Manager's Report, the report over time will likely touch on every strategic goal contained in the plan.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,



BRUCE KAMILOS
GENERAL MANAGER

February 15, 2022

TO: Chair and Directors of the Florin Resource Conservation District
FROM: Bruce Kamilos, General Manager
SUBJECT: **ELK GROVE WATER DISTRICT OPERATIONS REPORT – JANUARY 2022**

RECOMMENDATION

This item is presented for information only. No action by the Florin Resource Conservation District Board of Directors is proposed at this time.

SUMMARY

The Elk Grove Water District (EGWD) Operations Report is a standing item on the regular board meeting agenda.

All regulatory requirements were met for the month of January. Other notable events are described below.

DISCUSSION

Background

Every month, staff presents an update of the activities related to the operations of the EGWD. Included for the Florin Resource Conservation District Board of Director's review is the EGWD's January 2022 Operations Report.

Present Situation

The EGWD January 2022 Operations Report highlights are as follows:

- **Operations Activities Summary** – No door hangers were placed for past due balances. The district is currently suspending all shut offs to comply with the requirements of the California Water and Wastewater Arrearages Payment Program (Program). The Program prohibits the discontinuation of water service to residences and businesses until all customers have been set up in the Program and a 30-day grace period has passed. We received zero water pressure complaints and zero water quality complaints.
- **Production** – The Combined Total Service Area 1 production graph on page 13 shows that production during the month of January decreased 2.07 percent

ELK GROVE WATER DISTRICT OPERATIONS REPORT – JANUARY 2022

Page 2

compared to January 2021 and is 20.02 percent less than what was produced in 2013. Year 2013 is the baseline year the State Water Resources Control Board adopted for water usage. The Total Demand/Production for both service areas on page 14 shows that customer use during the month of January, compared to October 2013, was down by 15.51 percent.

- **Static and Pumping Level Graphs** – The first quarter soundings are shown and indicate that the static water levels are stable compared to the first quarter of 2021.
- **Treatment (Compliance Reporting)** – All samples taken during the month comply with all regulatory permit requirements. No exceedances of any maximum contaminant levels were found, and all water supplied to EGWD’s customers met or exceeded safe drinking water standards.
- **Corrective Maintenance Program** – The tables included in this section of the report also include certain activities completed to date. Below is a list of out-of-ordinary maintenance work completed in January:
 - Staff prepared several water treatment filters at the Railroad Water Treatment Plant for inspection and assessment by consulting companies.
 - Two component failures occurred on the sodium hypochlorite generation and metering systems at the Railroad Water Treatment Plant. As a result, the brine portioning bellows pump and a pulsation dampener bladder were replaced.
- **Cross Connection Control Program 2022** – EGWD issued 52 testing notices for the month. Pursuant to the notices, 43 devices passed. Of the 9 remaining, 7 of the devices passed the second test and two (2) were not tested by the due date. The total number of delinquents is two (2).
- **Safety Meetings/Training** – Three (3) safety training sessions were conducted for the month which is compliant with OSHA standards.
- **Service and Main Leaks Map** – There was one (1) service line leak and no main line leaks during January.
- **System Pressures** – Pressures in Service Area 1 generally remained stable during the month of October. Pressures in Service Area 2, which are controlled by Sacramento County Water Agency, were also stable as compared to the previous

February 15, 2022

ELK GROVE WATER DISTRICT OPERATIONS REPORT – JANUARY 2022

Page 3

month. The pressure sensing device on one the new sampling stations (SSA 12) provided erroneous readings during the month and has been replaced.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD 2020-2025 Strategic Plan. The EGWD Operations Report provides an ongoing review of EGWD's operations, and therefore, conforms with Strategic Goal No. 1, Governance and Customer Engagement.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,



BRUCE KAMILOS
GENERAL MANAGER

BMK/ac

Attachment

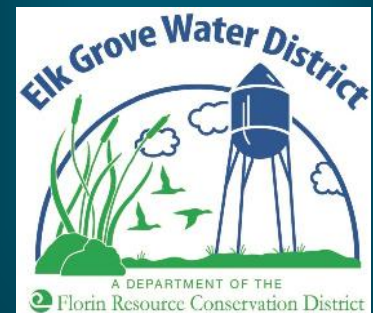
EGWD

OPERATIONS REPORT

January 2022



Elk
Grove
Water
District



Elk Grove Water District
Operations Report
Table of Contents

1. Operations Activities Summary	3
a. Door Hangers and Shut Off Tags	4
2. Production	
a. Active Well Sites & Intertie Connections Map	5
b. Monthly Production Graphs	
i. Well 1D School Street	6
ii. Well 4D Webb Street	7
iii. Well 11D Dino	8
iv. Well 14D Railroad	9
v. Well 8 Williamson	10
vi. Well 9 Polhemus	11
vii. Well 13 Hampton	12
c. Combined Total Production	13
d. Total Demand/Production	14
e. EGWD Water Usage	15
f. EGWD Combined R-GPCD	16
3. Static and Pumping Level Graphs	
a. Well 1D School Street	17
b. Well 4D Webb Street	18
c. Well 11D Dino	19
d. Well 14D Railroad	20
e. Well 8 Williamson	21
f. Well 9 Polhemus	22
g. Well 13 Hampton	23
4. Historic Static Well Levels	24-26
5. Regulatory Compliance	
a. Monthly Water Sample Report	27-32
b. Wastewater Discharge Compliance Report Form	33-34
c. Monthly Summary of Distribution System Coliform Monitoring	35-36
d. Monthly Summary of the Hampton Groundwater Treatment Plant	37-38
e. Monthly Fluoridation Monitoring Report	39-40
6. Preventative Maintenance Program	
a. Ground Water Wells	41
b. Railroad Water Treatment and Storage Facility	42
c. Hampton Village Water Treatment Plant	43
d. Standby Generators	44
7. Cross Connection Control Program 2021	45
8. Safety Meetings/Training	46
9. Service and Main Leaks Map	47
10. Sample Station Areas Map	48

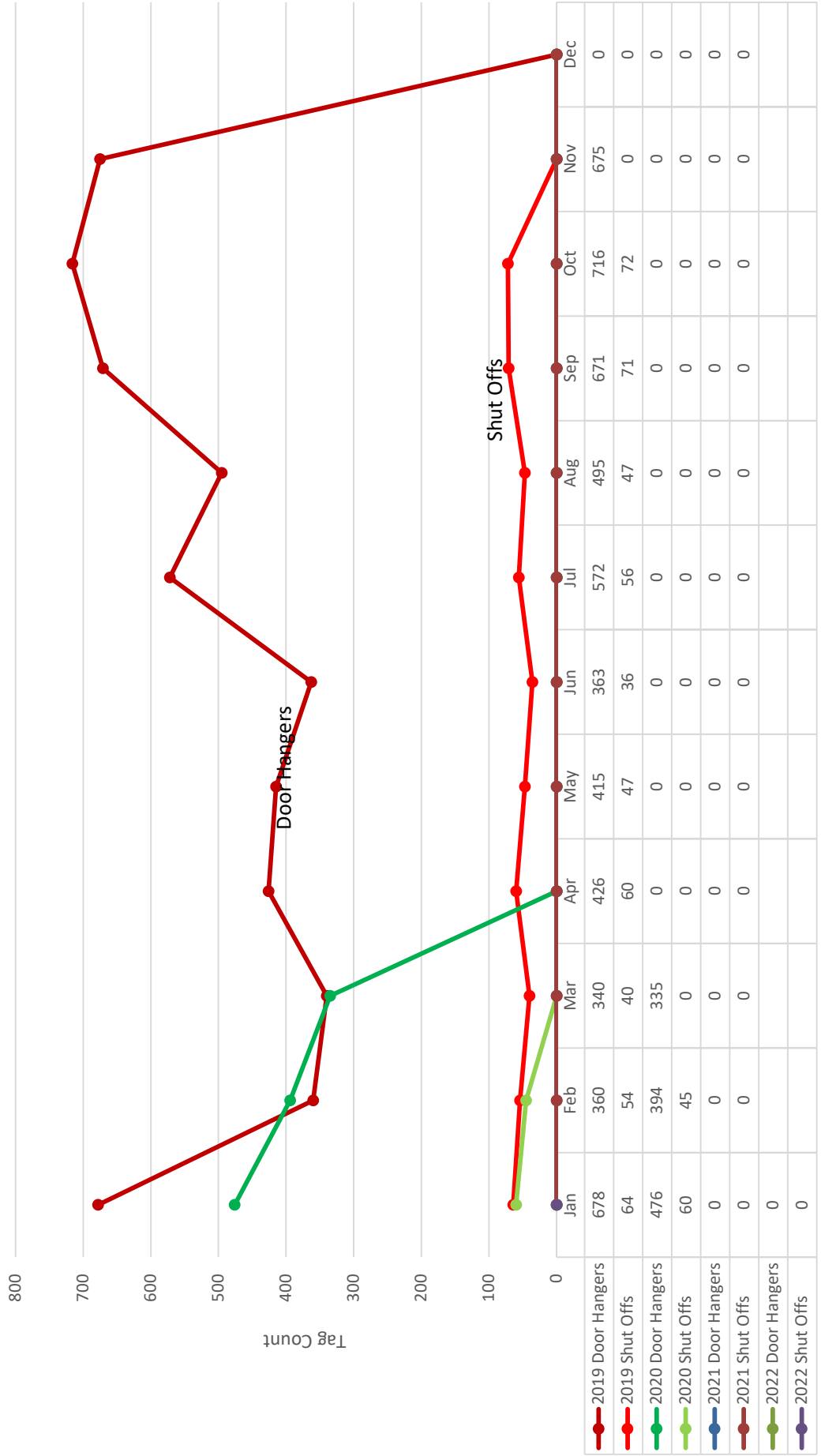
Operations Activities Summary

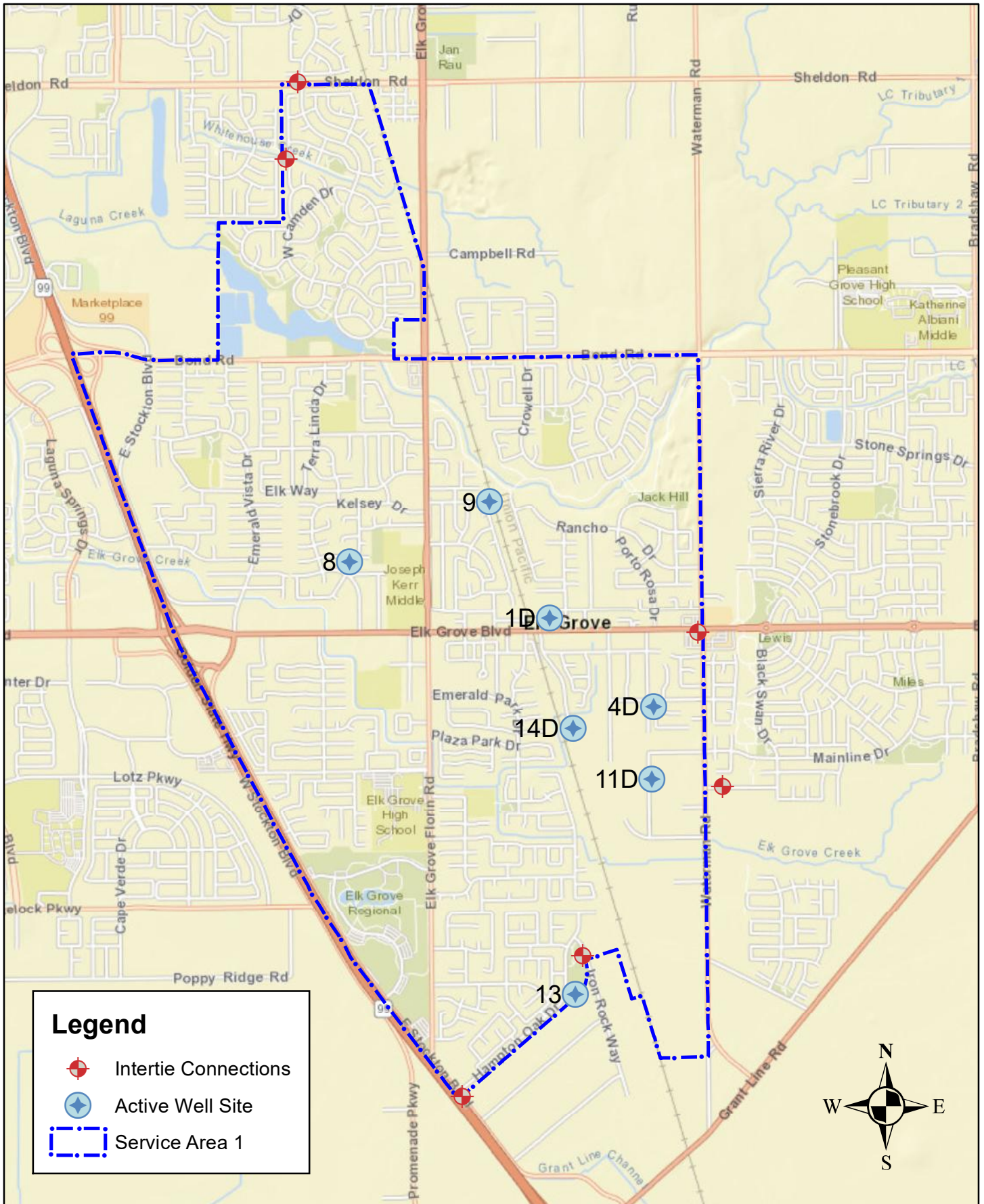
<u>Service Requests:</u>	January -22		YTD (Since Jan. 1, 2022)	
<u>Department</u>	<u>Service Request</u>	<u>Hours</u>	<u>Service Request</u>	<u>Hours</u>
Distribution				
Door Hangers	0	0	0	0
Shut offs	0	0	0	0
Turn ons	0	0	0	0
Investigations	22	5.5	22	5.5
USA Locates	276	69	276	69
Customer Complaints				
-Pressure	0	0	0	0
-Water Quality	0	0	0	0
-Other	0	0	0	0

<u>Work Orders:</u>	January -22		YTD (Since Jan. 1, 2022)	
<u>Department</u>	<u>Work Orders</u>	<u>Hours</u>	<u>Work Orders</u>	<u>Hours</u>
Treatment:				
Preventative Maint.	19	76	19	76
Corrective Maint.	3	22	3	22
Water Samples	20	49.5	20	49.5
Distribution:				
Meters Installed	4	1.8	4	1.8
Meter Change Out	19	9.75	19	9.75
Preventative Maint.				
-Hydrant Maintenance (140)	0	0	0	0
-Valve Exercising (127)	0	0	0	0
-Other	0	0	0	0
Corrective Maint.				
-Leaks	1	35	1	35
-Other	29	91.5	29	91.5
Valve Locates	0	0	0	0
Utility:				
Corrective Maint.	0	0	0	0




Elk Grove Water District

Door Hangers and Shut Off Tags



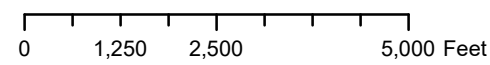


Legend

-  Intertie Connections
-  Active Well Site
-  Service Area 1



Active Well Sites & Intertie Connections



Elk Grove Water District



Elk Grove Water District

Monthly Production

Well ID School -- January 2022

Selected Month Production
2,357,384 Gallons

Average GPM: 1,715
Pump depth: 275 ft
Well depth: 1025 ft

Motor:

Volts: 469
Volts (Rated): 460
RPM: 1790
RPM (Rated): 2115
Amps A: 180
Amps A (Rated): 222
Amps B: 176
Amps B (Rated): 222
Amps C: 172
Amps C (Rated): 222

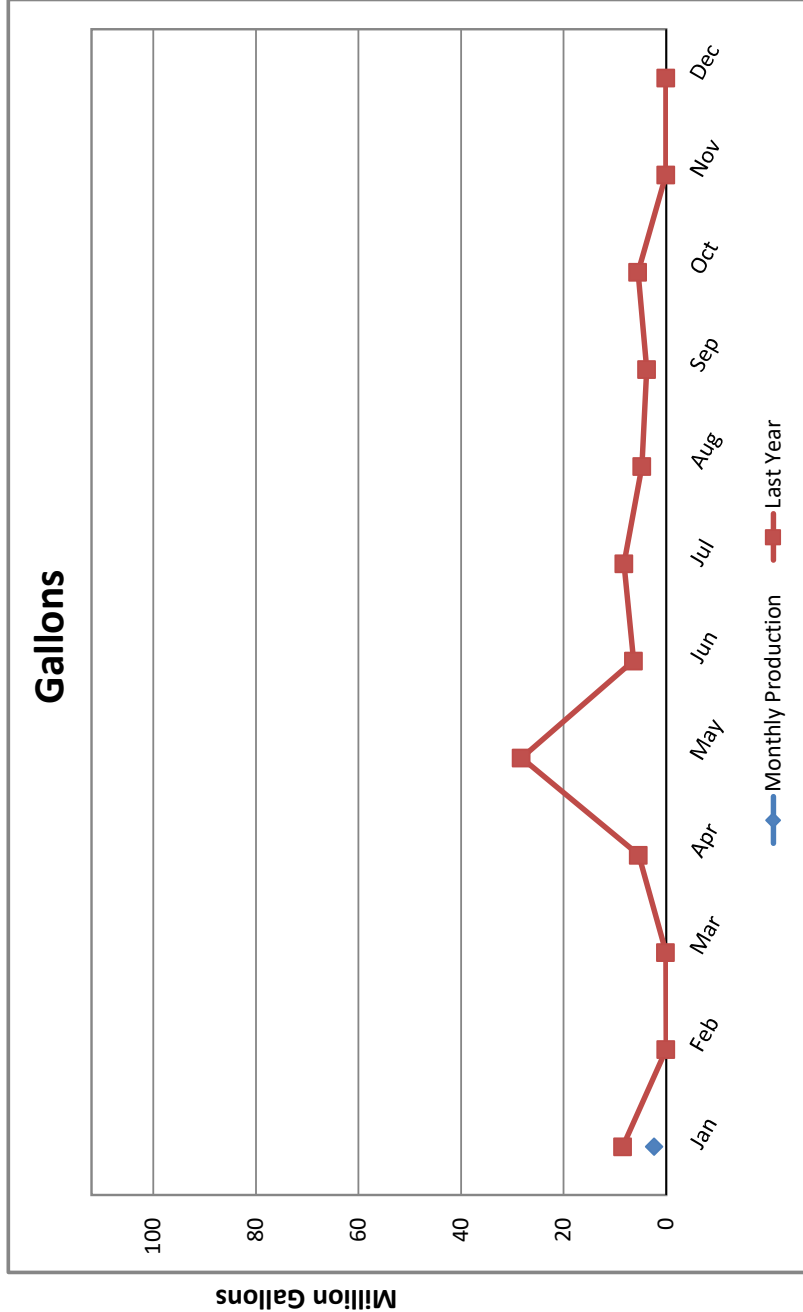
Motor Temp: 94.8 F
Hour Meter: 22.90
KW Hour Total: 2,960

Chlorine:

Dosing: 1.66 mg/L
Demand: 0.50 mg/L
Residual: 1.16 mg/L

Vibration Reading:

Base Line: 0.05 in/sec
Current: 0.03 in/sec





Elk Grove Water District

Monthly Production

Well 4D Webb -- January 2022

Selected Month Production
51,166,227 Gallons

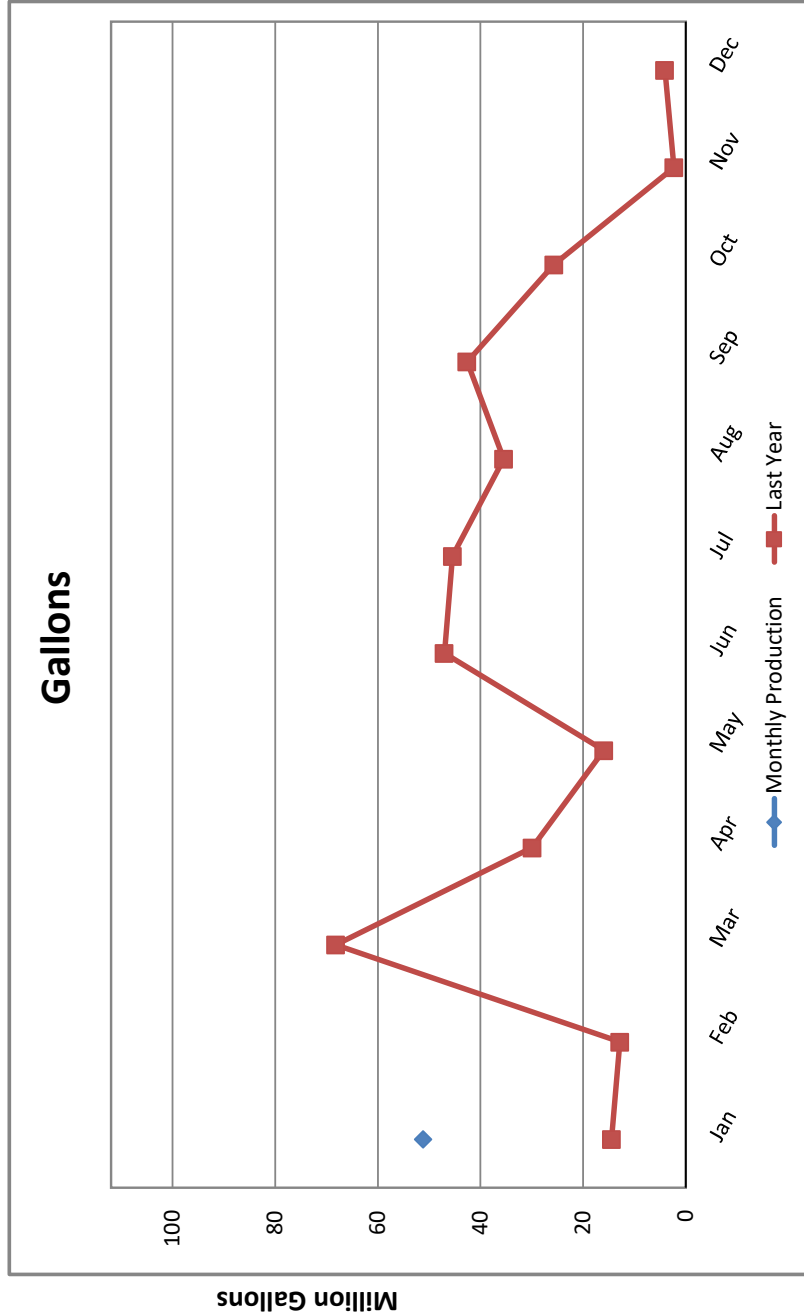
Average GPM: 1702
Pump depth: 340 ft
Well depth: 1075 ft

Motor:
Volts: 480
Volts (Rated): 460
RPM: 1645
RPM (Rated): 1775
Amps A: 197
Amps A (Rated): 225
Amps B: 196
Amps B (Rated): 225
Amps C: 196
Amps C (Rated): 225

Motor Temp: 119.8 F
Hour Meter: 500.90
KW Hour Total: 68,580

Chlorine:
Dosing: 1.67 mg/L
Demand: 0.56 mg/L
Residual: 1.11 mg/L

Vibration Reading:
Base Line: 0.05 in/sec
Current: 0.04 in/sec





Elk Grove Water District

Monthly Production

Well 11D Dino -- January 2022
(Well offline)

Selected Month Production
0 Gallons

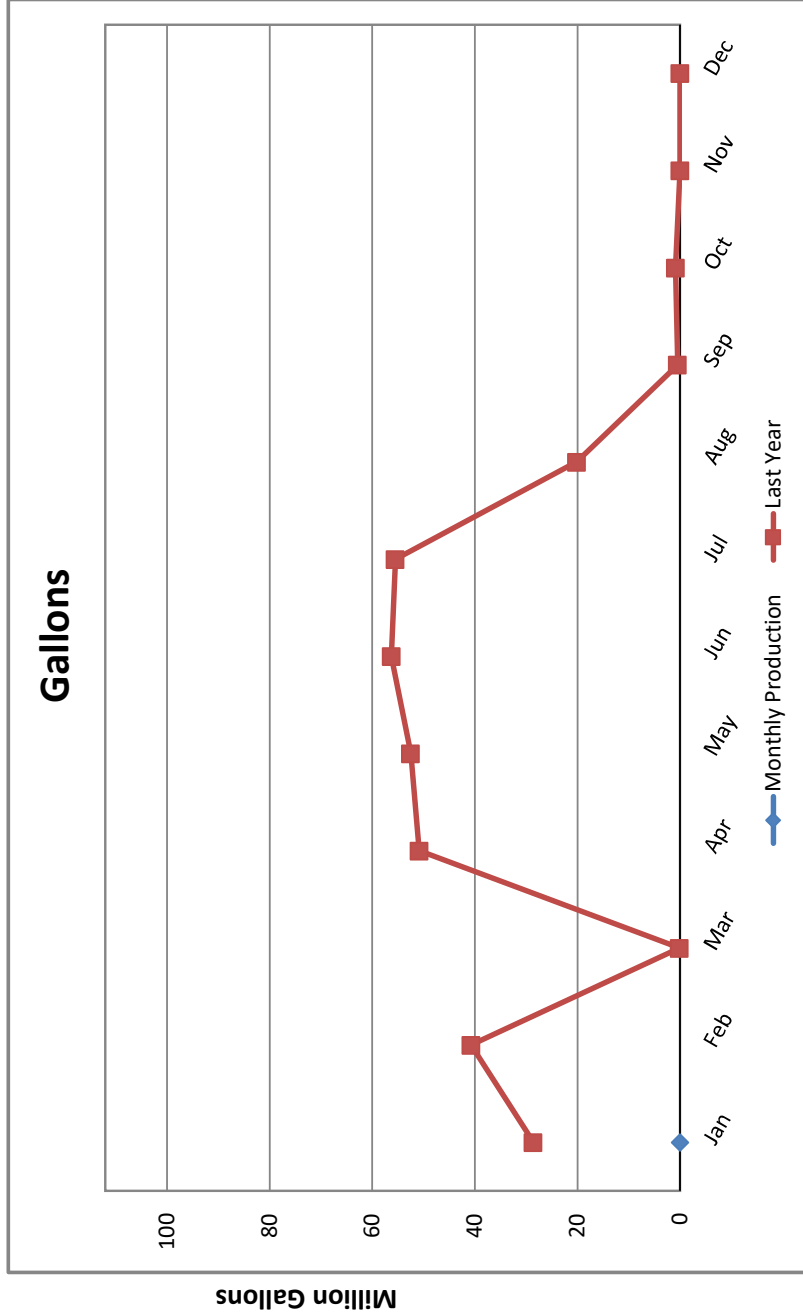
Average GPM: 0
Pump depth: 340 ft
Well depth: 1038 ft

Motor:
Volts: --
Volts (Rated): 460
RPM: --
RPM (Rated): 1775
Amps A: --
Amps A (Rated): 225
Amps B: --
Amps B (Rated): 225
Amps C: --
Amps C (Rated): 225

Motor Temp: -- F
Hour Meter: 0.00
KW Hour Total: 0

Chlorine:
Dosing: -- mg/L
Demand: -- mg/L
Residual: -- mg/L

Vibration Reading:
Base Line: 0.05 in/sec
Current: -- in/sec





Elk Grove Water District

Monthly Production

Well 14D Railroad -- January 2022

Selected Month Production
6,974,226 Gallons

Average GPM: 1533
Pump depth: 340 ft
Well depth: 1051 ft

Motor:

Volts: 476
Volts (Rated): 460
RPM: 1785
RPM (Rated): 1785
Amps A: 164
Amps A (Rated): 171
Amps B: 165
Amps B (Rated): 171
Amps C: 165
Amps C (Rated): 171

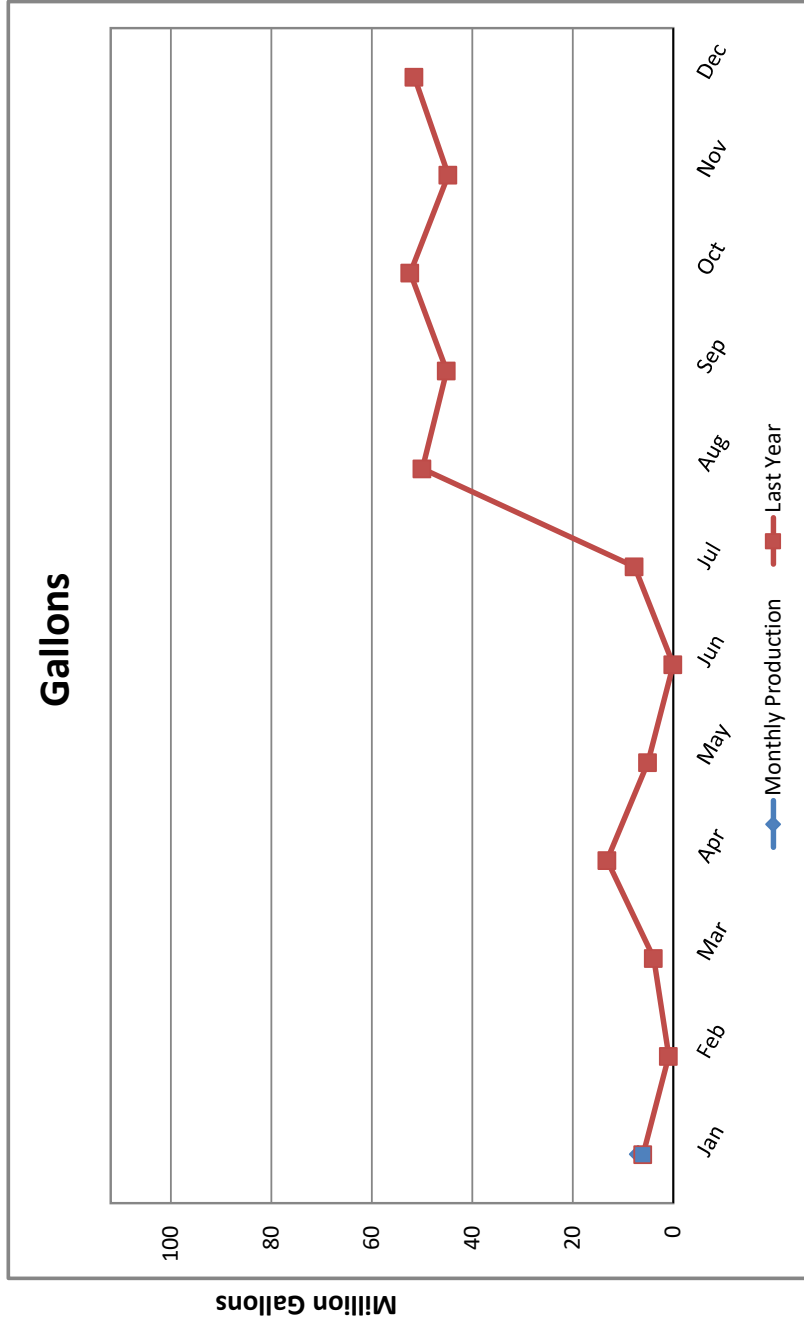
Motor Temp.: 90.5 F
Hour Meter: 75.80
KW Hour Total: 61,120
(KWH total is for the entire facility)

Chlorine:

Dosing: 1.67 mg/L
Demand: 0.62 mg/L
Residual: 1.05 mg/L

Vibration Reading:

Base Line: 0.02 in/sec
Current: 0.01 in/sec





Elk Grove Water District

Monthly Production

Well 8 Williamson -- January 2022
(Submersible)

Selected Month Production
1,612,017 Gallons

Average GPM: 543
Pump depth: 150 ft
Well depth: 564 ft

Motor:

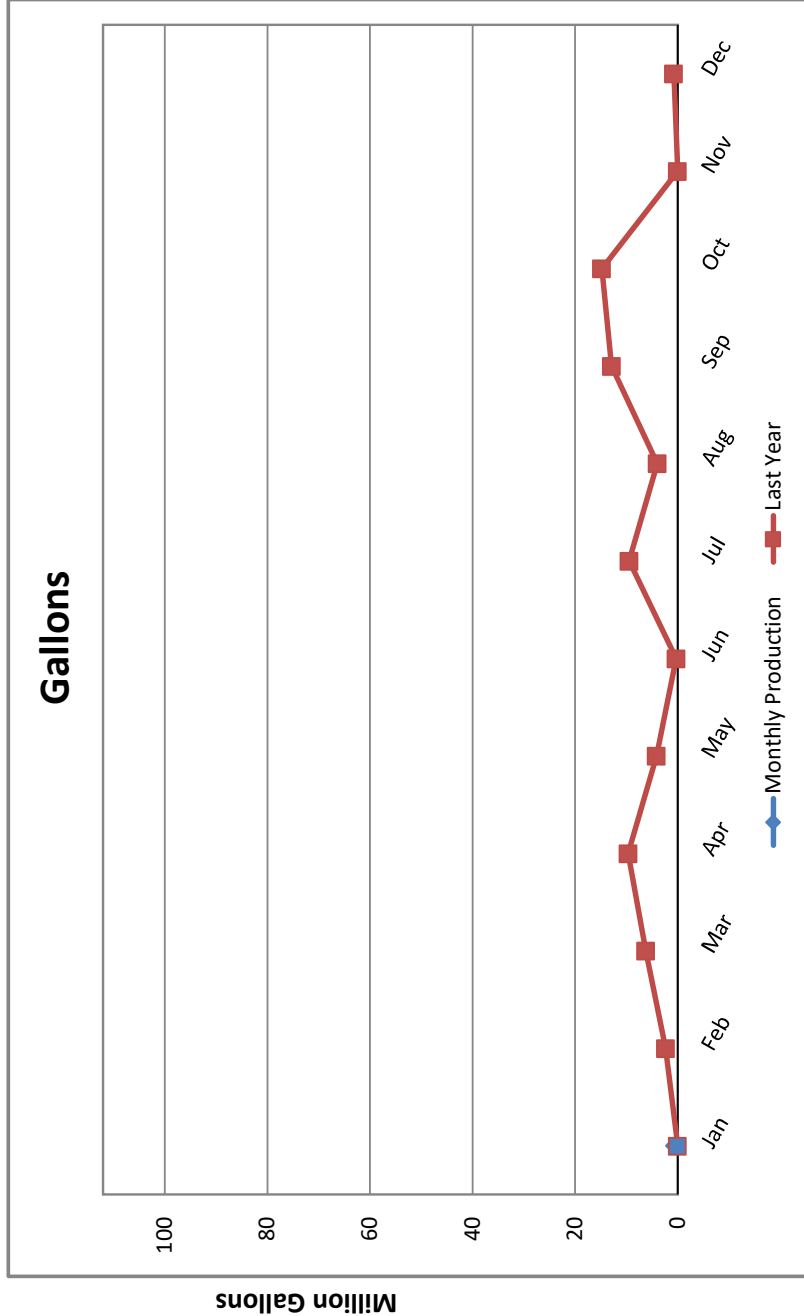
Volts: 461
Volts (Rated): 460

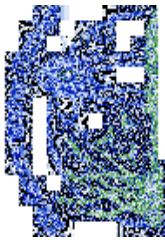
Amps A: 61
Amps A (Rated): 65
Amps B: 59
Amps B (Rated): 65
Amps C: 59
Amps C (Rated): 65

Hour Meter: 49.40
KW Hour Total: 2,092

Chlorine:

Dosing: 1.32 mg/L
Demand: 0.52 mg/L
Residual: 0.80 mg/L





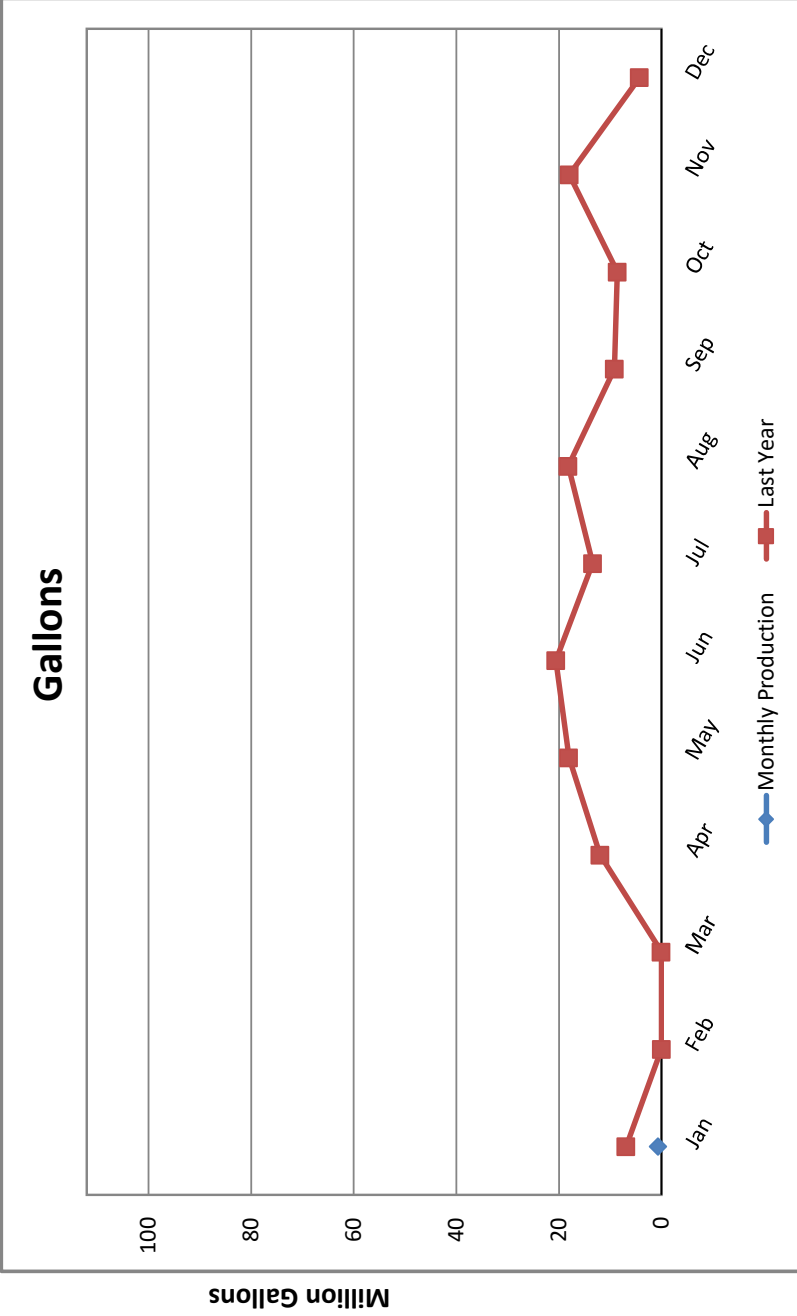
Elk Grove Water District

Monthly Production

Well 9 Polhemus -- January 2022
(Submersible)

Selected Month Production
668,957 Gallons

Average GPM: 495
Pump depth: 150 ft
Well depth: 556 ft



Motor:
Volts: 486
Volts (Rated): 460

Amps A: 58
Amps A (Rated): 65
Amps B: 57
Amps B (Rated): 65
Amps C: 61
Amps C (Rated): 65

Hour Meter: 22.50
KW Hour Total: 1,118

Chlorine:
Dosing: 1.31 mg/L
Demand: 0.24 mg/L
Residual: 1.07 mg/L



Elk Grove Water District

Monthly Production

Well 13 Hampton -- January 2022

Selected Month Production
690,904 Gallons

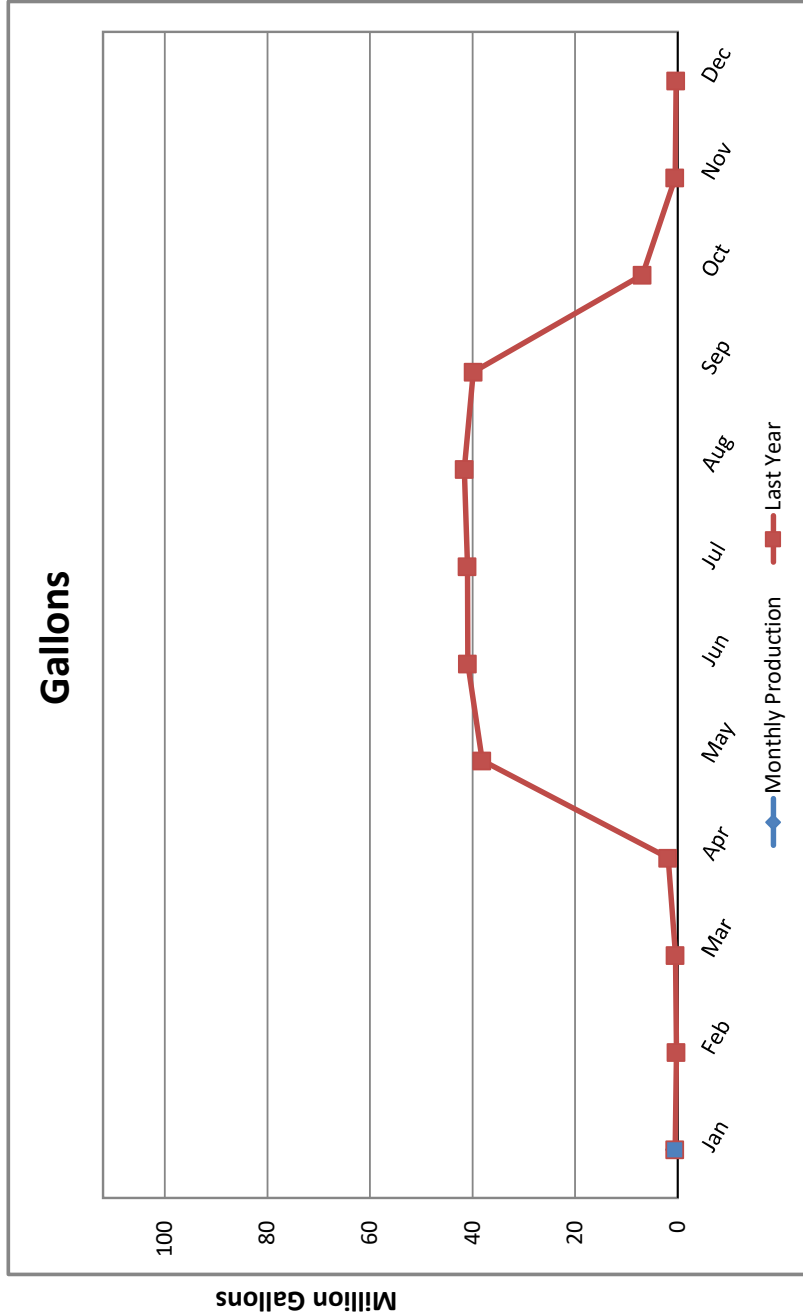
Average GPM: 928
Pump depth: 200 ft
Well depth: 500 ft

Motor:
Volts: 474
Volts (Rated): 460
RPM: 1784
RPM (Rated): 1785
Amps A: 104
Amps A (Rated): 141
Amps B: 106
Amps B (Rated): 141
Amps C: 107
Amps C (Rated): 141

Motor Temp.: 100.9 F
Hour Meter: 12.4
KW Hour Total: 2,340

Chlorine:
Dosing: 2.11 mg/L
Demand: 1.2 mg/L
Residual: 0.91 mg/L

Vibration Reading:
Base Line: 0.02 in/sec
Current: 0.01 in/sec





Elk Grove Water District

Combined Total Production

Service Area 1

Jan-2022

Current Month Production:

63,469,715 Gallons

Highest Day Demand of the Month:

2,479,000

Date of Occurrence

31-Jan-22

Highest Day Demand of the Calendar Year:

2,479,000

Date of Occurrence

31-Jan-22

"Water Year" Rainfall: (Oct-21 to Sep-22)

Current Month: 0.05 in

Year To Date: 14.42 in

"Water Year" Rainfall: (Oct-20 to Sep-21)

January 2021: 2.50 in

Year To Date: 4.58 in

Entire Year Total: 6.61 in

Temperature:

This Month High: 66 F

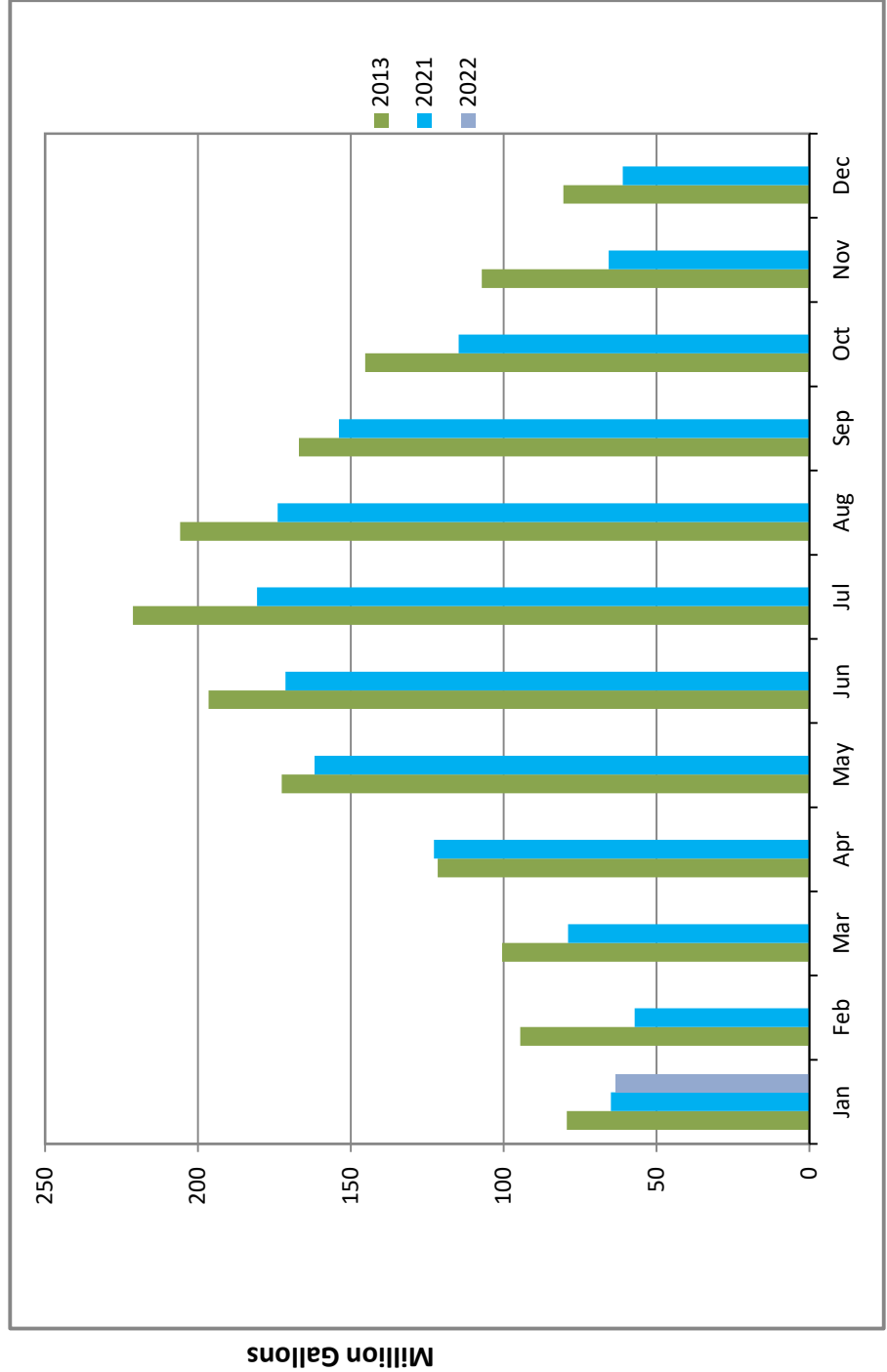
This Month Low: 28 F

This Month Average: 48.1 F

JAN-21 High: 74 F

JAN-21 Low: 27 F

JAN-21 Average: 48.8 F

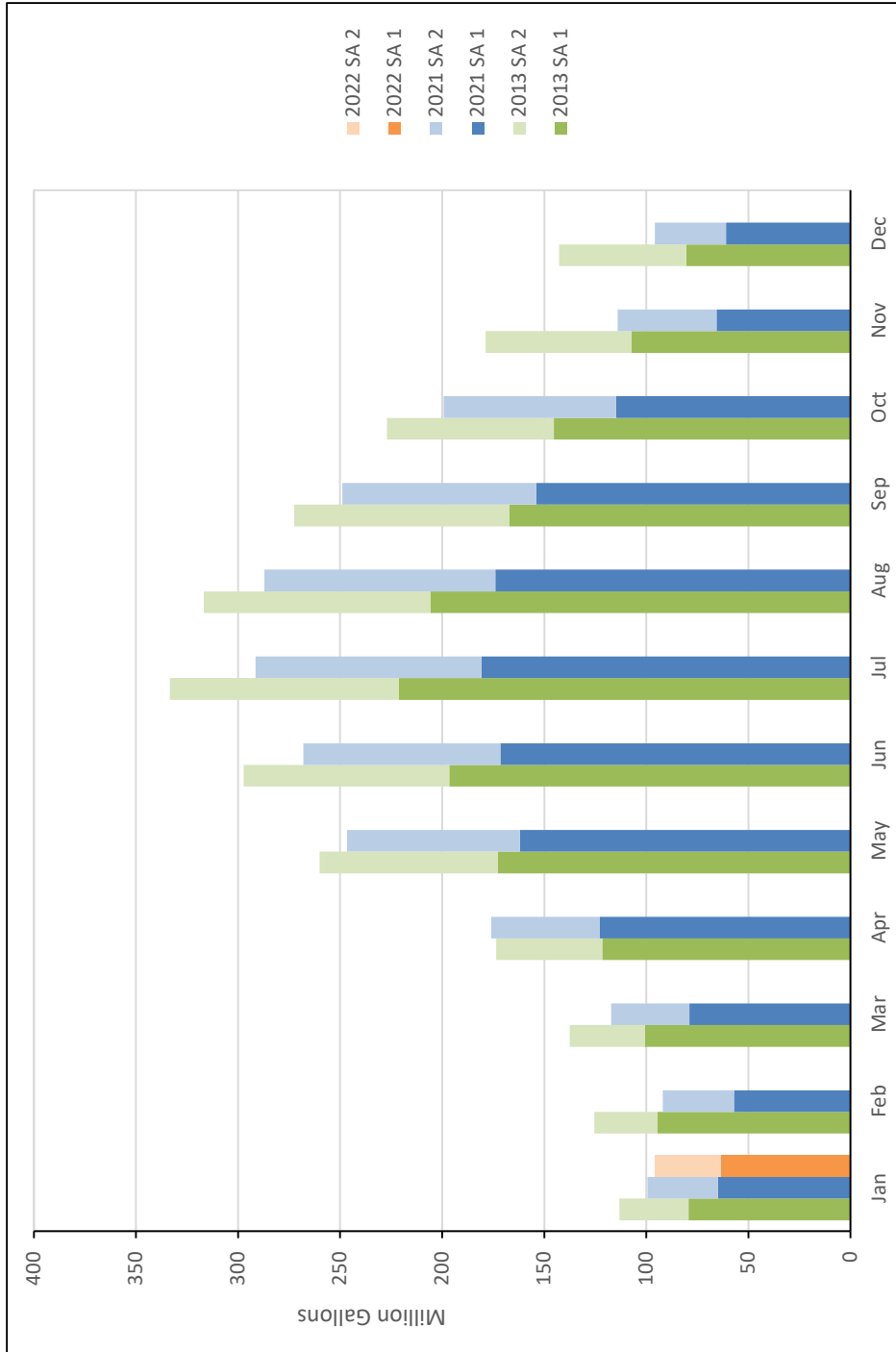




Elk Grove Water District

Total Demand/Production

Jan-2022



Current Month Demand/Production:
95,585,095 Gallons
Reduction From January 2013: 15.51%
GPCD: 65.6 Gallons per Day
R-GPCD: 55.7 Gallons per Day

Service Area 1
Active Connections: 7,984
Current Month Demand/Production:
63,469,715 Gallons
Reduction From January 2013: 20.02%
GPCD: 71.3 Gallons per Day
R-GPCD: 57.4 Gallons per Day

Service Area 2
Active Connections: 4,902
Current Month Demand/Production:
32,115,380 Gallons
Reduction From January 2013: 4.90%
GPCD: 56.7 Gallons per Day
R-GPCD: 52.4 Gallons per Day

Elk Grove Water District Water Usage

Monthly Production (gallons)

	2013	2018	2019	2020	2021	2022						
	January	February	March	April	May	June	July	August	September	October	November	December
GW (SA1)	68,254,916	81,368,191	100,542,522	121,613,523	172,623,839	196,557,137	221,335,388	205,830,850	166,997,536	145,352,530	107,186,459	80,494,167
Purchased (SA2)	33,769,956	30,929,052	36,942,972	51,911,200	87,470,372	100,709,224	112,128,192	110,885,764	105,417,136	81,665,892	71,505,060	62,165,532
Total	102,024,872	112,297,243	137,485,494	173,524,723	260,094,211	297,266,361	333,463,580	316,716,614	272,414,672	227,018,422	178,691,519	142,659,699
GW (SA1)	61,547,751	61,558,850	62,848,303	76,267,144	125,703,221	158,313,394	181,467,446	173,737,676	150,609,278	133,163,991	97,294,654	63,631,042
Purchased (SA2)	31,925,388	31,512,492	33,779,680	32,989,792	52,692,860	85,679,660	101,031,612	104,457,612	97,400,072	77,996,204	66,116,468	42,849,180
Total	93,473,139	93,071,342	96,627,983	109,256,936	178,396,081	243,993,054	282,499,058	278,195,288	248,009,350	211,160,195	163,411,122	106,480,222
GW (SA1)	58,847,001	50,827,497	59,064,385	81,981,728	114,733,502	153,176,826	175,692,823	179,038,979	151,703,906	134,920,719	105,816,168	62,755,985
Purchased (SA2)	29,895,316	30,359,076	32,485,640	34,994,432	61,802,004	72,657,728	96,524,164	101,818,508	99,590,964	82,897,100	69,704,624	45,161,996
Total	88,742,317	81,186,573	91,550,025	116,976,160	176,535,506	225,834,554	272,216,987	280,857,487	251,294,870	217,817,819	175,520,792	107,917,981
GW (SA1)	57,904,843	69,920,851	79,195,437	90,851,253	140,575,760	167,942,394	182,964,721	189,801,764	155,126,225	140,229,242	96,201,714	73,624,502
Purchased (SA2)	31,743,624	32,416,076	44,764,808	39,523,572	77,964,788	87,759,848	104,799,288	108,177,256	102,434,860	87,187,628	70,876,740	45,577,136
Total	89,648,467	102,336,927	123,960,245	130,374,825	218,540,548	255,702,242	287,764,009	297,979,020	257,561,085	227,416,870	167,078,454	119,201,638
GW (SA1)	64,881,378	57,088,452	78,904,998	122,759,415	161,903,489	171,428,103	180,693,083	173,985,025	153,922,309	114,717,480	65,607,814	61,008,401
Purchased (SA2)	34,553,112	34,867,272	38,268,428	53,156,620	84,725,960	96,521,920	110,862,576	113,081,144	94,977,300	84,569,628	48,501,816	34,885,972
Total	99,434,490	91,955,724	117,173,426	175,916,035	246,629,449	267,950,023	291,555,659	287,066,169	248,899,609	199,287,108	114,109,630	95,894,373
GW (SA1)	63,469,715											
Purchased (SA2)	32,115,380											
Total	95,585,095	0	0	0	0	0	0	0	0	0	0	0

*Notes

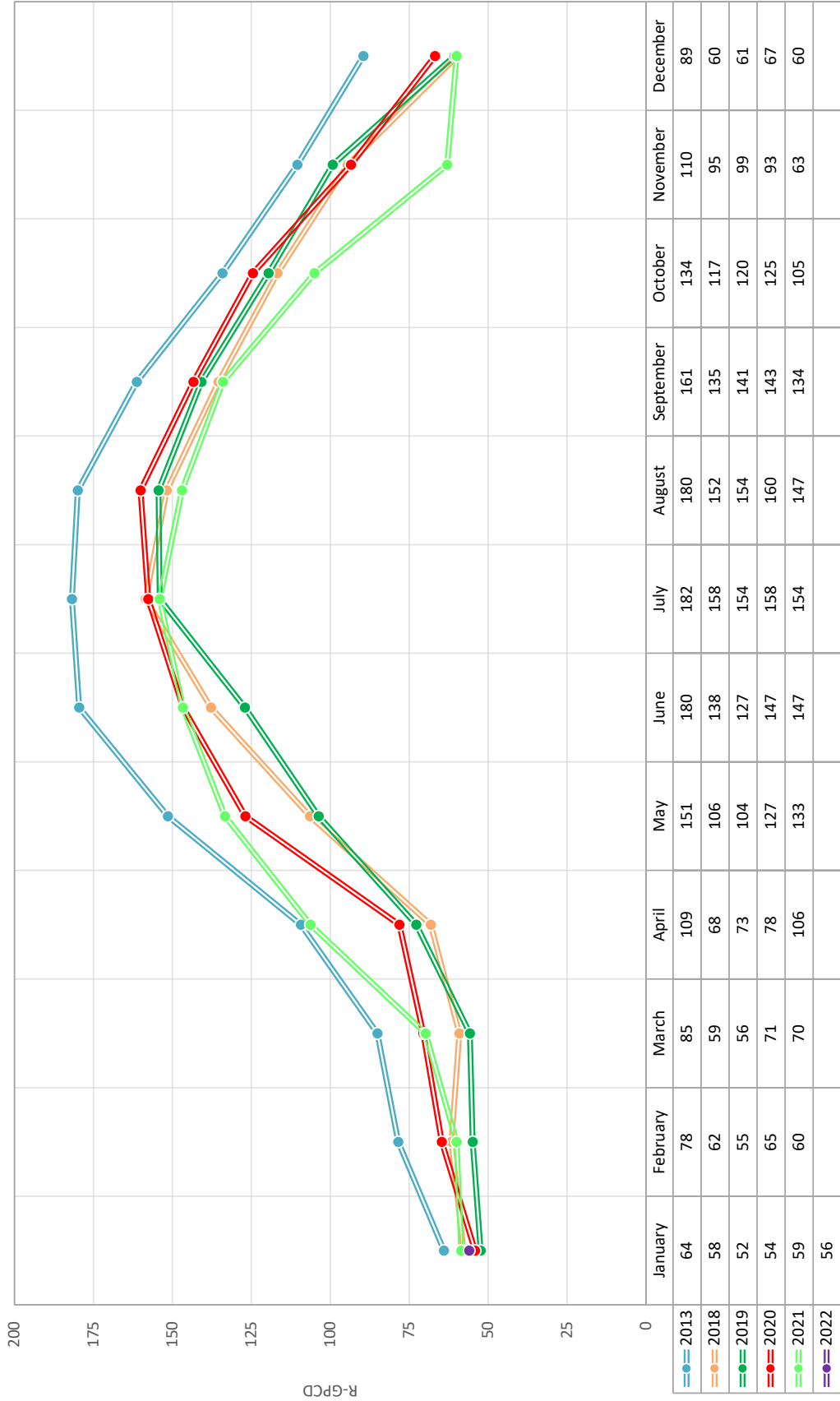
2013 January and February production numbers do not match actual recorded production because of an open intertie delivering water to SA2. Information below is further details.
 SA1 = Service Area 1, SA2 = Service Area 2. SA1 is all groundwater (GW) production. SA2 is all purchased water from SCWA.
 Actual Recorded Prod. (Jan. 2013) - Service Area 1 79,361,342 gallons (Includes water delivered to SA2 due to open intertie. Intertie closed end of Feb. 2013)
 Actual Recorded Prod. (Feb. 2013) - Service Area 1 94,608,406 gallons (Includes water delivered to SA2 due to open intertie. Intertie closed end of Feb. 2013)
 To determine estimate of Feb. 2013 production delivered to Service Area 1, use multiplier from March data which is seasonally similar.)
 Service Area 1 Multiplier = 1.39 (calculated from March 2013 Prod. Data/March 2014 Prod. Data)
 Calc'd Feb. 2013 Prod. = Feb. 2014 Prod. Data x 1.39 = 79,737,924
 To determine estimate of Jan. 2013 production, use prorated amount from Feb. 2013 data. (This method due to Jan. 2014 being unseasonably hot.)
 2020 August production number for SA1 includes water delivered through open interties with SA2.
 SA1 = Service Area 1, SA2 = Service Area 2. SA1 is all groundwater (GW) production. SA2 is all purchased water from SCWA.
 Charlois and Springhurst Intertie 18,000,000 Gallons
 Charlois Intertie (Aug 2020) 8,706,529 Gallons (Determined from Bruce Kamilos calculations)
 Springhurst Intertie (Aug 2020) 14,511,000 Gallons (Number provided from meter read by SCWA)

Service Area 2	Consumption	
	# Accts	CFF Gallons
2021		
Jan	4,902	42,935
Feb		
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		



EGWD COMBINED R-GPCD

—●— 2013
 —●— 2018
 —●— 2019
 —●— 2020
 —●— 2021
 —●— 2022



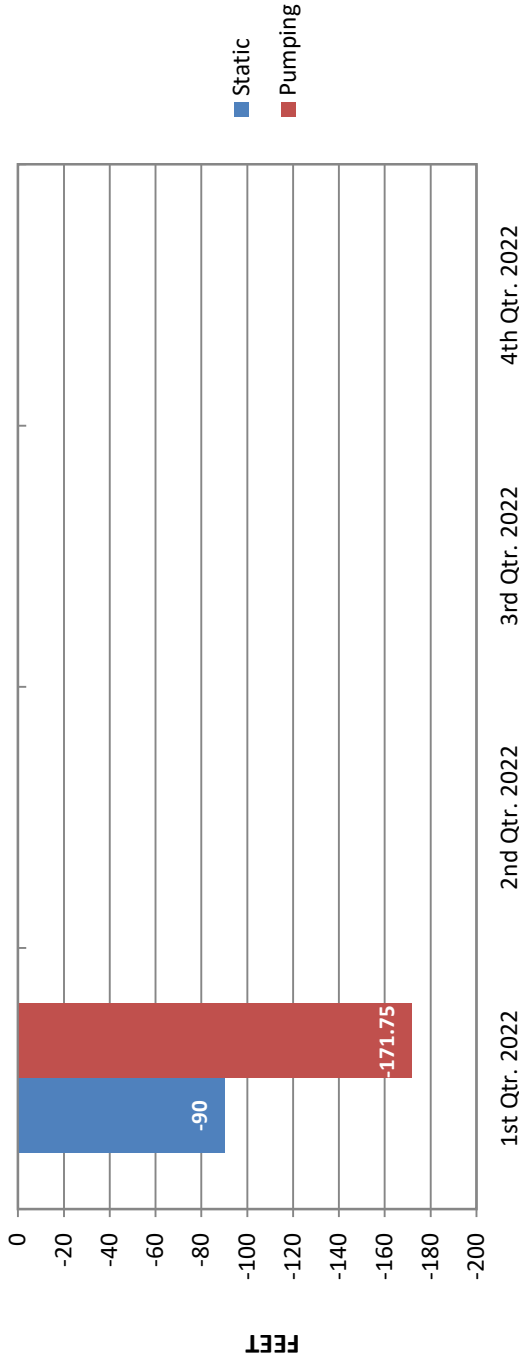
R-GPCD = Residential Gallons per Capita per Day



Elk Grove Water District

Static and Pumping Levels

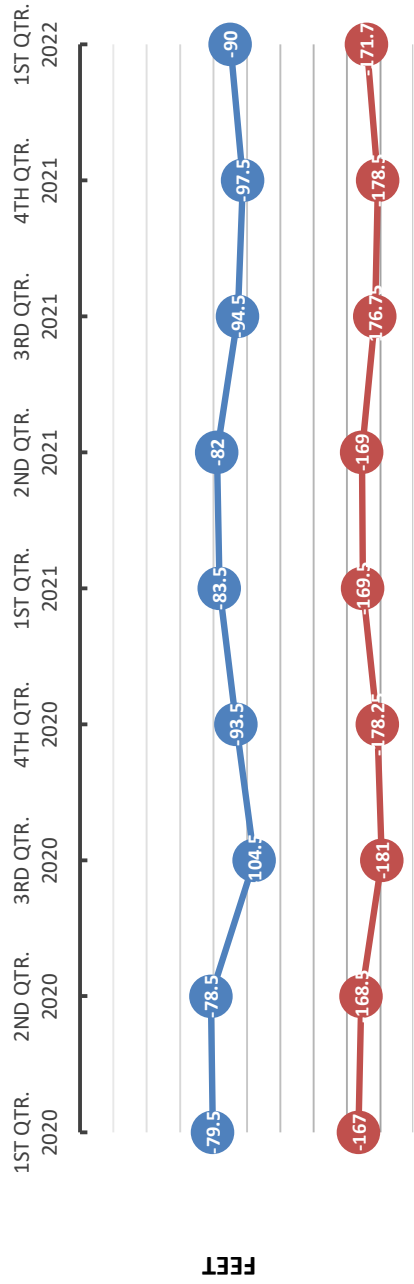
Well 1D School St



Latest Well Sounding

Static: 90 Ft
 Pumping: 171.75 Ft
 Drawdown: 81.75 Ft
 GPM: 1,726
 Specific Capacity: 21.108

Sounding Quarter/Year



Latest Sand Tester Results:

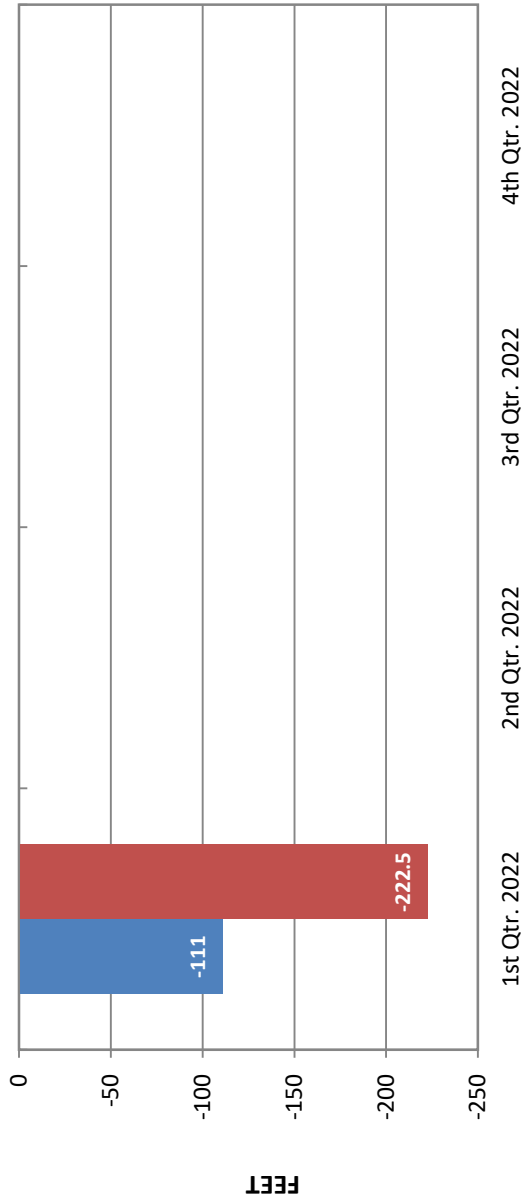
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 4D Webb St

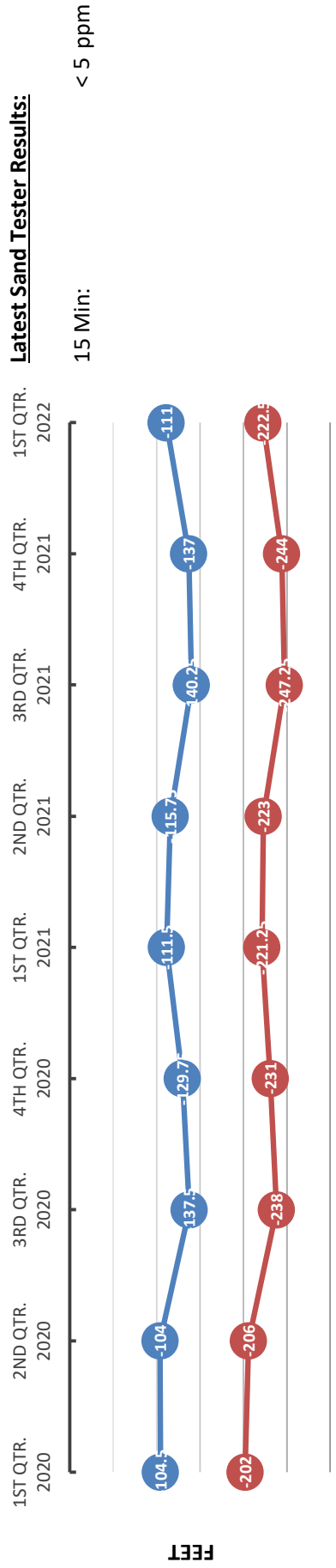


Latest Well Sounding

Static: 111 Ft
Pumping: 222.5 Ft
Drawdown: 111.5 Ft
GPM: 1,710
Specific Capacity: 15.336

■ Static
■ Pumping

Sounding Quarter/Year



Latest Sand Tester Results:

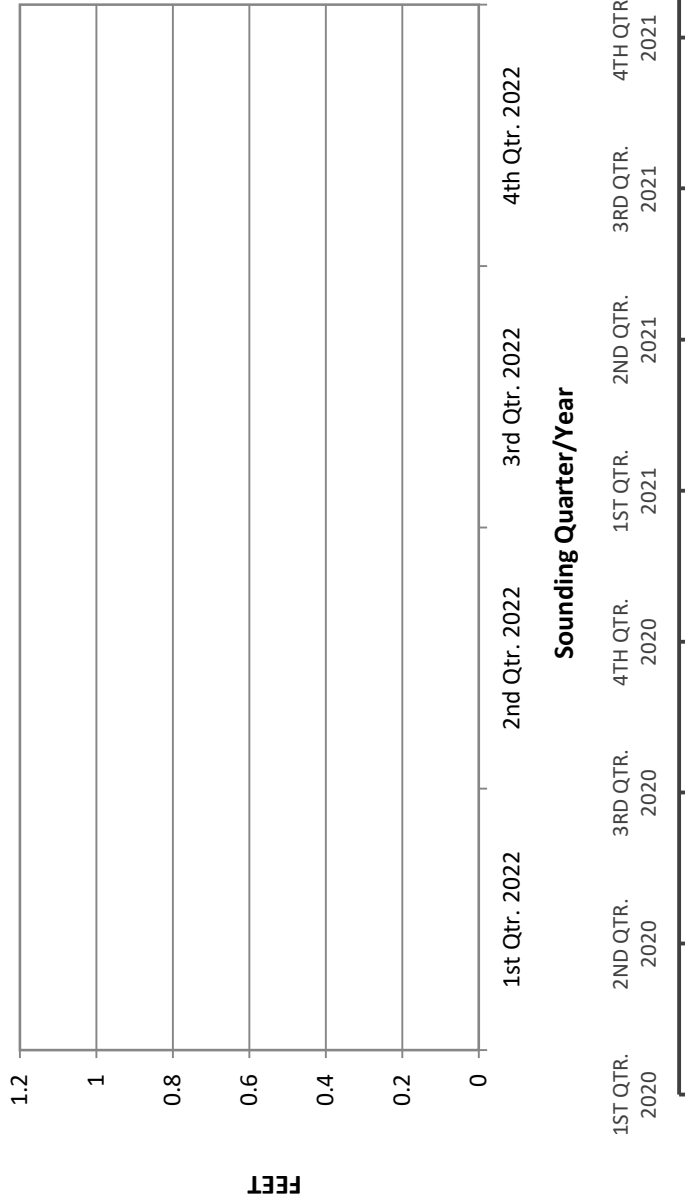
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 11D Dino



Latest Well Sounding

Static: 133.5 Ft

Pumping: 253 Ft

Drawdown: 119.5 Ft

GPM: 1,670

Specific Capacity: 13.974

Latest Sand Tester Results:

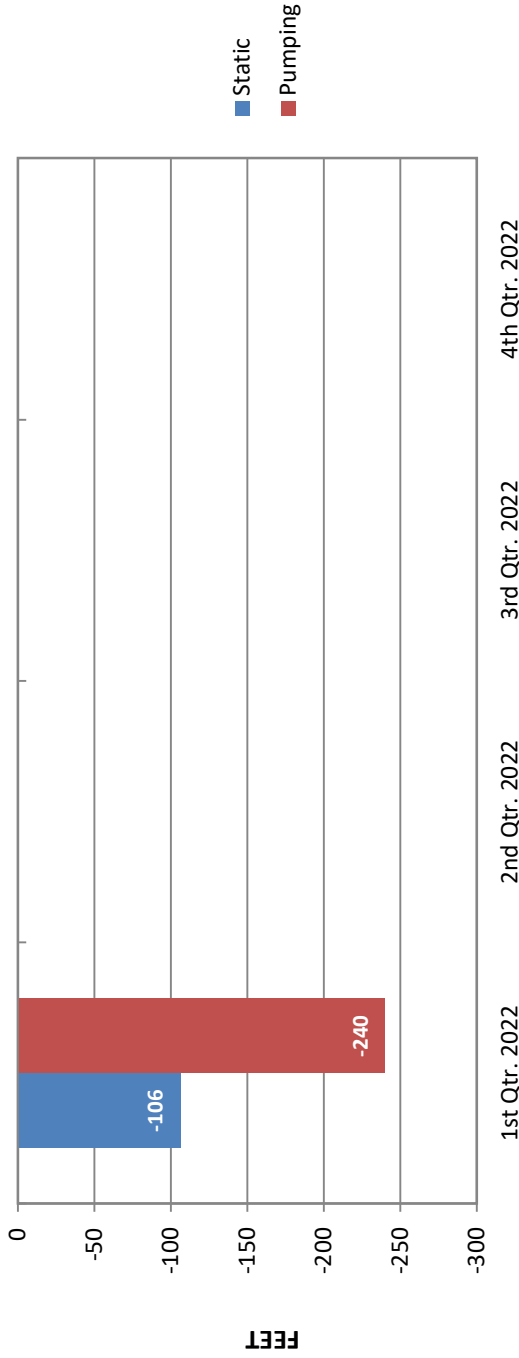
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

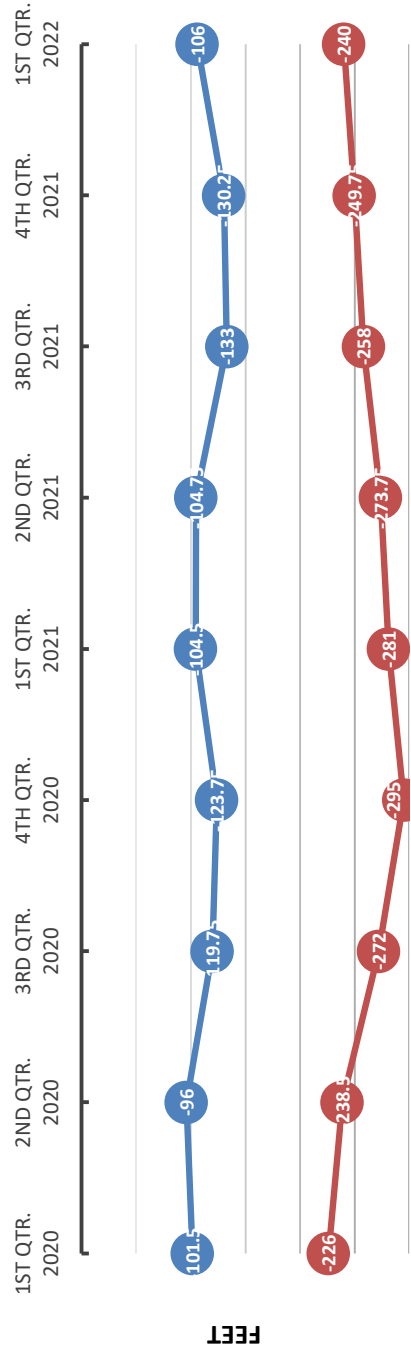
Well 14D Railroad



Latest Well Sounding

Static: 106 Ft
Pumping: 240 Ft
Drawdown: 134 Ft
GPM: 1,529
Specific Capacity: 11.412

Sounding Quarter/Year



Latest Sand Tester Results:

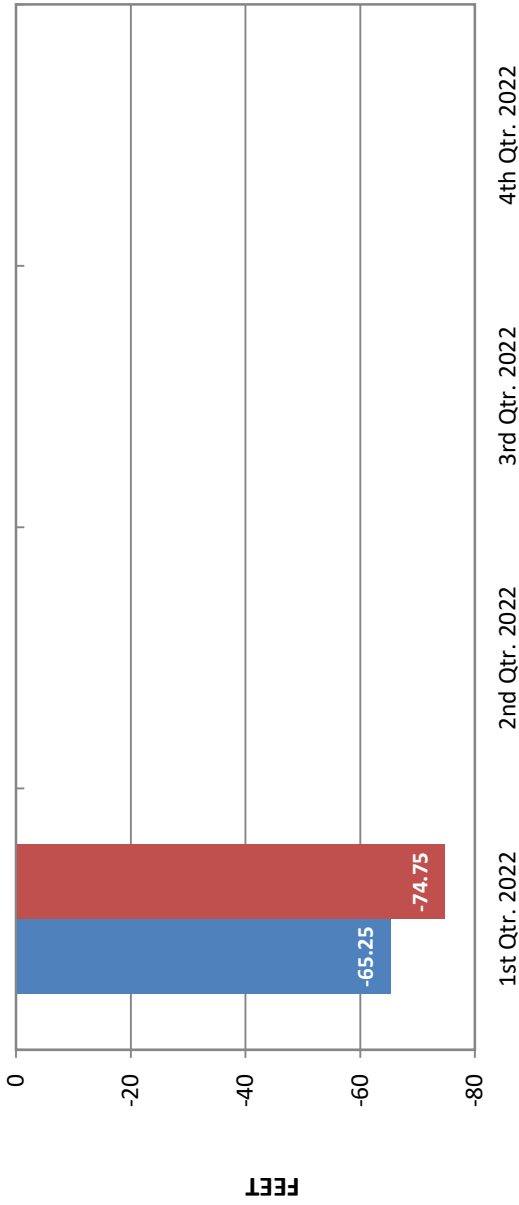
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 8 Williamson

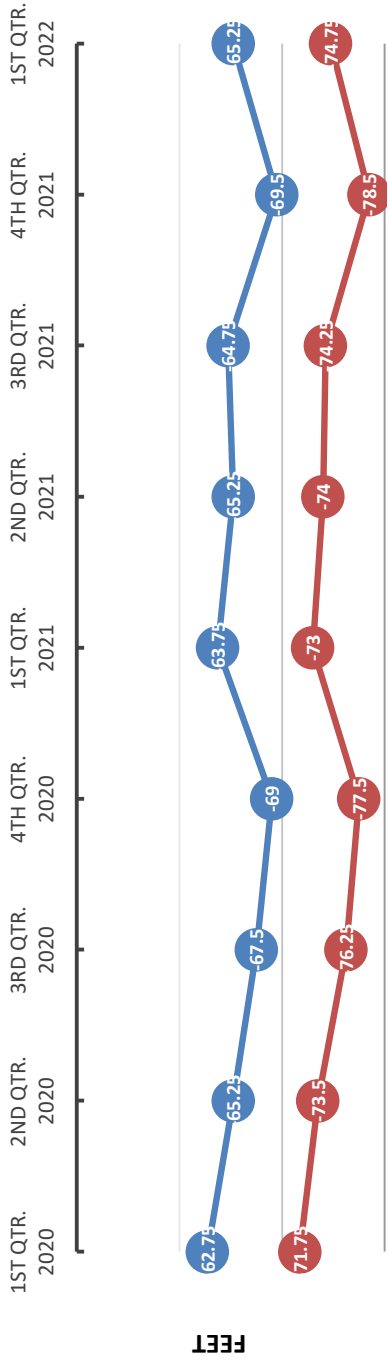


Latest Well Sounding

Static: 65.25 Ft
 Pumping: 74.75 Ft
 Drawdown: 9.5 Ft
 GPM: 551
 Specific Capacity: 58.026

■ Static
 ■ Pumping

Sounding Quarter/Year



Latest Sand Tester Results:

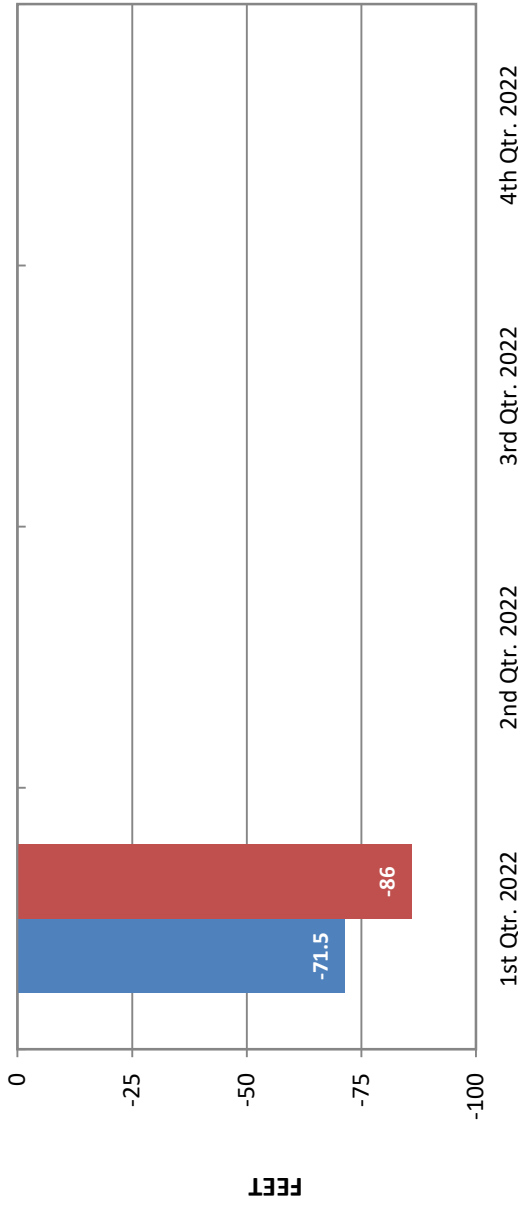
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 9 Polhemus

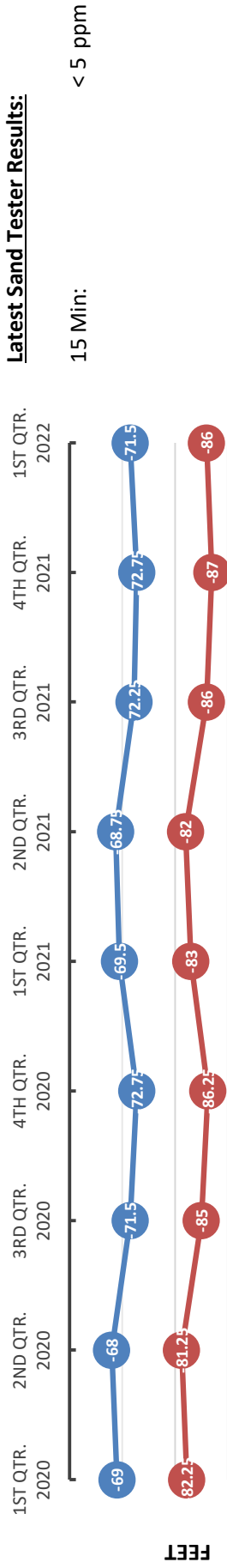


Latest Well Sounding

Static: 71.5 Ft
 Pumping: 86 Ft
 Drawdown: 14.5 Ft
 GPM: 500
 Specific Capacity: 34.490

■ Static
 ■ Pumping

Sounding Quarter/Year



Latest Sand Tester Results:

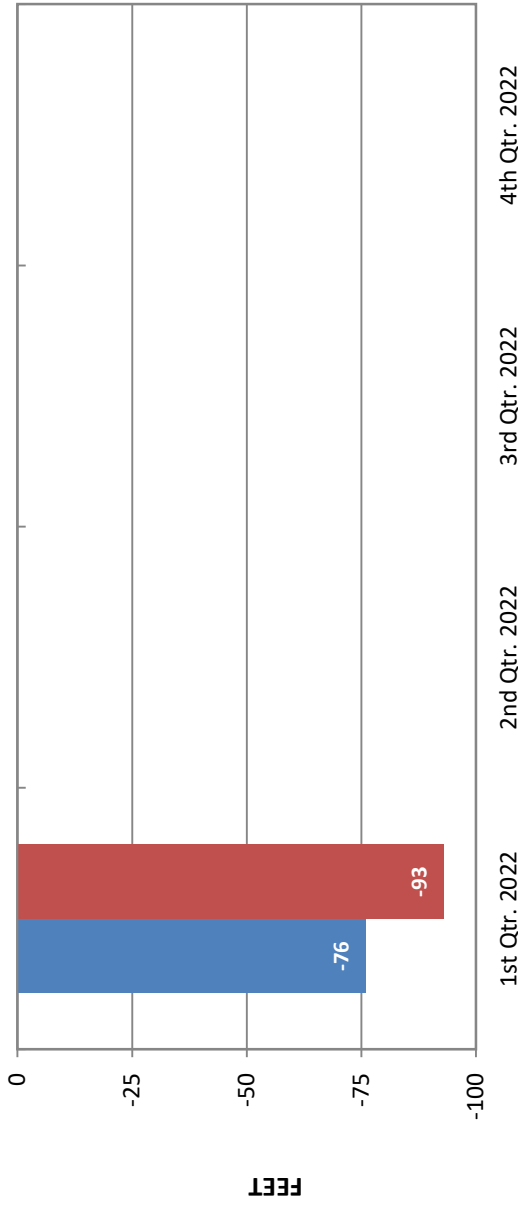
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 13 Hampton

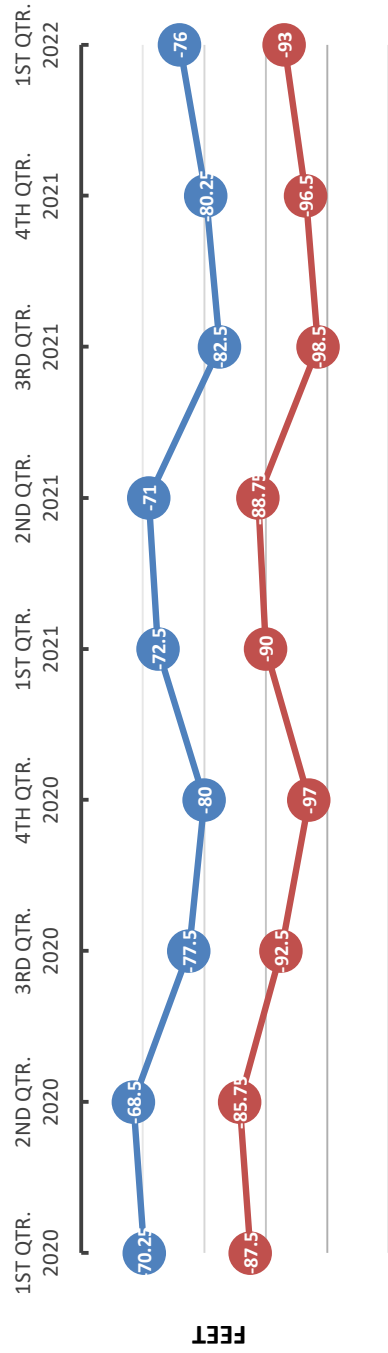


Latest Well Sounding

Static: 76 Ft
 Pumping: 93 Ft
 Drawdown: 17 Ft
 GPM: 963
 Specific Capacity: 56.664

■ Static
 ■ Pumping

Sounding Quarter/Year



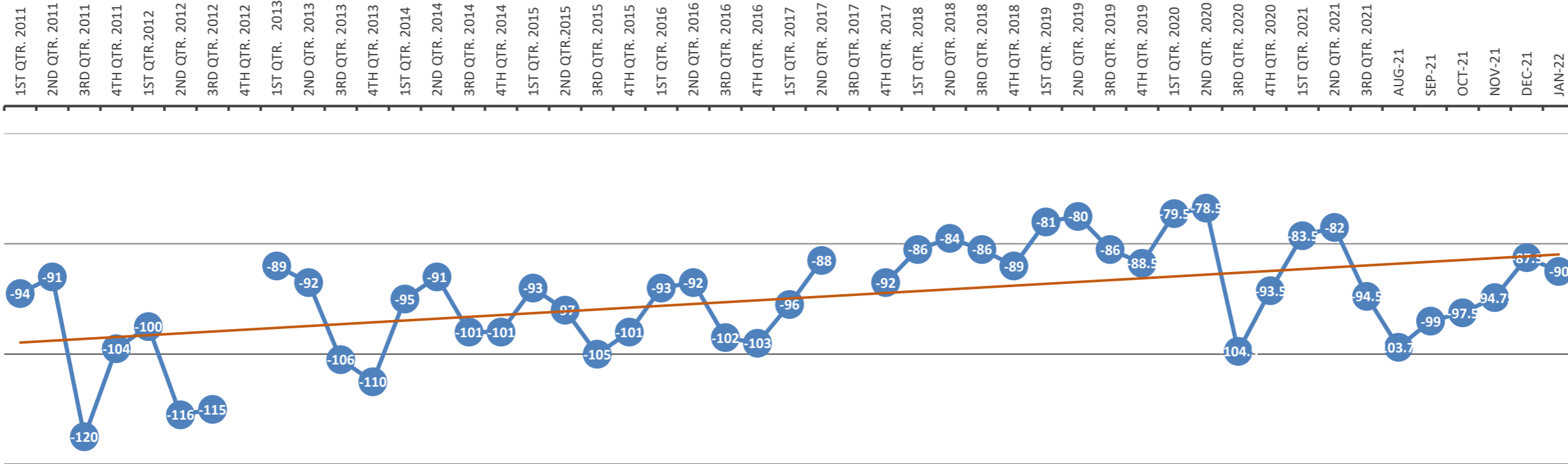
Latest Sand Tester Results:

15 Min: < 5 ppm

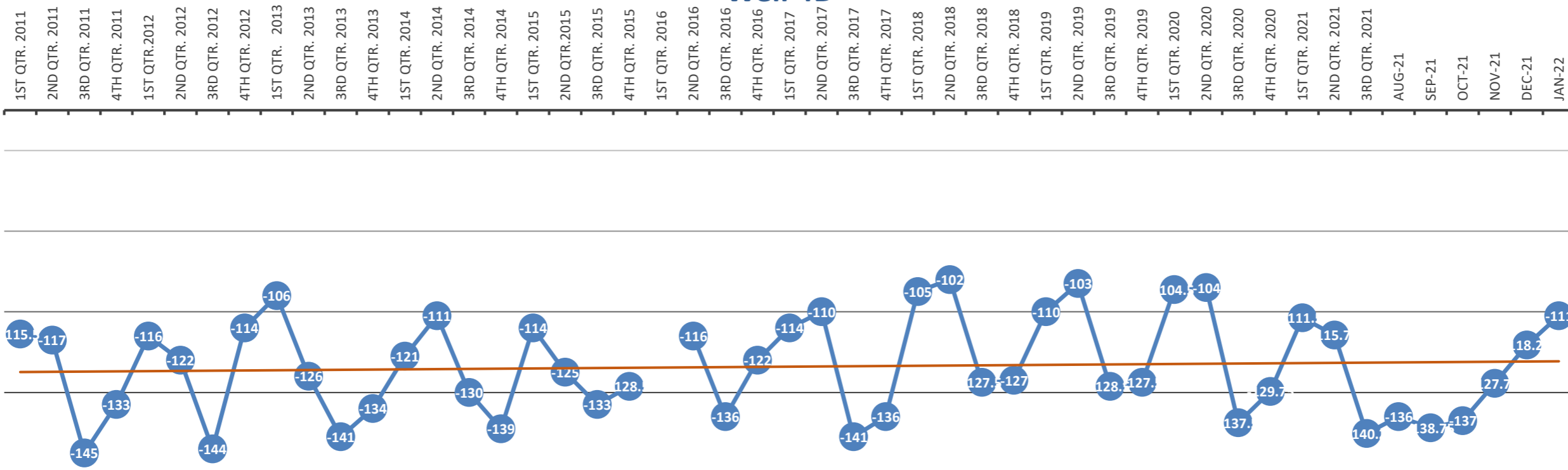


Historic Static Well Levels

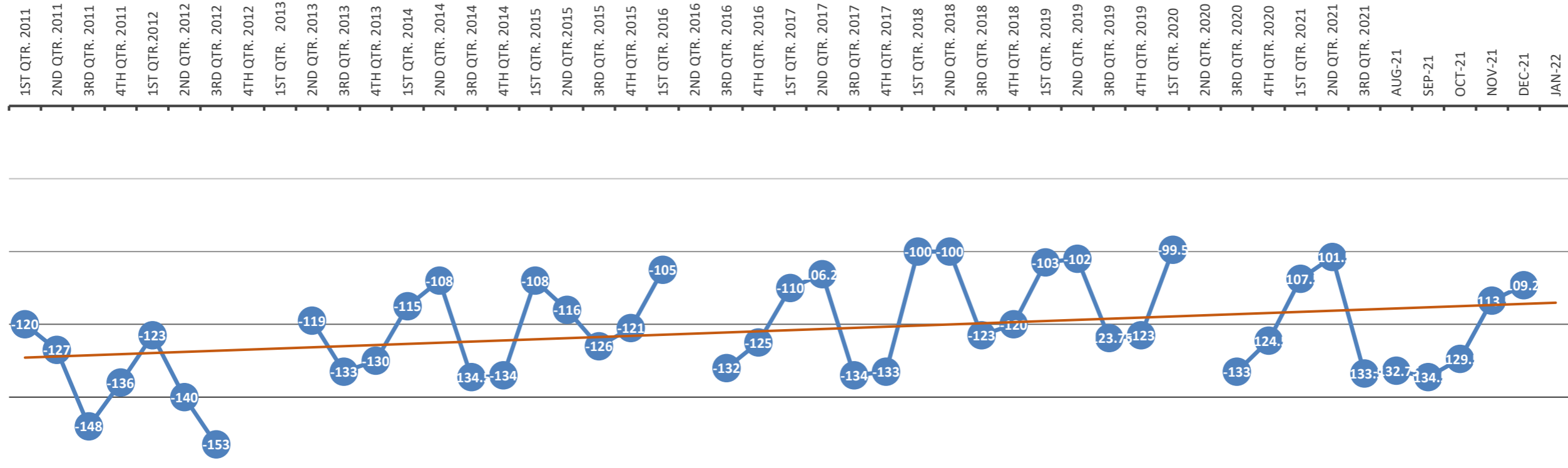
Well 1D



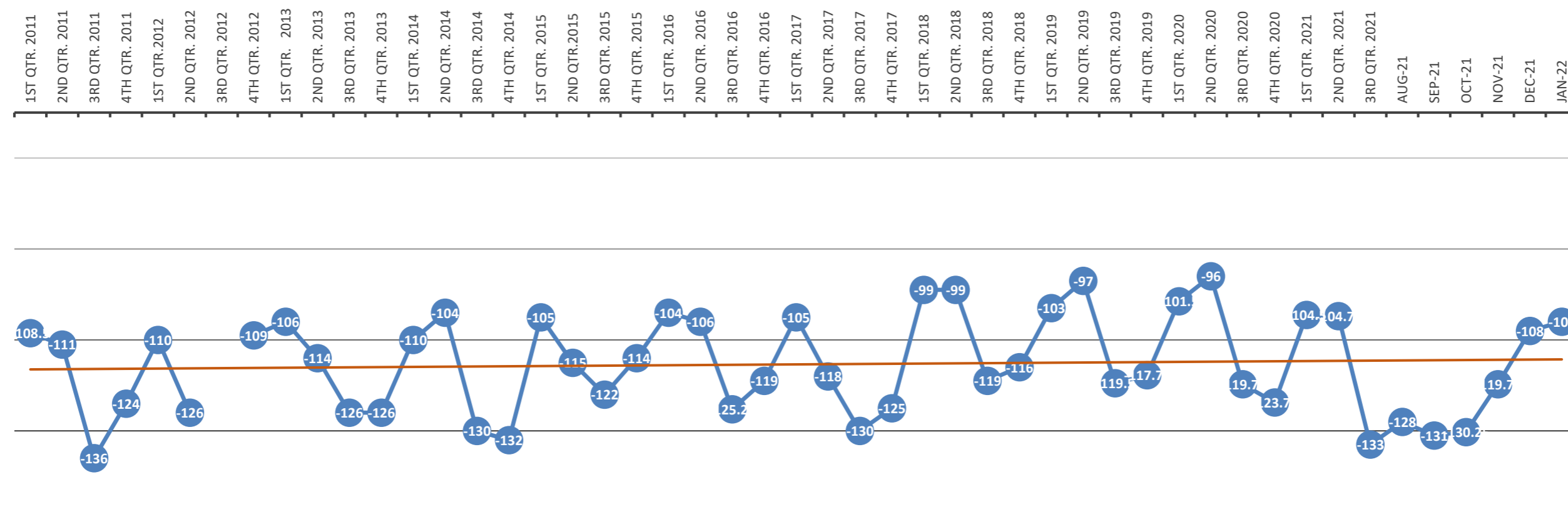
Well 4D



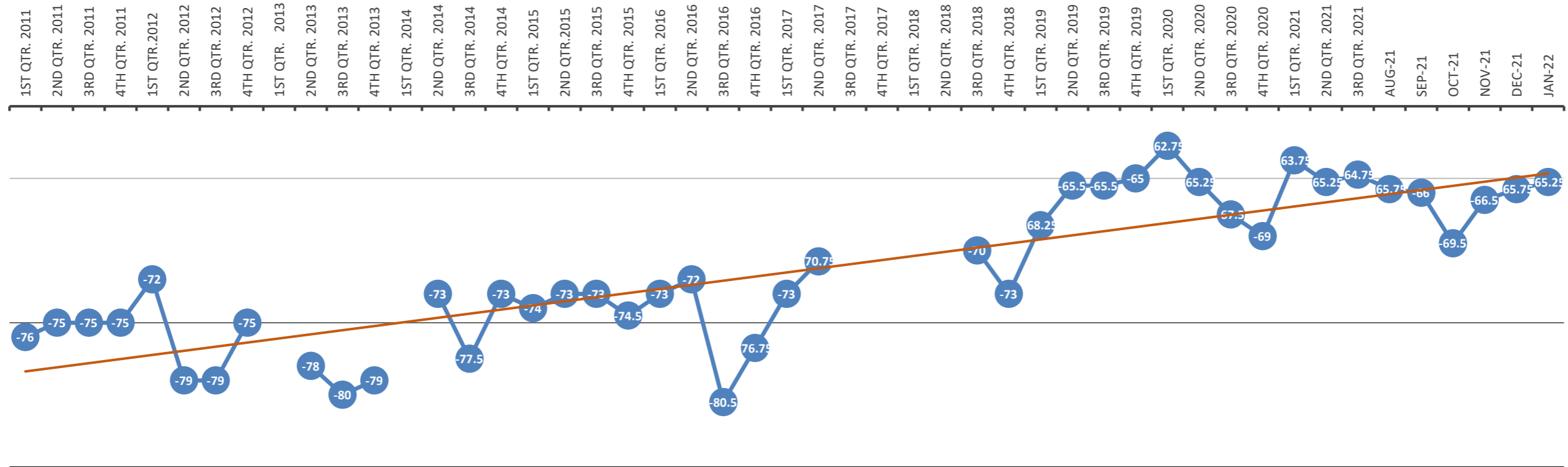
Well 11D



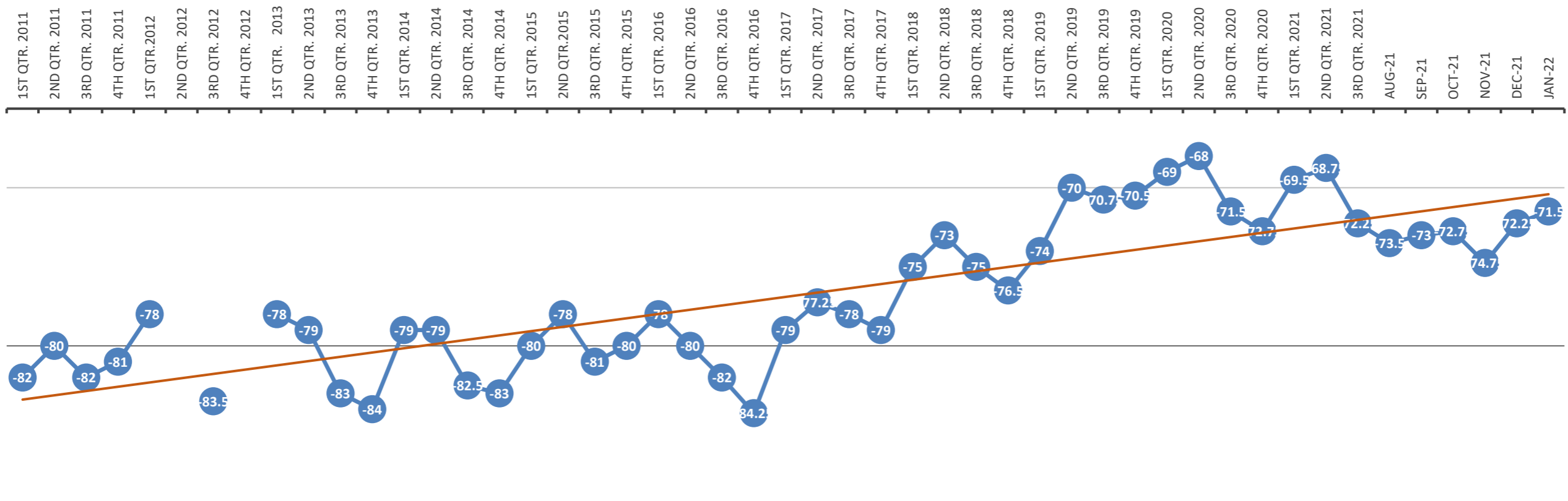
Well 14D



Well 8



Well 9



**Monthly Sample Report - January 2022
Water System: Elk Grove Water System**

Sampling Point: 01 - 8693 W. Camden			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/4/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	Bacteriological	Week
1/18/2022	Distribution System	Bacteriological	Week
1/25/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	TTHM's and HAA5	Quarterly

Sampling Point: School Well 01D - Raw Water			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/5/2022	Source Water	3 mo - Bacteriological	Quarterly
1/5/2022	Source Water	3 mo - Fe,Mn,As Total	Quarterly
1/5/2022	Source Water	1 yr - Nitrate	Annually
1/5/2022	Source Water	Threshold Odor	Quarterly

Sampling Point: 02 - 9425 Emerald Vista			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/4/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	Bacteriological	Week
1/18/2022	Distribution System	Bacteriological	Week
1/25/2022	Distribution System	Bacteriological	Week

Sampling Point: 03 - 8809 Valley Oak			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/4/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	Bacteriological	Week
1/18/2022	Distribution System	Bacteriological	Week
1/25/2022	Distribution System	Bacteriological	Week

Sampling Point: Webb Well 04D - Raw Water			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/11/2022	Source Water	3 mo - Bacteriological	Quarterly
1/11/2022	Source Water	3 mo - Fe,Mn,As Total	Quarterly
1/11/2022	Source Water	1 yr - Nitrate	Annually

Sampling Point: 04 - 10122 Glacier Point			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/4/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	Bacteriological	Week
1/18/2022	Distribution System	Bacteriological	Week
1/25/2022	Distribution System	Bacteriological	Week

Sampling Point: 05 - 9230 Amsden Ct.			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/4/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	Bacteriological	Week
1/18/2022	Distribution System	Bacteriological	Week
1/25/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	TTHM's and HAA5	Quarterly

Sampling Point: 06 - 9227 Rancho Dr.			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/4/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	Bacteriological	Week
1/18/2022	Distribution System	Bacteriological	Week
1/25/2022	Distribution System	Bacteriological	Week

Sampling Point: 07 - AI Gates Park Mainline Dr.			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/4/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	Bacteriological	Week
1/18/2022	Distribution System	Bacteriological	Week
1/25/2022	Distribution System	Bacteriological	Week

Sampling Point: - Williamson Well 8 Raw Water			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/11/2022	Source Water	3 mo - Bacteriological	Quarterly
1/11/2022	Source Water	3 mo - Fe,Mn,As Total	Quarterly
1/11/2022	Source Water	1 yr - Nitrate	Annually

Sampling Point: 09 - 9436 Hollow Springs Wy.			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/4/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	Bacteriological	Week
1/18/2022	Distribution System	Bacteriological	Week
1/25/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	TTHM's and HAA5	Quarterly

Sampling Point: Polhemus Well 9 Raw Water			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/12/2022	Source Water	3 mo - Bacteriological	Quarterly
1/12/2022	Source Water	3 mo - Fe,Mn,As Total	Quarterly
1/12/2022	Source Water	1 yr - Nitrate	Annually

Sampling Point: 09 - 8417 Blackman Wy.			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/4/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	Bacteriological	Week
1/18/2022	Distribution System	Bacteriological	Week
1/25/2022	Distribution System	Bacteriological	Week

Sampling Point: 10 - 9373 Oreo Ranch Cir.			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/4/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	Bacteriological	Week
1/18/2022	Distribution System	Bacteriological	Week
1/25/2022	Distribution System	Bacteriological	Week

Sampling Point: 11 - 9907 Kapalua Ln.			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/4/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	Bacteriological	Week
1/18/2022	Distribution System	Bacteriological	Week
1/25/2022	Distribution System	Bacteriological	Week
1/4/2022	Distribution System	Fluoride	Monthly

Sampling Point: 12-9205 Meadow Grove Dr.			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/4/2022	Distribution System	Bacteriological	Week
1/11/2022	Distribution System	Bacteriological	Week
1/18/2022	Distribution System	Bacteriological	Week
1/25/2022	Distribution System	Bacteriological	Week

Sampling Point: Dino Well 11D - Raw Water			
Sample Date	Sample Class	Sample Name	Collection Occurrence

Sampling Point: Hampton Well 13 - Raw Water			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/6/2022	Source Water	Fe, Mn, As, Total	Weekly
1/6/2022	Source Water	Bacteriological	Quarterly
1/11/2022	Source Water	Fe, Mn, As, Total	Weekly
1/18/2022	Source Water	Fe, Mn, As, Total	Weekly
1/24/2022	Source Water	Fe, Mn, As, Total	Weekly
1/31/2022	Source Water	Fe, Mn, As, Total	Weekly
1/6/2022	Source Water	1 yr - Nitrate	Annually

Sampling Point: Hampton WTP Effluent			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/6/2022	Treated Effluent	Fe, Mn, As, Total	Weekly
1/11/2022	Treated Effluent	Fe, Mn, As, Total	Weekly
1/18/2022	Treated Effluent	Fe, Mn, As, Total	Weekly
1/24/2022	Treated Effluent	Fe, Mn, As, Total	Weekly
1/31/2022	Treated Effluent	Fe, Mn, As, Total	Weekly

Sampling Point: Hampton WTP Backwash Tank			
Sample Date	Sample Class	Sample Name	Collection Occurrence

Sampling Point: Railroad Well 14D - Raw Water			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/3/2022	Source Water	3 mo - Bacteriological	Quarterly
1/3/2022	Source Water	3 mo - Fe,Mn,As Total	Quarterly
1/3/2022	Source Water	3 mo - Threshold Odor	Quarterly
1/3/2022	Source Water	1 yr - Nitrate	Annually

Sampling Point: Railroad WTP Effluent			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1/3/2022	Treated Plant Effluent	WTP Eff - Fe,Mn,As,Al Total	Month
1/3/2022	Treated Plant Effluent	Threshold Odor	Quarterly

Sampling Point: Railroad WTP Backwash Tank			
Sample Date	Sample Class	Sample Name	Collection Occurrence

Sampling Point: Special Distribution/Construction Samples

Sample Date	Sample Class	Sample Name	Collection Description
1/3/2022	Distribution System	Bacteriological	8551 Castlelyons Ct. Hydrant Repair
1/3/2022	Distribution System	Bacteriological	8550 Castlelyons Ct. Hydrant Repair
1/5/2022	Distribution System	Bacteriological	9898 Wyland Wy. Saddle Repair Sample #1
1/5/2022	Distribution System	Bacteriological	9898 Wyland Wy. Saddle Repair Sample #2
1/13/2022	Distribution System	Bacteriological	9980 Wyland Wy. Pressure Drop

Colors

Black = Scheduled

Green = Unscheduled

Red = Incomplete Sample

Monthly Total

83

5

0

Yearly Total

83

5

COMPLIANCE REPORT FORM

Attn: Michelle Pate	E-mail: patem@sacsewer.com	Wastewater Source Control Section
Phone (916) 875-9091		Fax (916) 875-6374
From: Steve Shaw		
Company: Elk Grove Water District		Permit #WTP010

The following reports and information are attached (check all that apply):

Month:	January	Year:	2022
---------------	---------	--------------	------

<input checked="" type="checkbox"/>	Water use/flow meter report	Hampton WTP- 26,862 Gallons Railroad WTP – 159,980 Gallons Analyzer Water –35,712 Gallons
-------------------------------------	-----------------------------	---

	Date	Time	pH
Monitoring results/analytical report	Hampton WTP		
	Railroad WTP		

Discharge Rate

Check the statement below that applies to this report:

Based on a review of this facility's flow data, discharge rate limit was exceeded.

I certify that this facility is in compliance with the discharge rate limit.

Attached is a description of anticipated changes that may significantly alter the nature, quality, or volume of the wastewater discharged.

Flow monitoring equipment certification (Flow or pH meter, etc.)

Other (describe): Slug and sampling Control Plan

Domestic Calculation

Domestic Usage	Number of Employees	Business Days per Month	Allowance (gallons per day)	Gallons
Production	11	18	15	2,970
Office	4	18	10	720
Drivers/Field	3	18	3	162
Total				3,852

Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations".

SIGNATURE of Authorized Representative:

PRINTED NAME, TITLE:

Steve Shaw Water Treatment Supervisor
 (Name) (Title)

DATE:

2/7/2022



February 7, 2022

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, CA. 95814

MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING

Enclosed is the Monthly Summary of the Distribution System Coliform Monitoring report from Elk Grove Water District for January 2022.

If you have any further questions, you may contact me at 916-585-9386.

STEVE SHAW
WATER TREATMENT SUPERVISOR

MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING
(including triggered source monitoring for systems subject to the Groundwater Rule)

System Name <p align="center">Elk Grove Water District</p>	System Number <p align="center">3410008</p>
Sampling Period <p align="center">January</p>	Year <p align="center">2022</p>

	Number Required	Number Collected	Number Total Coliform Positives	Number Fecal/ E.coli Positives
1. Routine Samples (see note 1)	<u>48</u>	<u>48</u>	<u>0</u>	<u>0</u>
2. Repeat Samples following Samples that are Total Coliform Positive and Fecal/E.coli <i>Negative</i> (see notes 5 and 6)		<u>0</u>	<u>0</u>	<input type="text"/>
3. Repeat Samples following Routine Samples that are Total Coliform <i>Positive</i> and Fecal/E.coli Positive (see notes 5 and 6)		<u>0</u>	<input type="text"/>	<input type="text"/>
4. MCL Computation for Total Coliform Positive Samples				
a. Totals (sum of columns)		<u>48</u>	<u>0</u>	
b. If 40 or more samples collected in month, determine percent of samples that are total coliform positive [(total number positive/total number collected) x 100] =		<u>0</u>	%	
c. Is system in compliance. ...with fecal/E. coli MCL? (see notes 2 and 3)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
...with monthly MCL? (see note 4)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
5. Source Samples Triggered by Routine Samples that are Total Coliform Positive (This applies only to systems subject to the Groundwater Rule - see notes 7 and 8)		<u>0</u>	<u>0</u>	<input type="text"/>
6. Invalidated Samples (Note what samples, if any, were invalidated; who authorized the invalidation; and when replacement samples were collected. Attach additional sheets, if necessary.)				
7. Summary Completed By: Steve Shaw				

Signature 	Title <p align="center">Water Treatment Supervisor</p>	Date <p align="center">2/7/21</p>
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NOTES AND INSTRUCTIONS:

1. Routine samples include:
 - a. Samples required pursuant to 22 CCR Section 64423 and any additional samples required by an approved routine sample siting plan established pursuant to 22 CCR Section 64422.
 - b. Extra samples are required for systems collecting less than five routine samples per month that had one or more total coliform positives in previous month;
 - c. Extra samples for systems with high source water turbidities that are using surface water or groundwater under direct influence of surface water and do not practice filtration in compliance with regulations;
2. Note: For a repeat sample following a total coliform positive sample, any fecal/*E.coli* positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Department** (22, CCR, Section 64426.1).
3. Note: For repeat sample following a fecal/*E.coli* positive sample, any total coliform positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Department** (22, CCR, Section 64426.1).
4. Total coliform MCL (Notify Department within 24 hours of MCL violation):
 - a. For systems collecting less than 40 samples, if two or more samples are total coliform positive, then the MCL is violated.
 - b. For systems collecting 40 or more samples, if more than 5.0 percent of samples collected are total coliform positive, then the MCL is violated.
5. Positive results and their associated repeat samples are to be tracked on the Coliform Monitoring Worksheet.
6. Repeat samples must be collected within 24 hours of being notified of the positive results. For systems collecting more than one routine sample per month, three repeat samples must be collected for each total coliform positive sample. For systems collecting one or fewer routine samples per month, four repeat samples must be collected for each total coliform positive sample.
7. For systems subject to the Groundwater Rule: Positive results and the associated triggered source samples are to be tracked on the Coliform Monitoring Worksheet.
8. For triggered sample(s) required as a result of a total coliform routine positive sample, an *E.coli*, enterococci, or coliphage positive triggered sample (boxed entry) **requires immediate notification to the Department, Tier 1 public notification, and corrective action.**



February 7, 2022

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MONTHLY SUMMARY OF THE HAMPTON GROUNDWATER TREATMENT PLANT

Enclosed is the Monthly Summary of the Hampton GWTP report from Elk Grove Water District for January 2022.

If you have any further questions, you may contact me at 916-585-9386.

A handwritten signature in blue ink, appearing to read "Steve Shaw".

STEVE SHAW
WATER TREATMENT SUPERVISOR

Elk Grove Water District

Hampton GWTP Monthly Report

PWS Number 3410008-013

GWTP Name Hampton Water Treatment Plant

Month: January

Date	Hour Meter	Run Hours	Production Meter	Well Production	Backwash Meter	Backwash Waste	Weekly In-House Monitoring (mg/L) R (Raw) T (Treated)As (ug/L)	Fe, R	Fe, T	Mn, R	Mn, T	As, R	As, T	Weekly Average
last day	21679.6		276764932		26602570	31968617	Date	Fe, R	Fe, T	Mn, R	Mn, T	As, R	As, T	Weekly Average
1	21679.6	0	276764932	0	26602570	31968617	1/6/2022	0.001	0.042	0.012	0.008	<1	<1	Inf. pH
2	21679.6	0	276764932	0	26602570	31968617	1/11/2022	0.016	0.054	0.013	0.002	<1	<1	Week 1: 6.9 to 7.5
3	21679.6	0	276764932	0	26602570	31968617	1/18/2022	0.012	0.04	0.026	0.01	<1	<1	Cl2
4	21679.6	0	276764932	0	26602570	31968617	1/24/2022	0.026	0.067	0.011	0.009	<1	<1	Week 2: 6.9 to 7.4
5	21679.6	0	276764932	0	26602570	31968617	1/31/2022	0.006	0.042	0.01	0.0	<1	<1	Cl2
6	21679.6	0	276764932	0	26602570	31968617								Week 3: 6.9 to 7.4
7	21683.9	4.3	277002309	237377	26613495	31981362	Total Gallons Sodium Hypochlorite:				10.1 Gal			Cl2
8	21683.9	0	277002309	0	26613495	31981362	Pounds per day			0.407 Lbs/Day				Week 4: 6.9 to 7.5
9	21683.9	0	277002309	0	26613495	31981362	Dosage (Milligrams Per Liter @ 12.5% Cl)				1.8 mg/L			Cl2
10	21683.9	0	277002309	0	26613495	31981362								Week 5: 6.9 to 7.8
11	21683.9	0	277002309	0	26613495	31981362	Total Gallons Ferric Chloride:				4.42 Gal			Cl2
12	21684.4	0.5	277032855	30546	26613495	31981362	Dosage (Milligrams Per Liter @ 38% FeCl)				.65mg/L			
13	21684.4	0	277032855	0	26613495	31981362								
14	21684.4	0	277032855	0	26613495	31981362	Total Gallons Sodium Hydroxide:				6.25 Gal			
15	21690.6	6.2	277379182	346327	26624444	31995479	Dosage (Gallons Per Hour @ 30% NaOH)				0.48 Gal/Hr			
16	21690.6	0	277379182	0	26624444	31995479								
17	21690.6	0	277379182	0	26624444	31995479	Total Gallons Sulfuric Acid :				4.68 Gal			
18	21690.6	0	277379182	0	26624444	31995479	Dose (Gallons Per Hour @ 93% H2SO4)				0.33 Gal/Hr			
19	21691.2	0.6	277412132	32950	26624444	31995479	Total Backwashed		21,874 Gal					Total Run Hours 12.4Hours
20	21691.2	0	277412132	0	26624444	31995479	Total Water Pumped		690,904 Gal					Total Backwash Waste 26,862Gal
21	21691.2	0	277412132	0	26624444	31995479								
22	21691.2	0	277412132	0	26624444	31995479	Reporting Limits/Units							
23	21691.2	0	277412132	0	26624444	31995479	Iron = 0.100 mg/L							
24	21691.2	0	277412132	0	26624444	31995479	Maximum Contaminant Levels (MCLs)							
25	21692.0	0.8	277455836	43704	26624444	31995479	Iron (Fe) = 0.300 mg/L (Secondary)							
26	21692.0	0	277455836	0	26624444	31995479	Manganese (Mn) = 0.050 mg/L (Secondary)							
27	21692.0	0	277455836	0	26624444	31995479	Arsenic (As) = 10 µg/L (Primary)							
28	21692.0	0	277455836	0	26624444	31995479								
29	21692.0	0	277455836	0	26624444	31995479								
30	21692.0	0	277455836	0	26624444	31995479								
31	21692.0	0	277455836	0	26624444	31995479								
Total		12.4		690,904	21,874	26,862								

Prepared By: Steve Shaw Date: 2/7/2022



February 7, 2022

State Water Resources Control Board
Division of Drinking Water
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Sacramento, Ca. 95814

MONTHLY FLUORIDATION MONITORING REPORT

Enclosed is the Monthly Summary of the Fluoridation Monitoring from Elk Grove Water District for January 2022.

If you have any further questions, you may contact me at 916-585-9386.

A handwritten signature in blue ink, appearing to read "Steve Shaw", is written above the name.

STEVE SHAW
WATER TREATMENT SUPERVISOR

ELK GROVE WATER DISTRICT AREA 2

DISTRIBUTION SYSTEM

MONTHLY FLUORIDATION MONITORING REPORT

January-22

Week	Location of Sample	Monitoring Results (mg/L)		
		Date	Time	Results
1	Hollow Springs	1/4/2022	10:11 AM	0.56
1	Kapalua	1/4/2022	10:43 AM	0.53
1	Al Gates Park	1/4/2022	11:25 AM	0.57
1	Oreo Ranch	1/4/2022	12:00 PM	0.61
1	Blackman	1/4/2022	1:25 PM	0.67
2	Hollow Springs	1/11/2022	9:58 AM	0.68
2	Kapalua	1/11/2022	10:40 AM	0.71
2	Al Gates Park	1/11/2022	11:11 AM	0.55
2	Oreo Ranch	1/11/2022	11:38 AM	0.51
2	Blackman	1/11/2022	12:57 PM	0.66
3	Hollow Springs	1/18/2022	9:34 AM	0.56
3	Kapalua	1/18/2022	9:58 AM	0.73
3	Al Gates Park	1/18/2022	10:22 AM	0.43
3	Oreo Ranch	1/18/2022	10:55 AM	0.58
3	Blackman	1/18/2022	1:39 PM	0.76
4	Hollow Springs	1/25/2022	9:44 AM	0.55
4	Kapalua	1/25/2022	10:07 AM	0.59
4	Al Gates Park	1/25/2022	10:26 AM	0.65
4	Oreo Ranch	1/25/2022	10:52 AM	0.45
4	Blackman	1/25/2022	12:04 PM	0.83
5	Hollow Springs			
5	Kapalua			
5	Al Gates Park			
5	Oreo Ranch			
5	Blackman			

Monthly fluoride split sample results:

Date: 1/4/2022

Water System Results: 0.53 mg/L

Approved Lab: 0.58 mg/L

Contact Name: Steve Shaw

Telephone : (916) 585-9386

System PWS Number: 3410008

Elk Grove Water District

Preventative Maintenance Program

Groundwater Wells

	Monthly												Semi-annual			Annual			
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1ST 6-MO.	2ND 6-MO.	Refer.	2022	
	Initials Date W.O.#																		
Well 14D Railroad	Sect: 7.1	AH															Sect: 7.2		Sect: 7.3
Initials Date W.O.#		1/3/22 20385																	
Well 4D Webb	Sect: 8.1	AH															Sect: 8.2		Sect: 8.3
Initials Date W.O.#		1/4/22 20386																	
Well 11D Dino	Sect: 9.1	AH															Sect: 9.2		Sect: 9.3
Initials Date W.O.#																			
Well 1D School	Sect: 13.1	AH															Sect: 13.2		Sect: 13.3
Initials Date W.O.#		1/5/22 20388																	
Well 8 Williamson	Sect: 11.1	BW																	Sect: 11.4
Initials Date W.O.#		1/6/22 20389																	
Well 9 Polhemus	Sect: TBD	BW																	Sect: TBD
Initials Date W.O.#		1/3/22 20390																	
Well 13 Hampton	Sect: TBD	AH																	Sect: TBD
Initials Date W.O.#		1/6/22 20391																	

█ = Well Rehab.

Year: 2022

Elk Grove Water District

Preventative Maintenance Program

Railroad Water Treatment and Storage Facility

Item	Monthly												Quarterly			Semi-annual			Annual							
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1st	2nd	3rd	4th	Refer.	1st	2nd	3rd	4th	Refer.	2022	
Clor-Tec System	Section: 4.2	AH/BW 1/14/22 20392												Section: 4.3					Section: 4.4							
Filter System	Section: 5.1	AH/BW 1/12/22 20393												Section: 5.2					Section: 5.3							
Backwash System	Section: 2.1	BW 1/28/22 20394												Section: 2.2					Section: 2.3							
Booster Pumps	Section: 3.1	BW 1/19/22 20395												Section: TBD					Section: 3.2							
LAB														Section: 1.1					Section: 2.4							
Clear Wells																			Section: 1.2							
MCC																			Section: 1.2							

Elk Grove Water District

Preventative Maintenance Program

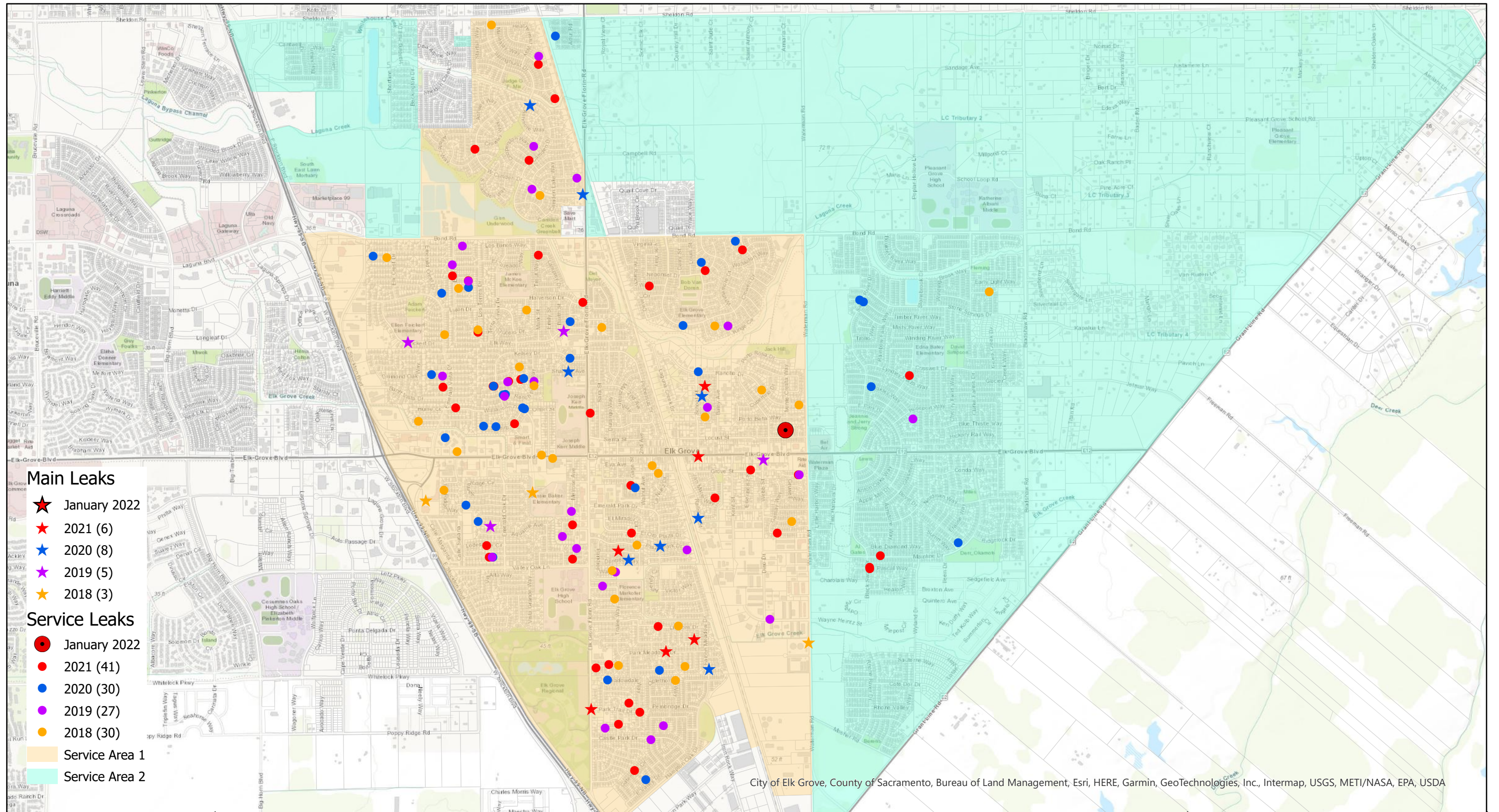
Standby Generators

Item	Monthly												Annual		
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	2022
Railroad	Initials	AH												Section:	TBD
	Date	1/14/22													
	W.O. #	20399													
Webb	Initials	AH												Section:	TBD
	Date	1/12/22													
	W.O. #	20400													
Dino	Initials	AH												Section:	TBD
	Date	1/12/22													
	W.O. #	20401													
Admin.	Initials	AH												Section:	TBD
	Date	1/2/22													
	W.O. #	20402													

= Load test

Elk Grove Water District
 Safety Meetings/Training
 January 2022

Date	Topic	Attendees	Hosted By
1/3/2022	First Day Back to Work	Alan Aragon, Stefan Chanh, Aaron Hewitt, Sean Hinton, Brandon Kent, Justin Mello, Jose Mendoza, Sal Mendoza, Michael Montiel, Chris Phillips, Steve Shaw, John Vance, Matthew Vargas, Brandon Wagner, Marcell Wilson	Steve Shaw & Sean Hinton
1/18/2022	Back Injury Prevention & Lifting	Alan Aragon, Stefan Chanh, Jaylyn Gordon-Ford, David Frederick, Aaron Hewitt, James Hinegardner, Sean Hinton, Brandon Kent, Justin Mello, Jose Mendoza, Sal Mendoza, Michael Montiel, Chris Phillips, Steve Shaw, Matthew Vargas, Brandon Wagner, Marcell Wilson	Steve Shaw & Sean Hinton
1/31/2022	Fire Extignisher Safety	Stefan Chanh, David Frederick, Jaylyn Gordon-Ford, James Hinegardner, Sean Hinton, Brandon Kent, Justin Mello, Jose Mendoza, Michael Montiel, John Vance, Matthew Vargas, Marcell Wilson	Steve Shaw & Sean Hinton



Main Leaks

- ★ January 2022
- ★ 2021 (6)
- ★ 2020 (8)
- ★ 2019 (5)
- ★ 2018 (3)

Service Leaks

- January 2022
- 2021 (41)
- 2020 (30)
- 2019 (27)
- 2018 (30)

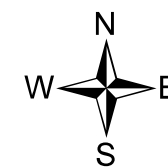
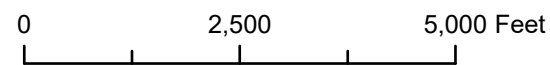
- Service Area 1
- Service Area 2

City of Elk Grove, County of Sacramento, Bureau of Land Management, Esri, HERE, Garmin, GeoTechnologies, Inc., Intermap, USGS, METI/NASA, EPA, USDA

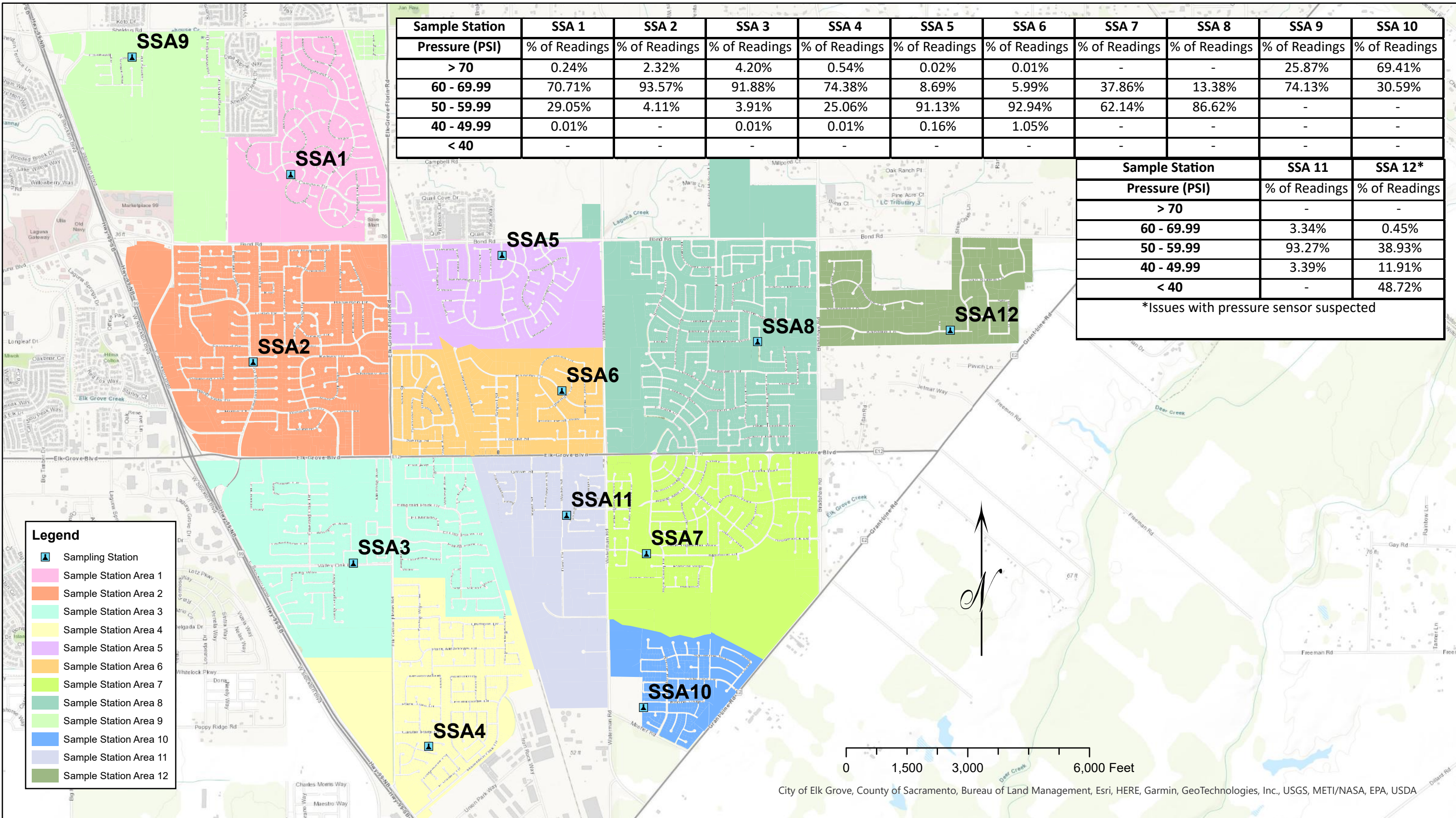
January 2022	
Main Line Leaks: 0	YTD: 0
Service Line Leaks: 1	YTD: 1
Total Leaks: 1	YTD: 1



Elk Grove Water District Main and Service Line Leaks Map



Elk Grove Water District	
Main & Service Line Leaks	
Created by: Ben Voelz	
Date: February 9, 2022	



Sample Station	SSA 1	SSA 2	SSA 3	SSA 4	SSA 5	SSA 6	SSA 7	SSA 8	SSA 9	SSA 10
Pressure (PSI)	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings
> 70	0.24%	2.32%	4.20%	0.54%	0.02%	0.01%	-	-	25.87%	69.41%
60 - 69.99	70.71%	93.57%	91.88%	74.38%	8.69%	5.99%	37.86%	13.38%	74.13%	30.59%
50 - 59.99	29.05%	4.11%	3.91%	25.06%	91.13%	92.94%	62.14%	86.62%	-	-
40 - 49.99	0.01%	-	0.01%	0.01%	0.16%	1.05%	-	-	-	-
< 40	-	-	-	-	-	-	-	-	-	-

Sample Station	SSA 11	SSA 12*
Pressure (PSI)	% of Readings	% of Readings
> 70	-	-
60 - 69.99	3.34%	0.45%
50 - 59.99	93.27%	38.93%
40 - 49.99	3.39%	11.91%
< 40	-	48.72%

*Issues with pressure sensor suspected

- Legend**
- Sampling Station
 - Sample Station Area 1
 - Sample Station Area 2
 - Sample Station Area 3
 - Sample Station Area 4
 - Sample Station Area 5
 - Sample Station Area 6
 - Sample Station Area 7
 - Sample Station Area 8
 - Sample Station Area 9
 - Sample Station Area 10
 - Sample Station Area 11
 - Sample Station Area 12

City of Elk Grove, County of Sacramento, Bureau of Land Management, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, METI/NASA, EPA, USDA

Sample Stations: 12



Elk Grove Water District Sample Station Areas

Projected Coordinate System: NAD 83 State Plane CA II FIPS 0402
 Source: EGWD GIS database
 Modified by: Ben Voelz
 February 8, 2022